[ EXECUTIVE COMMITTEE MINUTES ]

Date: Monday, July 30, 2018
Time: 6:00-7:00 PM
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:
Jennifer Cheng - President
Haiger Ye - VP External
Jacob Ng - VP Communications
Julia Chai - VP Academic
Deep Dhot - VP Student Life
Kim Vu - VP Administration
Sean Jeong - VP Finance

Regrets:
Emma Karlsen - VP Internal

II. Call to Order

The meeting was called to order at 6:07PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Kim, SECONDED BY Julia.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. UBC Science Cheer (5 mins)
   ○ Tabled to next week
2. SUS Website Calendar Use (5 mins)
   ○ Allow SUS clubs to post on the calendar
   ○ Not departments unless it’s a large scale
3. SUS Council Time (5 mins)
   - Will not change date
   - Will be held in Ladha instead

4. Hiring (10 minutes)
   - New careers posting → uploading tomorrow
   - Bump up advertising
   - Putting up sponsored advertisements
   - Remember to talk to other people about same hires

5. Marketing Expenditures (10 minutes)
   - Use the line for marketing budget in the flagship event before dipping into the marketing committee
   - New budget has the lines

6. RXN (10 minutes)
   - Video will be done by the 31st evening
   - Will check out the venue on the 2nd
     1. For day 2 of RXN
   - Meeting will come up
   - Waiting to hear back from the Associate Dean
   - Form for volunteers is done
     1. Will start hiring whenever the marketing goes up → will finish within two weeks → done by the 13th
     2. Train them in mid August
   - RXN on the 15 and 16

7. Jackets (3 mins)
   - Number 1 wins!
   - Buy in black
   - Measure yourself and tell Jen your size

8. Round table updates (15 mins)
   - President:
     1. Talking points sheets for the OL → send it to Jacob and Deep to approve
     2. Ordering jackets
   - Vice President, External:
     1. Sponsorship → Vanessa and Haiger has been looking for sponsorships for RXN
     2. First Week has a good amount of sponsors
     3. Marketing textbook swaps soon
        1. Will be sharing it into UBC groups
   - Vice President, Internal:
   - Vice President, Communications:
     1. RXN’s website is in the works
     2. First Week numbers are going up → may extend hiring for that
        1. Merch → tote bags, phone wallets, lanyards
        2. Finding dogs
        3. Crafts → mason jars
iii. Ariel is duplicating pages for the councillors
   ○ Vice President, Academic:
     i. Back2School Survey
        1. Orders are being placed → produced starting on the week of August 16th
        2. Survey being finalized
        3. Much cheaper → $3500
     ii. AMS Tutoring meeting → booking dates throughout the school year
        1. 4 sessions in the first term
           a. Grouping it as Math & Physics and Chemistry & Biology
        2. Trial and error
     iii. Data Science → introducing a new course for the new year → DSCI 100
   ○ Vice President, Student Life:
     i. Science Week hirings going good
   ○ Vice President, Finance:
     i. Sean is paying the invoice for the security on Wednesday of First Week
   ○ Vice President, Administration:
     i. Ladha cleanup
     ii. Send in stuff for clubs orientation

VI. Approval of Minutes

MOVED BY Haiger, SECONDED BY Jacob.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 07 23.”

...MOTION PASSES.

VII. Executive Motions

VIII. Discussion

IX. Social Activity
Rotating Snack Schedule in the following order:
   a. President
   b. Academic
   c. Administration
   d. Communications
   e. External
   f. Finance
   g. Internal
   h. Student Life
Next week: VP Internal, Emma

X. Adjournment

MOVED BY Haiger, SECONDED BY Julia.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:56PM.”

...MOTION PASSES.

_________________ Kim Vu
Vice President, Administration
UBC Science Undergraduate Society