I. Attendance

Present:
- VP Finance: Sean Jeong
- AVP Finance: Iman Moradi
- Biology Representative: KJ Roh
- Biophysics Representative: Bellinda Yin
- Biotechnology Representative: Jessica Ha
- Chemistry Representative: Shayne Dhak
- Member-At-Large (Voting): Ingrid Mo
- Member-At-Large (Non-voting): Mohammad Fardinzaman
- Member-At-Large (Non-voting): Sophia Gu
- Microbiology & Immunology Representative: Aditya Rao

Regrets:

- Computer Science Representative: Subi Rixat
- Member-At-Large (Voting): Amirhossein Moradi

II. Call to Order

The meeting was called to order at 6:02 PM.

III. Introductions

IV. Grants Approval Discussion
UBC Third World Eye Care Society; Club’s Operations Grant

Discussion:

Part I: Events and Programs
- They are doing a collaboration with another club
- Their Volunteer Night event provides volunteer opportunities for science students
- Low attendance
- Something unique is being done
- The two main events, Volunteer Night and Careers Night, are similar.
- They asked for a large amount of money when considering the size of the club

Verdict: $6+4+7+5+6+5+5=44$, \(44/8=5.5\)

Part II: Careers Night
- Predicted attendance is reasonable
- Catering brings a professional atmosphere
- They did not outline SMART goals
- The action plan is detailed and laid out well
- The club could have saved more on food
- Partnership with other clubs is a good idea

Verdict: $5+5+6+7+6+6+5=45$, \(45/8=5.75\)

Part III: Rationale
- Formatting and grammar are appropriate
- Nobel goal; providing eye care and valuable opportunities
- It’s not clear how the club benefits science students

Verdict: $8+9+8.5+8+8+8+7.5+8= 65$. \(65/8=8.125\)

Part IV: Budget
- The club does not demonstrate the need for all of the money they are asking for
- Some of the expenses are unnecessary
- Some of the funds are being donated

Verdict: $3.5+3+3+4+3+3+2.5+3=25$, \(25/8=3.125\)
TOTAL: $724.90

**UBC physics Society; Special Project’s Grant**

- Grants committee decides that it needed more information about this project
- The following questions will be asked from this club
  - Why does UBC not take responsibility for the maintenance of the building?
  - Does the club have a permission from the university to do this renovation?
  - Please provide more details about the current status of the room; pictures can help

**Integrated Science Student Association; Club Operations Grant**

**Part I: Events and Programs**

- Events seem consistent throughout the year
- Lacks specificity and event descriptions would help
- Last year’s budget is absent
- No documentation is provided to prove the claims

**Verdict:** $(5+4+6+4+4+4+5)/8 = 4.5$

**Part II: Careers Night:**

- The action plan is clear and well done
- Projections for attendance are reasonable but no previous reference point is given
- Well-laid-out plan

**Verdict:** $(7+5+6+8+7+6+6+6)/8 = 6.375$

**Rationale:**

- Clear goals
- They tell us how it benefits science students
- It benefits integrated science students’ professional development
- More Detailed would have been greatly appreciated
- The team knows where to improve and what their weaknesses are

**Verdict:** $(7+7+7+7+7+7+7)/8 = 7$

**Budget**

- More details are required to validate the claims, especially on high budget events
- The budget provided is very vague
• The club needs more income otherwise they will be under debt

Verdict: \( \frac{2+2+2+2+2+2+1+1}{8} = 1.75 \)

TOTAL: $677.50

V. Adjournment

Moved by Aditya Rao, Seconded by KJ Roh. “BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:00 PM.”

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Iman Moradi
Associate Vice President, Finance

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Sean Jeong
Vice President, Finance