I. Call to Order

The meeting was called to order at 5:45 PM.

II. Amendments to the Agenda

Moved by Jacob, Seconded by Julia.

“BE IT RESOLVED THAT a few of the sales minutes be striked.”
Motivation: Kim → they were mistakenly put in.

Moved by Julia, Seconded by Ronan.

“BE IT RESOLVED THAT extraordinary academic experience group presentation be added”

Moved by Julia, Seconded by Dayle (proxy for Chris).

“BE IT RESOLVED THAT the motions to approve the extraordinary academic experience group motions be moved to after the presentation.”

III. Adoption of the Agenda

Moved by Emma, Seconded by Ronan.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

IV. Speaker’s Business and Land Acknowledgement

The President acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

V. Introductions

All those present in Council engaged in a round of introductions.

VI. Presentations

Internal Polling of the SUS Budget - Ronan, Astrophysics Rep and Akhil, Physics Rep
● Put together a couple of cross sections of survey items and ask people about their opinion on the items.

● The survey:
  ○ Part I: Rate approval of 5 separate budget items
  ○ Part II: State how much the budget of each general spending area should be raised or lowered.
  ○ Sent out to all undergraduates in the Physics and Astronomy Department by the Undergraduate Program Coordinator.
  ○ Completed by 56 people.
  ○ Results:
    ■ Part I: Science Grad → Positive approval rating, nothing controversial about it.
    ■ Science Week → Nothing controversial.
    ■ RXN → Neutral approval rating. There are concerns.
    ■ Council Dinners: Negative opinions.
    ■ Council Retreat: 48% rated “reprehensible”.
    ■ Part II: Clubs and Awards Spending: A lot of people said it should stay roughly the same, some said that it should increase, only a few said that it should decrease.
    ■ Internal spending: 62% said that it should be “much lower”.
  ○ Systemic polling issues:
    ■ Voting irregularities → identical responses were submitted.
    ■ Occasionally a score of “0” does not register in responses because of issues with the slider design.
  ○ Conclusions:
    ■ SUS Internal Budget is very unpopular in the Physics and Astronomy Department, I would be representing my constituents poorly by not advocating for changes.
    ■ It is surprisingly easy to engage people on issues related to SUS finances, and similar plebiscite-type measures are likely to greatly improve feelings of student involvement in the future.
    ■ Julia: Be careful with this kind of survey.
    ■ Keanan: What kind of follow-up surveys are you planning to have?
    ■ Ronan: Need to have more people to interact with our constituents.
    ■ Hannah: How accurate do you think this poll is?
    ■ Ronan: No reference points for people to judge against. Tried their best to give a bit of a context. It is hard to do with a single survey. Difficult to avoid systemic issues given the framework they work with. Have reason to believe that if there were issues with the survey, the true responses will be even more extreme.
    ■ Sean: Double the amount of money on council dinners and such?
    ■ Ronan: Did mention that AUS spend more on it than we do, but is our goal of science students to be better than AUS?
    ■ Deep: should factor in the percentage.
Ronan: The percentage were included in the survey.

Extraordinary Academic Experience Working Group - Julia, VP Academic

- To make the academic experience coordinators into a working group.
- Necessity:
  - Gap in the academic portfolio.
  - Most committees target wellbeing support and professional development
  - Larger portion of VP Academic role is to represent students + support students’ academic experience.
- Components of the Role
  - Surveying + Analysis + Outreach
    - Back2School Survey
      - Revamping (Same/similar one used annually)
      - Analyzing and separating based on department: asking for department-specific concerns
      - Science advising feedback
      - Adding more surveys throughout the year: Incentive is important for generating responses.
  - Curriculum Breadth requirements:

Moved by Jacob, Seconded by Haiger.
“BE IT RESOLVED THAT time be extended by 3 minutes.”

...MOTION PASSES.

- Assisting in Organizing monthly Town Hall Sessions
- Quiet Study Space at Ladha
- AMS Tutoring at Ladha: Mainly for 1st and 2nd year students.
  - Providing AMS Tutoring.
- Shayne: When will be the review sessions for chemistry be at Ladha?
- Julia: Tomorrow at Ladha.

Moved by Julia, Seconded by Riley.
“BE IT RESOLVED THAT an Extraordinary Academic Experience Working Group is formed under the Academic Portfolio.”

Kim: Are you planning to put a chair in the working group?
Julia: I am the chair.

Abstentions: Julia

...MOTION PASSES.
Moved by Julia, Seconded by Emma.

