[ EXECUTIVE COMMITTEE MINUTES ]

Date: Thursday October 11th, 2018
Time: 6:30-7:30 PM
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:
Jennifer Cheng - President
Haiger Ye - VP External
Emma Karlsen - VP Internal
Jacob Ng - VP Communications
Julia Chai - VP Academic
Deep Dhot - VP Student Life
Kim Vu - VP Administration
Sean Jeong - VP Finance

Regrets:

II. Call to Order

The meeting was called to order at 6:32PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the həńq̓əmíθəm speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Julia, SECONDED BY Emma.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Marketing and PR (20 mins)
2. Retreat Debrief (5 mins)
   ○ The bus gave us money back for being late → $160
   ○ Nice that the place had a lot of rooms
   ○ Turnout was very little
3. By-Elections (5 mins)
   - Everyone is uncontested so we’ll have new councillors soon
   - Vacant: CAPS, Math, Statistics, Geography
   - Councillors to be nominated 29th meeting

4. Trivia Night (5 mins)
   - Trivia night with the Faculty on the 18th → post for other students in SUS to participate

5. Halloween Costumes (10 mins)
   - Brainstorm for council on the 29th!

6. Exec Meeting Times (5 mins)
   - Start exec meeting at 5:30PM instead now

7. Round table updates (15 mins)
   - President:
     i. President’s council 5PM-6PM → nobody can proxy
     ii. Contact between councillors and the AMS
     iii. Transition reports → please update
     iv. Composite photos (November 5-8)
     v. Video clips for the AMS All President’s Dinners
   - Vice President, External:
     i. Most working groups are formed
     ii. Canadian Blood Services (partner with the EUS) → deciding on whether we want to take this offer
        1. Students to be given a bus service to go donate blood
     iii. Student Leadership Conference → chose people randomly
   - Vice President, Internal:
     i. Meet the first years (FYC)
     ii. HR is meeting for Conference and Science Week
   - Vice President, Communications:
     i. Marketing is done hiring
     ii. New science student videos to come!
     iii. Sales is done hiring
     iv. Webmaster is trained in digital signage
     v. More photographers
   - Vice President, Academic:
     i. Talking to Oztrekk
        1. Last year they did notebooks for merchandise → can think of merchandise we want because they’ll sponsor $500 for us
     ii. Surveys are almost over → going to analyze it (Stats student)
     iii. Killam Teaching Awards going on
   - Vice President, Student Life:
     i. All working groups hired → will meet this week or next
     ii. RXN transition report is done
iii. Social Working group might be doing something for halloween or early November
   ○ Vice President, Finance:
     i. Hired people for Budget and Grants committees
     ii. Finalizing the budget report (balance sheet)
   ○ Vice President, Administration:
     i. Clubs and Cookies → successful
     ii. Building Security meeting with Dr. Ian Cavers
        1. Motion sensors on second and third floor
        2. No safe → deposit immediately
        3. No security cameras yet
        4. Ask UBC Campus Security to do rounds
     iii. Administrative assistants being interviewed

VI. Approval of Minutes

MOVED BY Deep, SECONDED BY Haiger.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 09 24.”

...MOTION PASSES.

VII. Executive Motions

VIII. Discussion

IX. Social Activity

Rotating Snack Schedule in the following order:
   a. President
   b. Academic
   c. Administration
   d. Communications
   e. External
   f. Finance
   g. Internal
   h. Student Life

Next week: VP External, Haiger Ye

X. Adjournment

MOVED BY Sean, SECONDED BY Emma.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:45PM.”

...MOTION Passes.

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Kim Vu
Vice President, Administration
UBC Science Undergraduate Society