[ COUNCIL MINUTES ]

Date: Monday, June 24th, 2019
Time: 6:00-8:00 PM
Location: Michael Kingsmill Forum, AMS Student Nest

I. Call to Order

The meeting was called to order at 18:13.

II. Amendments to the Agenda

Riley: taking away AMS representative voting powers
Discussion:
   Julia: we’ve already discussed this at the AGM and wonder if it is worth revisiting for the sake of time
   Riley: it is important enough to bring it up

Motion does not pass

Motion to amend to omnibus all the Appointments.

...MOTION PASSES.

Moved by Dayle, Seconded by Parsa.

“BE IT RESOLVED THAT Maria Katrina Concepcion and Mohsen Movahedi to appointed AVPX to Be it resolved that Maria Katrina (Katsy) Concepcion and Kodee Bao be appointed AVPX”

“BE IT RESOLVED THAT Dexter Kim be appointed as Community Engagement Chair

“BE IT RESOLVED THAT Sherry Chi and Yoyo Lee be appointed as Science Careers Month and Professional Development Co-Chairs

“BE IT RESOLVED THAT Uaimah Zanif and Christopher Ng be appointed to Corporate Relations Coordinators to Be it resolved that Uaimah Zanif, Denise Nguyen, Nicholas Suzuki, Helen Zhao and Samantha Chong be appointed to the Corporate Relations Commission

...MOTION PASSES.

Moved by Dayle, Seconded by Parsa.
“BE IT RESOLVED THAT approval needed for the Community engagement minutes as they do not have signatures on them.”

III. Adoption of the Agenda

Moved by Mary Gan, Seconded by Martin Au-Yeung.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

IV. Speaker’s Business and Land Acknowledgement

The Speaker of Council acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

V. Introductions
All those present in Council engaged in a round of introductions.

VI. Motions

Moved by Julia, Seconded by Martin.
“BE IT RESOLVED THAT SUS Council ratified the business presented and voted from the 2019 SUS AGM”

Note: This motion requires 2/3rds resolution.

Motivated by: Julia
- Often don’t need quorum (10% of the science student population); just need a motion to ratify to ensure everything passes and the AGM still remains validated

Debate: None
Abstentions: Michelle Marcus, Riley Ty

...MOTION PASSES.

VII. Presentations

2019-2020 SUS Budget Overview - VP Finance, Mary Gan
- Goals:
  - Create a fair budget, with reference taken from the 2018-2019 and 2017-2018 budgets
- Student fees:
  - projected $223,000
  - Operating surplus: $122,000
- Presidential portfolio:
  - Transition: increased by $100 (Julia’s request)
- Academic portfolio:
  - increased mental health, mentorship support
• decreased student back to school survey
• Administration:
  ○ Building maintenance: $1000 increase
  ○ Office supplies: $1000 increase
• Communication:
  ○ Sales expenses: $5000 decrease
  ○ Sales committee: $4000 decrease, media commission decreased by $250
• External:
  ○ community engagement: $200 decreased
  ○ student leadership conference: doubled
• Finance:
  ○ Admiral: $2000 increase
  ○ Student initiative: $500 decrease
  ○ Club operations: $2500 increase
  ○ Research awards: $500 increase
  ○ Employee salaries: $500 decrease
• Internal:
  ○ FYC: $500 increase
  ○ Council retreat: decreased to $1500
• Student life:
  ○ RXN: $13,000 decrease
  ○ SPWOG: $500 increase
  ○ Social working group: $500 increase

Question and Answer Period:
• Emma: reason for Social committee and Sports committee increase
• Mary: it was based on previous year’s spending
• Michelle: why can’t we touch on the operating surplus?
• Mary: AMS suggests not to touch it. We might end up over-spending if we including all the operating surplus. Focusing on student fees is enough. Unfair to use last years money on current students. Not supported by the AMS
• Michelle: Students pay the undergrad societies to be spent on the students rather than sitting in the account.
• Julia: where does the money go in media commission?
  Martin: extra equipment. Decreased budget to use it in other committees
• Dayle: budget for IGNITE conference?
  Mary: increased admiral projects to account for that.
• Michelle: What it means by increasing flexibility to VPs?
• Mary: a lot of money that can be pushed around. Increasing Admiral projects by $2000 helps
• Dayle: incoming first years will appreciate it
• Michelle: Pro D grants: not many students will be able to access it
• Mary: mainly on storm the wall. Allocated pro D to collaboration to use it more efficiently
• Hannah: Surplus of money from operational budget that is not being used? It should be either be used or be funded. Maybe start tapping into this budget.
Julia: we do see a benefit of using the surplus to students but we are trying to base off the current year’s budget to prevent overspending. How much operating surplus will be used will be based off of previous year’s budget use.