“BE IT FURTHER RESOLVED THAT the Extraordinary Academic Experience Working Group is comprised of the VP Academic and the Academic Experience Coordinators.”

Motivation: Julia → It will be nice to have some members in my working group.

Abstentions: Julia

...MOTION PASSES.

VII. Appointments

Moved by ___________, Seconded by ___________.

“BE IT RESOLVED THAT ____________ be appointed as Cellular, Anatomical and Physiological Science Representative.”

Moved by ___________, Seconded by ____________.

“BE IT RESOLVED THAT ____________ be appointed as Statistics Representative.”

Moved by ___________, Seconded by ____________.

“BE IT RESOLVED THAT ____________ be appointed as Geography Representative.”

Moved by ___________, Seconded by ____________.

“BE IT RESOLVED THAT ____________ be appointed as Earth, Ocean, and Atmospheric Sciences Representative.”

Moved by Julia, Seconded by Elisa.

“BE IT RESOLVED THAT Julia Wu (1 councillor) be appointed as a Student Representative on the Faculty of Science Curriculum Committee.”

Note:

- Julia: Every term Faculty of Science has a curriculum committee. Looking for one more person to sit on this committee.
- Kim: When are the times?
- Julia: Tuesdays 11AM to 12:30 PM.
- Julia: I would like to nominate Julia Wu.
- Julia Wu: I respectfully decline.
- Belinda: I would like to nominate myself.
- Julia: I would like to nominate Riley.
- Riley: I respectfully decline.
- Hannah: I would like to nominate Daniel T.
- Daniel T: I respectfully decline.
- Julia W: I would like to nominate myself.
- Sean: I would like to nominate Chris.
- Jennifer: Need a note of approving the appointment.
Julia C: I would like to nominate Jennifer Cheng.
Jennifer: I respectfully decline.
Motivation: Julia W → Sat at the committee last year. Would like to contribute student opinion on this committee.
Abstentions: Julia W.

...MOTION PASSES.

VIII. Executive, Science Student Senator and AMS Reports

1. President
   - If any of you or your friends are interested in forming a team for the SCI Team Case Competition will love to see a SUS team.
   - Recently sat on Excellence of Service Awards of 2018.
   - For all those that did not make it to the Artona Composite photos, please let me know.
   - There is a Councillors Facebook page, if you are not yet in the group, please add me as a friend on Facebook so I can add you to the group.

2. Vice President, External
   - Raised $84 for Smash for Cancer event.
   - Sandwich making event.
   - Business and Law based speaker series.
   - Got approval from Cavers for LSC. Got a monetary compensation for security fees (will be needing a lot of security guards).
   - External Standing Committee will be meeting for the first time this Wednesday.
   - Sean: How much money is it?
   - Haiger: Up to $500.

3. Vice President, Internal
   - FYC had their retreat at Ladha to do some team bonding.
   - FYC has a movie night happening on November 22nd.
   - Games Night two weeks ago.
   - Working on finalizing the students who applied for the Science Student Recognition Award Night.
   - FYC: Home Alone and elf theme. Santa with Santa Ono day.

4. Vice President, Academic
   - HEWE did DIY Stress ball events.
   - Free coffee energy booths → Really successful.
   - Collaboration event with the Cancer Association and Canadian Liver Foundation
   - Free exam care packages.
   - MHA currently working on survey questions for second term. Targeting on mental health resources and counselling on campus questions.
   - Back2School Survey is currently being analyzed by the academic experience coordinator.
   - Academic Experience and AMS Tutoring collaboration happening tomorrow. If
you are taking first and second year courses, please come out.

- Giveaway happening right now. Tag your friends on facebook right now for gift cards from UBC Bookstore.
- Mentorship program: If you want a mentor, please apply.
- Still sitting on committees such as Killam Teaching Awards.

5. Vice President, Administration
- Building Management Commission is going on an IKEA trip.
- Make changes to the Councillors Office.
- CAPC has been meeting for the past two weeks.
  - Talked about clubs: two tiers → One for departmental and one for the non-departmental.
  - Composition of the standing committee next year.
- Large presentation at the end of the year.
- Office hours: Some people haven’t gone at all. Please be attentive to the people that walk in during your office hours. Greet the students that walk in.
- Christmas decorations will be happening after this council meeting.
- Hannah: Why would departmental clubs be have more leeways, if both non-departmental and departmental clubs are science clubs?
- Kim: It is more imperative that we keep our ties with our departmental clubs than non-departmental clubs.
- Ronan: Physics students joke about breaking from SUS all the time.

