I. Attendance

Present:
Shovon Das - President
Katsy Concepcion - VP External
Dayle Balmes - VP Academic
Nathan Chang - VP Administration
Jennifer Liu - VP Finance
Keanna Yu - VP Internal
Rebecca Liu - VP Communication
Benny Zhang - VP Student Life

Regrets:

II. Call to Order

The meeting was called to order at 20:07.

III. Land Acknowledgement

The VP Finance acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Katsy, SECONDED BY Keanna.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Hiring Discussion (30min)

Moved BY Jenn, SECONDED BY Dayle and Nathan.
“BE IT RESOLVED THAT this committee move out of camera.”
...MOTION PASSES.

Moved BY Dayle, SECONDED BY Katsy and Jenn.
“BE IT RESOLVED THAT this committee move back into camera.”

...MOTION PASSES.

- Check the Marketing channel on Slack!
- Discussion:
  
  i. Katsy: Would you all be down to send them earlier?
  
         1. Dayle: I’m down!
         2. Keanna: I don’t know if it’s feasible but I’ll try my best with MAIL
            MERGE!
         3. Katsy: Are you sure?
         4. Becca: I can probably send out early.
         5. Keanna: How would we send out an email to someone who
            received an offer for a role they value more?
         6. Shovon: Up to you if you want to congratulate her. Last year, we
            just sent them out whenever. You can reject them now then send
             
            7. Nathan:
            8. Katsy: Aiming for **7pm offers tomorrow**.
            9. Nathan: if they reject offers, will we send it out on a different
               day?
            10. Shovon: Yeah, send out acceptances first so we can change if
                people reject.

  ii. Jenn: Can I send out my rejections at 3pm as I have work?
   
         1. Katsy: Yes
         2. Shovon: I’ll send them out too!

  2. Exec Retreat (10min)
     
     o In the case of social distancing, I’m thinking of having it outside with healthy
       daily physical activity!
     
       i. Perhaps a hike together?
     
     o Discussion:
       
       i. Keanna: Who would be down to go to the island on the 8th/9th?
       
              1. Shovon: I’m not doing the MCAT anymore so I can do it!
              2. Rebecca: I’m planning on taking the MCAT on the 15th, but I
                 don’t think I’m ready so I might cancel.
              3. Shovon: MCAT is hard, I tried taking it last year but it’s so much
                 time.
              4. Katsy: Hehe that’s why I’ll go for it next year.
              5. Keanna: If we go on the island, we may need to pay extra.
              6. Jenn: How much was the transportation budget?
              7. Keanna: $200
8. Benny: Jsyk, the Island is a lot more loose on social distancing.
9. Shovon: How far are you from Nanaimo?
10. Benny: I’m like 1.333... hrs away

ii. Shovon: What about 15th/16th?
   1. Keanna: It’s right before exams so it might not be feasible

iii. Shovon: What about 29th/30th?
   1. Keanna: It’s before First Week so I don’t want to stress people out
   2. Rebecca: Dw, I’ll be fine!

3. Round table updates (15 mins)
   o President:
     i. Council Reminder - Monday, June 29th; Presentations due: Saturday, June 20th
        1. Extra early to send out the email to councilors before finals
     ii. Talking to CS to make a Reddit thread for SUS
     iii. Orientations Committee Meeting rescheduled and we will be having a FoS conflict Management workshop on the same day
     iv. Planning is finished for Fall, now discussing T2
        1. Some labs are still in-person
        2. Course numbers are different
        3. Registration is going 4th, 1st, 2nd/3rd, first wave next week
     v. Making Caris (prospective ATP) responsible for BIPOC committee hiring and BLM graphics
        1. Will be approved by Becca before posting!
     vi. Admin access, furniture, and other projects:
        1. Will follow up with us and see how much FoS will sponsor us
     vii. Talked about making a UBC Science Canvas shell → changing idea as each OL will have a Canvas shell
        1. Changing methods to prevent it from overwhelming 1st years
        2. Going to consolidate resources on website and ensure we are providing adequate resources
           a. Will leverage our website and Facebook
     viii. If our events are all-encompassing, we will go through Becca’s AVP to put it in Distillation
        1. Event plan must include a timeline on when to notify Erin on Distillation
        2. Each is oriented towards different years
     ix. Discussion:
        1. Katsy: Could I join in the meeting with Ben and Becca to discuss upcoming events?
   o Vice President, External:
     i. Met with Robbie from BYC → new initiative of creating an online e-orientation platform
     ii. Discussion:
1. Katsy: What are your thoughts on an e-orientation platform?
   a. Shovon: What do you mean?
   b. Katsy: Like maybe instead of Zoom, we use their services.
   c. Shovon: I’m worried they might start taking advantage of us if we are too reliant on them.
   d. Katsy: Gotcha, I’ll also work on an online mentoring tool for students.
   e. Shovon: Yep, be sure to work with Dayle