Moved by Mary, Seconded by Sarah (proxy for Melissa).

"BE IT RESOLVED THAT the 2019-2020 SUS Budget be adopted as presented."

Note: This motion requires 2/3rds resolution.

Motivated by:

Debate:

- Michelle: AMS budget should be expanded. Refer the budget to finance committee in the future to get the preliminary budget done before the final budget.
- Mary: want to make it as official as possible before releasing it. But happy to show the actuals in the next meeting
- Julia: if we are able to figure out the procedures, that could be really helpful before fully adopting the budget

...MOTION PASSES.

Student Benefits Extraordinary Working Group - VP External, Shovon Das

- Focus on contacting businesses
- Similar to SPC program but localized to the Vancouver area
- Includes discounts to other undergraduate society’s events and the bookstore
- Ensure only UBC Science students are enrolled
- Get the card, show the card + student ID
- Why? Increasing prices, too much to afford on a student budget
- Bring more opportunities/discounts to campus
- How?
  - 1) application(term1,2): student #, name, email
  - 2) Printing cards (with student #)
  - Shipped to Lahda, picked up by students
- The BLUE CARD (with SUS logo)
- Financial breakdown:
  - Taking money from the admirals project (500 cards -> $200ish)
  - Requesting $315
- Paper or plastic card?

Question and Answer Period:

- Gabrielle: card should include the year. How are you implementing on the business side?
- Shavon: Contacting businesses and address the means of students and businesses. Opportunities to market their businesses & better discount for the students
- Michelle: population is much smaller than SPC program (not all students will be using it).
- Shavon: still in the progress to finding out students’ interests.
- Emma: logistics sense, have you spoken to the Dean because it is a lot of effort on their end
● Shovon: Effort only needed in the beginning of the year.
● Julia: any overlap with corporate relations?
● Shovon: There is but working on different projects. Committee needs 1 chair and 2-3 members
● Hannah: Can everyone sign up for free?
● Shovon: yes.

Moved by Shovon, Seconded by Dayle (proxy for Chris).
“BE IT RESOLVED THAT Council approve of the formation of the Student Benefits Extraordinary Working Group.”
Note: This motion requires 2/3rds resolution.
Motivated by:

...MOTION PASSES.

Human Resources Chair - VP Internal, Kipling Ng
● Appointed individuals for outreach, coordinating, training volunteers
● Issues:
  ○ Lack of support
  ○ Unfamiliar to commission members
  ○ Communication gap (more HRs -> harder to coordinate meetings)
  ○ HR do more than hiring volunteers
● Introducing position: HR co-chairs
  ○ Help hire volunteers
  ○ Host weekly meetings
  ○ Act as a liaison with the VP internal
  ○ Lead an annual project
  ○ Foster community by holding socials
● Benefits of introducing the position:
  ○ Resources and support system
  ○ More bonding within the portfolio
  ○ Weekly 1-1 meeting -> check-ins with the coordinators
  ○ Undertake annual projects and support Internal portfolio

Question and Answer Period:
● Julia: hiring co-chairs, is it necessary?
● Kipling: originally wanted 1 co-chair but after talking to VPs it is a lop of responsibility for one person to look after 8 coordinators. Also two people can bounce ideas for the annual project.
● Julia: what will be the annual project?
● Kipling: it will be the standardized hiring project.
● Hannah: who would the co-chairs report to?
● Kipling: I will have check-ins with the co-chairs for updates. AVPs are available as well. (direct communication)
● Hannah: can’t this role be merged with the AVP roles? What is the rationale for creating another level?
● Kipling: AVP could act as a chair but there is already a lot for them to do. AVPs and co-chairs will be focusing on different sectors of the Internal portfolio

Moved by Kipling, Seconded by Sarah.
“BE IT RESOLVED THAT Council approve of the creation of the position of Human Resources Chairs (2).”
Note: This motion requires 2/3rds resolution.
Motivated by:

...MOTION PASSES.

VIII. Appointments

Moved by Julia, Seconded by Joey.
“BE IT RESOLVED THAT Kiereth Atariwala and Jessie Chai be appointed as the Associate Vice-Presidents, Academic.”

“BE IT RESOLVED THAT Hailey Sae Hyun Ahn be appointed as the Associate Vice-President, Administration.”

“BE IT RESOLVED THAT Rebecca Liu and Celeste Han be appointed as the Associate Vice-Presidents, Communications.”

