I. Attendance

Present:
Ronan Kerr - Astronomy Representative
Akhil Krishnan - Physics Representative
Chris Ng - First Year Representative
Julia Wu - Behavioural Neuroscience Representative
Kim Vu - VP Administration
Helen Hsiao - AVP Administration

Regrets:
Gurbir Bhangu - Member-at-Large

II. Call to Order

The meeting was called to order at 6:07 PM.

III. Amendments to the Agenda

IV. Adoption of the Agenda

Moved by Ronan, Seconded by Akhil.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

V. Approval of Minutes of Council/Committees

Moved by Julia, Seconded by Chris.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

CAPC 2018 11 06”

...MOTION PASSES.

VI. Committee Composition
● CAPC has 4, budget has 4.
● The committee chair will not be voting members.
● We can have a set number of councillors for the other committees.
● Akhil: Either we say that councillors sit in two. Within SUS, that is the expectation of councillors. We do not have to concern ourselves with that.
● Ronan: As long as councillors are doing their jobs, we don’t have to based the committees on this.
● Kim: student life: 6, external: 4 (have 6 right now), academic: 6. It is the expectation that you have to either serve on one or two. It is expected that the councillors should be prepared to serve on two if needed. Election buddies: will put the councillors into one. Most of the councillors work hard on application on Election buddies for the committees they are interested in.
● Ronan: “should” - don’t necessarily require them to do it, but also make them guilty not doing it.
● Akhil: people don’t usually look at the word.
● Kim: There are some committees that get formed, such as SSRAN, to make it fair for people who are not in two committees, then make them more obligated to participate in these Ad-Hoc committees.
● Akhil: It is a win-win situation because Ad-Hoc Committees require less time in the school year. Changed it in code last year: have working groups that carry the day-to-day work, councillors sit on standing committees. Separating them.
● Kim: For First Year Representative, you are only sitting on another one besides FYC?
● Chris: yes.
● Ronan: I am happy with Student Life: 6, External: 4, Academic: 6

VII. Voting Members of Committees
● Define Voting Members of Committees:
● Akhil: Finance and Budget are the committees where members-at-large should not vote. For grants committee, it might be good to have members-at-large to vote.
● Ronan: For budget for SUS, there might need some direct accountability.
● Akhil: The idea for standing committee to hold their working groups accountable. For example, RXN there are a lot of money being spent.
● Kim: some students really want to have a say. They can speak to their representatives, but their representatives might not represent them as well. Members-at-large last year contribute.
● Ronan: CAPC, grants, budget do not have members-at-large to vote, but the rest do not have them to vote.
● Kim: the idea is to just not have any members-at-large to be able to vote.
● Julia: Chair just sit in, not part of the committees.
● Akhil: if you are a chair, you are expected to sit in to represent and voice for your committee.
● Kim: The chairs should not be able to vote, it is a general conflict of interest. Why we
want to a set number is because do not want to have fluctuations each year. Will members-at-large be an extra voice that is unnecessary?

- Julia: the VP should probably just vote for whatever that is presented.
- Kim: it is all pretty much a conflict of interest at the end of day. They are obviously going to support whatever their working groups do.
- Akhil: one VP is not going to make much of a difference.
- Kim: it is not going to be general thing that all members-at-large cannot vote?
- Akhil: The simple way is to have all members-at-large not able to vote. The complicated way is to have the three committees in code to not allow members-at-large to be able to vote.
- Ronan: main opposition is that large groups is not necessarily useful.
- Kim: For student life and academic should not have members-at-large because of accountability issues.
- Ronan: oppose the idea of having CAPC, grant, budget to have members-at-large.
- Kim: want to change FYC to a working group?
- Chris: FYC is very different from CAPC meetings.
- Akhil: FYC cannot be a standing committee. They are supposed to be accountable for that portfolio.
- Ronan: should just leave it as it is to prevent confusion.
- Chris: couldn’t we make FYC a working group and heavily suggest First Year Representatives to be part of it?
- Rest: too confusing, just leave it as it is.
- Kim: for grants committee, there were 20 members-at-large applied for the two positions available.
- Akhil: leave it in there, but specify that those seats are non-voting seats.
- Kim: Science students can attend the committee meetings, but they are just not allowed to vote. The two members-at-large that are hired will be able to vote.
- Chris: There aren’t a lot of people who know the opportunities that they can just sit in.
- Kim: it is specified right now that budget has 4 councillors, 2 members-at-large.
- Akhil: The expectation is to go to the meetings every week.
- Ronan: There is no evidence that if we do not let the members-at-large vote, there will still be students that will attend the meetings.
- Akhil: They can still motion for things, but they just will not be able to vote. In council, if you are motioning something, you are generally expected to abstain anyways because of conflict of interest.
- Kim: make it more known that more students can be invited to join in the meeting discussions.
- Akhil: They cannot just move points in the agenda, but members-at-large can.
- Kim: should specify for the general things under article VII about that.
- Ronan: Need to check whether there are conflicts.
- Kim: in code VP Administration were called administrative assistants. Just changed it?
- Akhil: still need to motion it in council.
- Kim: Just give it to council a document?
- Akhil: Need to highlight the changes that you want to make.
Ronan: There might have already been votings on this before.
Kim: articles have been changed in numbers. It is in article XII.
Akhil: Be resolved that council adopt the changes recommended by CAPC... list them really briefly.
Kim: Will motion it next council. Julia Chai, VP Academic, might come next week for a presentation to codify the mentorship committee.

VIII. Clubs

IX. Committee Motions

X. Discussion Period
   • Use LATEX for official document.
   • Go through the Code document to see whether there are any mistakes or things that need to be changed.

XI. Adjournment

Being no further business the meeting be adjourned at 7:01 PM.