[ EXECUTIVE COMMITTEE MINUTES ]

Date: Monday September 17, 2018  
Time: 5:00-6:00 PM  
Location: Abdul Ladha Science Student Centre, Room 105

I. Attendance  

   Present:  
   Jennifer Cheng - President  
   Haiger Ye - VP External  
   Emma Karlsen - VP Internal  
   Jacob Ng - VP Communications  
   Julia Chai - VP Academic  
   Deep Dhot - VP Student Life  
   Kim Vu - VP Administration  
   Sean Jeong - VP Finance

   Regrets:

II. Call to Order  

   The meeting was called to order at 5:05PM.

III. Land Acknowledgement  

   The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda  

   MOVED BY Sean, SECONDED BY Emma.  
   “BE IT RESOLVED THAT the agenda be adopted as presented.”  
   
   ...MOTION PASSES.

   1. Elections + Public Image (5 mins)  
      ○ AMS EA still hasn’t responded  
      ○ Nominations open until Wednesday at 12PM  
      ○ Campaigning starts on Thursday  
      ○ Voting opens next Tuesday
○ AVPs might not be invited to councillor’s retreat ⇒ keep them on standby
○ Lots of vacancies
○ Don’t click going or interested to any of the candidate events pages
○ Don’t teach people how to vote, tell them to go to the SUS website and see instructions but please share voting instructions

2. Faculty and SUS Event Clash (5 mins)
○ Science Advising is already doing a finance workshops so we can’t advertise our workshop on the distillation
○ Possibly cancel this workshop and think about something that would make it more specific and unique

3. Graduating Class Gift (2 mins)
○ We have an extra $1000 as a gift

4. Council Agenda (5 mins)
○ Do the same thing with exec agenda to call for items
○ Items
  i. First Week
  ii. RXN
  iii. Appointments for the Inclusivity Committee
  iv. Senate presentation

5. Town Hall
○ Only a few people came
○ Maybe move it towards some other portfolio → VP Communications
○ Could have it inside the meeting rooms/councillors office instead now because the main floor may be too big

6. RXN Debrief (10 mins)
○ Went pretty well → good amount of attendees
○ Good money management
○ Next time if we want to have an overnight, make sure to have a really well planned backup in case that falls through (better use of time)
○ Better distribution of workload
○ Inflatables was a really big success
○ More thought in transitions and who’s going to do what (take down and set up)
○ Multiple RXN leaders for one team is good
○ Committee wasn’t doing as much as they should have on the day of → delegate more clearly
○ Bigger groups are better
○ Better communication with marketing
○ Should put down more clearly what we want for merchandise and what we’re ordering so nothing gets lost
○ Make sure to clean ladha after
○ Had enough time for the reactants to chill
○ Nice photobooth
○ Good setup for food → longtables
MOVED BY Haiger, SECONDED BY Kim, THIRDED BY Emma.
“BE IT RESOLVED THAT the meeting enters in camera.”

...MOTION PASSES.

MOVED BY Haiger, SECONDED BY Kim, THIRDED BY Emma.
“BE IT RESOLVED THAT the meeting exits camera.”

...MOTION PASSES.

7. ALSSC Incident (10 mins)
8. Round table updates (15 mins)
   o President:
      i. MedX Bothing
   o Vice President, External:
      i. Have a list of Corps assignments for committees/working group
   o Vice President, Internal:
      i. Meeting with Erica about the Ad-Hoc Committee
      ii. Tell Emma if you want to present
   o Vice President, Communications:
      i. Met with Erica
         1. Poster project → ask the departments about the research
      ii. Marketing is having first meeting soon
   o Vice President, Academic:
      i. Hopefully town halls are smoother over the next weeks
      ii. Conference is starting to meet
      iii. Back2School Survey out tomorrow
   o Vice President, Student Life:
      i. Sports has started
      ii. Social will start soon
   o Vice President, Finance:
   o Vice President, Administration:

VI. Approval of Minutes

MOVED BY Haiger, SECONDED BY .
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 09 10.”

...MOTION PASSES.

VII. Executive Motions
VIII. Discussion

IX. Social Activity

Rotating Snack Schedule in the following order:

a. President
b. Academic
c. Administration
d. Communications
e. External
f. Finance
g. Internal
h. Student Life

Next week: VP Communications, Jacob

X. Adjournment

MOVED BY Julia, SECONDED BY Emma.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:07PM.”

...MOTION PASSES.

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Kim Vu
Vice President, Administration
UBC Science Undergraduate Society