○ Vice President, Internal:
  i. See above for Exec Retreat
  ii. Working on Transfer Student seat on Council and FYC
  iii. Needs EAs, send people if you can!
  iv. VP/AVP Social
     1. Hoping to host one the weekend after finals
     2. Will send out a Doodle later
  v. Conflict + Feedback Workshop
     1. Approachability statement from the FoS, will develop as a group
     2. Will also fill out conflict resolution statements as a group
  vi. Discussion:
     1. Keanna: For Conflict Resolution/Approachability, would you like it on our own or together?
        a. Shovon: Last year, we worked on it on our own and it worked well. I think on our own would be best. Maybe we can revisit this after FoS meeting so we can do it immediately after (25th at 3pm)
        b. Keanna: Bet, sounds good!
        c. Shovon: I can send the Approachability Statement on Slack!

○ Vice President, Communications:
  i. Will be looking into getting the email list from Martin to support Shovon
  ii. Individual meeting with Chairs for a marketing/event schedule
  iii. FW ideas:
     1. Changing arts/crafts event for a DIY guide!
        a. We can also have a crafts session on Zoom
     2. Bob Ross painting?

○ Vice President, Academic:
  i. Will get new Aca X to look at B2S Qs for approval
  ii. Once MHA and HEWE co-chairs are hired, will help with Mental Health collab with other Faculties
  iii. Discussion:
     1. Shovon: For surveys, will we have to go through FoS?
        a. Dayle: Not sure, will follow up with you on that.
        b. Shovon: Sweet, I would like to have one on a T1
survey/their expectations from SUS.

○ Vice President, Student Life:
  i. Starting a SUS Reddit
     1. Thinking of putting it under Social WG
     2. Will be used to advertise events and provide feedback
        (discussion-based forum)
        a. We can use the criticism to take notes and improve
           (“use the flame to improve” -Ben)
     3. Feel free to share ideas with me!
  ii. SURPRISE FOR RXN, it’s a secret
  iii. Discussion:

○ Vice President, Finance:
  i. Where is your extra money going? Reply to the thread on Saturday
  ii. Finishing sample grants, will have AVP help look through it
  iii. We have random Account Codes, I will look into that
  iv. BLM donations have diminished
     1. Let’s hope the BIPOC hiring works
  v. Discussion:
     1. Jenn: Someone sent something in for the only abortion clinic in
        Kentucky (black-owned), should we match it?
        a. Rebecca: I think no as others might go for it, like it’ll
           make the line more ambiguous

○ Vice President, Administration:
  i. Sending out ISSOE code TONIGHT, will be explained at council too
  ii. Clubs Orientation:
     1. Check Slack channel! Sample presentation is attached
     2. Communications, Presidential, Internal and Financial portfolios
        to present
        a. Presidential presentation: overview of SUS
        b. Internal: Fall elections → departmental representatives
        c. Finances: grants
        d. Communication: how to use the marketing materials to
           advertise their events
     3. How much work will each executive put into the Clubs
        Orientation
     4. Run back to this in a month or so before
  iii. Sustainability Handbook will be sent out to Councilors

VI. Approval of Minutes

MOVED BY Nathan, SECONDED BY Jenn.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented: .”
VII. Executive Motions

VIII. Discussion

IX. Social Activity
Rotating Snack Schedule in the following order:
   a. President
   b. Academic
   c. Administration
   d. Communications
   e. External
   f. Finance
   g. Internal
   h. Student Life
Next week:

X. Adjournment

MOVED BY Benny, SECONDED BY Katsy.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 21:35.”

...MOTION PASSES BY UNANIMOUS CONSENT

Nathan Chang
Vice President, Administration
UBC Science Undergraduate Society