6. Vice President, Communications
- Making a video about tasting coffee on campus.
- Internal marketing request form has been updated to be more user friendly.
- Visual Media is looking to host a photography contest in second term. If you or your friends are interested, or if you have ideas for the photography contest event, please let me know.
- If you have an initiative that you want SUS publicly endorse, please bring it to council.
- Black Friday happening this Friday.
- 10% SUS member discount in the first two weeks.
- Sean: When will the room booking page be fixed?
- Jacob: It has already been fixed. Kim had made three accounts.
- Julia C: Does the 10% off discount for SUS members also apply to the Black Friday sale?
- Jacob: No. 10% discount does not include the Black Friday sale.

7. Vice President, Finance
- Budget: discuss financial workshop budget.
- Got 1000 extra dollars from last year.

8. Vice President, Student Life
- Have three events line up. Because hiring was kind of late, so trying to get the events out right now.
- Ping pong on coming Monday at the Great Hall.
● Science Week volunteers have 40 out of the 50 applicants that we wanted.
● If you ever want to collaborate with the Student Life portfolio, please let me know.

9. **Science Student Senator**
   ● Haven’t had a senate meeting since last SUS Council.
   ● Codification of practices that they have already been doing.
   ● Some changes to the CO-OP program.

10. **AMS Report**
    ● AMS has been having back to back meetings since last SUS Council.
    ● Food Drive.
    ● Town Hall regarding fall reading break will be happening tomorrow. If you are interested, please attend.

IX. **Club Reports**

1. **Astronomy Club**
   ● Movie pre-screening Clara tomorrow at 7:30 PM
   ● Astronomy courses at elementary school.

2. **Biophysics Student Society (BPSS)**

3. **Biology Sciences Society (BIOSOC)**
   ● One of the clubs that will be volunteering at LSRN.
   ● Review sessions.
   ● Merchandise: don’t have to be a biology student to buy it.

4. **Biochemistry Physiology Pharmacology Club (BPP)**
   ● Want more awareness within the club.
   ● Hosting Specialization Info Night.
   ● Will it be possible to post event on the SUS Facebook page?
   ● Jacob: Yes, the club marketing form in the club handbook.

5. **Cognitive Systems Society (CSS)**
   ● LSRN, hope to see you guys there.
   ● Data Analysis workshop.
   ● Wine and Cheese.

6. **Coordinated Science Mentorship Club (CMC)**
   ● Meeting with Science One execs for Winter Formal.

7. **Computer Science Students Society (CSSS)**
   ● Have an alumni to come to us on how they get their job.
   ● This morning have free breakfast.
   ● Executives are meeting today.

8. **Combined Major in Science Student Association (CMSA)**
   ● Have Krispy Kream Doughnut sale at the Nest.

9. **Integrated Sciences Student Association (ISSA)**
   ● Had Holiday event last week.
   ● Raised money to the AMS Food bank instead of collecting money from non-members.
● A newsletter for ISCI students for them to be aware of the events that we are
hosting throughout the year.
● Workshop for students new to the ISCI program.
● Collaborating on LSRN.

10. Environmental Science Student Association (ESSA)
11. UBC Geography Students’ Association (GSA)
12. Microbiology and Immunology Students Association (MISA)
   ● Last week had mentorship night.
   ● Upcoming events: LSRN on Thursday.
   ● Board Game Night coming up as social.

13. Physics Society (PHYSSOC)
14. Psychology Students’ Association (PSA)
   ● 2k Dance party at the Pit on November 23rd.
   ● Student-Faculty social happening.

15. Science One Survivors (SOS)
   ● Meeting with CSP to discuss the Winter formal.

16. Storm Club
17. Undergraduate Chemistry Society (UCS)
   ● Exam packages for first years.
   ● Julia C: When is the 2 beakers for 10 event?
   ● Shayne: Supposed to be this Friday. In the Grad lounge.

X. Approval of Minutes of Council/Committees

Moved by Melissa, Seconded by Dayle (proxy for Chris).
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:
CM 2018 10 29
HEWE 2018 10 23
HEWE 2018 11 01
HEWE 2018 11 08
HEWE 2018 11 15
MHA 2018 10 24
SALES 2018 11 15
SALES 2018 10 31
SALES 2018 11 07
SALES 2018 11 14
MENTORSHIP 2018 11 01
MENTORSHIP 2018 11 06
MENTORSHIP 2018 11 13”

...MOTION PASSES.

XI. Executive Committee Motions
XII. Committee Reports and Motions

Moved by Sean, Seconded by Danny.