“BE IT RESOLVED THAT Maria Katrina Concepcion and Kodee Bao be appointed as the Associate Vice-Presidents, External.”

“BE IT RESOLVED THAT Megan Wong and Vanessa Chow be appointed as the Associate Vice-Presidents, Internal.”

“BE IT RESOLVED THAT Minaho Sugimori (Chiew) and Ryan Curtis be appointed as the Associate Vice-Presidents, Student Life.”

“BE IT RESOLVED THAT Yuming He be appointed as Building Manager, Bookings.”

“BE IT RESOLVED THAT Sean Jeong be appointed as Building Manager, Operations and Maintenance.”

“BE IT RESOLVED THAT Danica Shannon, Ingrid Mo, Jessie Shen, Kai Chuen Yang, Wendy Yang, Yasmin Bozorgi, Ibtehal Mahmud and Madeline Wang be appointed as Human Resource Coordinators.”

“BE IT RESOLVED THAT Davy Lau and Annica Marie Eustaquio be appointed as Human Resource Chairs.”
“BE IT RESOLVED THAT Sahar Allen and Bernice Huynh be appointed as Science RXN Working Group Chairs.”

“BE IT RESOLVED THAT Alisa Hashimoto, Ashley Tong, Chung Hay Lam, Dayle Balmes, Grace Hu, Jasper Gao, Sean Jeong be appointed to Science RXN Working Group.”

“BE IT RESOLVED THAT Frankie Uy and Christine Chen be appointed as First Week Working Group Chairs.”

“BE IT RESOLVED THAT Azim Ahmed, Reyna Saunders, Nathan Louie, Julia Shim, Key Yang, Ingrid Mo be appointed to First Week Working Group.”

“BE IT RESOLVED THAT Arell Bryski be appointed as Production Commission Chair.”

“BE IT RESOLVED THAT Llana Arreza be appointed as Marketing Commission Chair.”

“BE IT RESOLVED THAT Johnston Wang be appointed as Visual Media Chief of Staff.”

“BE IT RESOLVED THAT Umaimah Zanif and Christopher Ng be appointed to the Corporate Relations Commission.”

“BE IT RESOLVED THAT Kshitij Jain be appointed as Webmaster and Digital Signage.”

...MOTION PASSES.

IX. Executive and AMS Reports

- **President**
  - Increasing engagement with the clubs
  - Transparency issues: Julia will not be going on coop
  - Questions:
    - Hannah: Elaborate on the Reaction integration to jumpstart?
    - Julia: Jumpstart open to domestic students -> has become successful, first years don’t have the need to go to other orientation events. So discussing how RXN can be potentially integrated into jumpstart

- **Vice President, External**
  - Hired AVPs, corporate relations, chairs
  - Talked to other VPs in other faculty undergraduate societies

- **Vice President, Internal**
  - Hired all the HR coordinators, co-chairs, AVPs
  - Start discussing ideas for next year
  - Retreat 4% under budget

- **Vice President, Academic**
  - Hired AVPs
In discussion to creating info sessions
- Tutoring program, etc
- Revamping IGNITE conference structures
- Transition with AVPs and progressing hiring with them

Questions:
- Hannah: Campaigning about the new breadth requirements?
- Rachel: yes
- Dayle: What’s your plan for the THRIVE?
- Rachel: Collaborating with other student societies

**Vice President, Administration**
- Helen: hiring AVPs, building managers
- Transition meetings: done with AVP, building manager of maintenance
- Meeting with building managers this week
- Wrapping up hiring for clubs commissioners
- Ideas for Code and Policy Committee? Come talk to me :) (read the code and policy for reference)
- Will be talking to Michelle about sustainability to integrate the concept into SUS

Questions:
- Hannah: any plans for increasing the working relationship between SUS and clubs?
- Helen: Still working on it. Will meet up with clubs commissioners to come up with ideas
- Julia: trying to find ways to improve engagement with clubs. Taking time this summer to meet up with club presidents to discuss better ways of supporting each club
- Mary: want to host more meetings with the club presidents to get feedback on SUS finance
- Dayle: any plans for the Sustainability Committee?
- Helen: will hire 2 coordinators and integrated into BMC. will be the main communication with the UBC SEEDS project. Building managers have plans for the year. Responsible for hosting events to promote sustainability. Will be something similar to the AMS sustainability program.

**Vice President, Communications**
- Martin: hired AVPs, First Week working group, marketing chair
- Having the first meeting this week with FWWG
- Looking for opportunities for student engagement (esp. First year students)
- Introduce the production commission: in charge of producing most media content for better student engagement.