“BE IT RESOLVED THAT a total of $1000 is re-allocated to the Extraordinary Academic Experience Working Group. $500 from the Health and Wellness Working Group Budget and $500 from the Mental Health Advocacy Working Group on the recommendation of the Budget Committee.”

- Julia: Asked for a certain amount of money for the Academic Experience in summer council. MHA and HEWE budget. This motion serves to move those money back to Abstensions: Julia C.

...MOTION PASSES.

XIII. Academic Discussion Period

MATH 184 Midterm:

- No action has been taken for the students at the back to keep them from writing. Some students were concern that this midterm was not fair to them as other students had 10 extra minutes to write the midterm → Academic dishonesty.
- Julia C: bringing this up in council for your opinion.
- Hannah: 10 minutes is a long time, but don’t think that this is an isolated incident. Although that it will be ideal for everyone to have the same amount of time, sometimes it is hard to implement.
- Jacob: What we were trying to do is to ask them how the exams were administered.
- Ronan: How many students had extra writing time?
- Jacob: From the posting, at least four or five rows of students.
- Julia C: Quite a significant portion of the class.
- Ronan: Roughly equal size grouping so we can analyze that say this group has a significantly higher mark and so scaling can be implemented.
- Jacob: The scaling idea would be a good idea. However, they would need a seating plan, or else it would be hard to implement this scaling.
- Ronan: Professors have been having this sort of issues.
- Kim: Definitely had exam where you would have to go to the back to have your identifications checked. It should be standardized because people might can sneak some answers while they are lining up.
- Deep: Standardized protocol for everything not just math courses.
- Japnit: more in first year courses, and not too much in upper year courses since the TAs are really strict. So maybe ask first year TAs to be as strict. For first year classes follow even stricter protocols.
- Gabrielle: Math has someone whose job is responsible for checking these sites to see updates. I am pretty sure that the math department has already been discussing and trying to find a solution.
Jacob: What we can do is ask the math department how they are discussing about how to deal with the situation, so we can inform students on what the math department is doing.

Subi: Definitely not the first, it happens quite often.

Hannah: Which anonymous forum is this?

Several councillors: UBC Confessions.

Jacob: make a questionnaire to ask students’ take on this issue to get an idea on students’ general take so we can bring it up to the math department.

Julia C: maybe can put on a mini vote in council to see whether it is worth it to do this.

Jennifer: informal vote → Three options: A: Don’t do much. B. Reach out to the math department regarding this issue. C. See students’ opinion on approaching higher up for a more general rule.

○ Put this in the second term Back2school survey.

Julia C: Need more emphasis on either the math department or the students since there might be some conflict of interest.

Ronan: The consultation has to go somewhere. I think both need to be actively pursued.

Japnit: We should mention the math incident to the department at least.

Hannah: I am not sure why we will want to do the poll. Don’t see a necessity for a poll, just something that we want to advocate.

Ronan: Trying to get their ideas and policies that should potentially reduce on this kind of incidence. Can send that to students about the solutions that we have come up with and see whether that is something that they agree.

Aditya: The incident that happened and a more general protocol to prevent this from happening in the future. Can use this incident as an example to make sure that something like this does not happen in the future.

Kim: Would this fall under the academic experience coordinator job?

Julia C: Academic experience coordinator is more about assisting me, but this falls under my role.

Julia C: is the general consensus that we contact the math department regarding this particular incident and then let students fill a survey?

Emma: The first point is right, but one thing that we can ask the students is: have you seen this in other occasions? Once the math incident question is asked, no need to ask about it more.

Ronan: We are not well-informed on what is happening with the math department right now. Concerned that the policy is in place but just not enforced during this incident. So maybe the problem is not with the policy but the enforcement. Should talk to the math department on what they are doing now, so we can be informed.

Jacob: Is there something that I should do as the person running the facebook page?

Several councillors: No.

Julia C: How we write the email in a more inquiring tone instead of accusative.

Ronan: Just let them know they have this event informed.

Moved by Keanna, Seconded by Sean.
“BE IT RESOLVED THAT the Academic Portfolio addresses the Math Undergraduate Chair regarding this incident and inquire as to what protocol is in place during exam retrieval and how these events happened.”

...MOTION PASSES.

XIV. General Discussion Period

XV. Adjournment

Being that there is no further business the meeting be adjourned at 7:21 PM.

Helen Xiao
Associate Vice President, Administration
UBC Science Undergraduate Society

Vice President, Administration
UBC Science Undergraduate Society