Questions:
- Hannah: revamp for digital signage?
- Martin: looking to having more events posted on the website. Hired a webmaster to create a design that is more accessible for students
- Kelly: any methods of improving services to science students?
- Martin: making the website more accessible.
Helen: we have a clubs hand book. Work with Martin to make the marketing form more accessible.

- **Vice President, Finance**
  - Applied for the credit card (limit: 10k). Will be receiving next week
  - Met with VP finance of AMS
  - Hired AVPs
  - Made budget templates
  - AMS finance conference this afternoon
  - Try to make an AMS handbook for finance: description for the allocation of money
  - Orientation with AVPs this week to discuss about revamp
  - Questions:
    - Hannah: operation grants based on the size of each club?
    - Mary: It’s already a part of the grants allocation system. Grants are being evaluated based on several categories.

- **Vice President, Student Life (Interim)**
  - Hired AVPs, RXN working group
  - Talking about collaborating RXN with jumpstart
  - RXN volunteering: 45 positions available
  - RXN: 2 day program
  - Personal project: student life chair and orientation handbook (includes hiring process, marketing requests, etc)
  - Visions: collaborating with more clubs and improve student turnouts
  - Questions:
    - Riley: What do you mean by revamp? The whole departmental competition?
    - Joey: Yes. Incorporating a friendly competition between different departments.

- **Science Student Senator**
  - Pass the academic concession policy. No longer required to present a doctor’s note. You may self-report.
  - Questions:
    - Parsa: How do we self-report?
    - Julia: Go to your advising, and report it yourself. (no need for a doctor’s note)

- **AMS Report**
  - Three AMS council meetings
  - Committee appointments
  - All committee meetings are open to all students
  - Advocacy and HR questions are welcome
  - Discussion about the budget and timeline
  - Executives presented goals for the year. Will be posted on the AMS website
  - Passed funding for the new clubs resource centre (revamp to create student lounge, meeting rooms, etc)
X. Club Reports

1. Astronomy Club
2. Biophysics Student Society (BPSS)
3. Biology Sciences Society (BIOSOC)
4. Biochemistry Physiology Pharmacology Club (BPP)
5. Cognitive Systems Society (CSS)
6. Computer Science Students Society (CSSS)
7. Combined Major in Science Student Association (CMSA)
8. Integrated Sciences Student Association (ISSA)
9. G.M. Dawson Club
10. Environmental Science Student Association (ESSA)
11. UBC Geography Students’ Association (GSA)
12. Microbiology and Immunology Students Association (MISA)
13. Physics Society (Physsoc)
14. Psychology Students’ Association (PSA)
15. Science Co-op Students’ Association (SCOOPS)
16. Science One Survivors (SOS)
17. Storm Club
18. Undergraduate Chemistry Society (UCS)

XI. Approval of Minutes of Council/Committees

Moved by ___________, Seconded by ___________

“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:
COMME 2018 10 28
COMME 2018 11 19
COMME 2018 11 26
COMME 2019 01 03
COMME 2019 01 24
COMME 2019 01 31
COMME 2019 02 07
COMME 2019 02 28
COMME 2019 03 07
COMME 2019 03 14
COMME 2019 03 21.”

XII. Executive Committee Motions

XIII. Committee Reports and Motions
XIV. Academic Discussion Period

XV. General Discussion Period

“AMS Representative Voting Power” - Riley Ty and Michelle Marcus

- Michelle: Decision at the AGM that AMS will not have voting power on SUS council. SUS is represented by AMS. Conflict of interest: only when SUS want to do something that would put financial burden on AMS, that is illegal, etc
- Should be considering all students, not just science students. Should not be putting things that would hurt the rest of the student population
- Julia: there still is a conflict of interest. Each science student is represented by the departmental representative. If something benefits AMS and harms the science students, from the perspective of the SUS council, fiduciary duties must still be held
- Not having a voting power should not take away the right to voice your opinions.
- Michelle: There is no clear but between what’s good for which students. Often is a matter of balance.
- Julia: from the perspective of SUS council, science students votes are represented by the departmental representatives. We all have the best interest of students.
- Michelle: the issue is double counting.
- Riley: by adding the AMS representatives will be able to see a broad picture
- Julia: AMS rep and SUS executive are focused on different roles.
- Hannah: AMS reps first duty is to AMS. You are representing science students so the science perspective comes first. If something hurts the science students, science reps should vote for the benefit of science students

XVI. Adjournment

Moved by , Seconded by .

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 20:27.”