[ EXECUTIVE COMMITTEE MEETING ]

Date: Monday July 16, 2018
Time: 6:00-7:00 PM
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:
Jennifer Cheng - President
Haiger Ye - VP External
Emma Karlson - VP Internal
Jacob Ng - VP Communications
Julia Chai - VP Academic
Deep Dhot - VP Student Life
Kim Vu - VP Administration
Sean Jeong - VP Finance

Regrets:

II. Call to Order

The meeting was called to order at 6:14PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Emma, SECONDED BY Julia.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES...

1. Back2School Survey Questions - Julia (10 mins)
   ○ Please get them to Julia by today or tomorrow!
   ○ Julia to send questions from last year
2. RXN - Deep (10 mins)
   ○ Metrotown is sponsoring RXN
○ David’s Tea is also sponsoring
○ Black t-shirts for the participants instead of blue t-shirts
○ Trying to email Erin to push for the retreat to happen
○ Trying to find a good venue to the dance
○ Promotional video from 12PM-5PM
○ Merchandise → tote bags as a keepsake
○ Laptop stickers
○ Ponchos just in case it rains
○ Don’t double order for RXN and First Week
○ Have RXN selfie sticks to use if you need

3. MedX SUS Boothering (5 mins)
   ○ They want us to booth → September 29th at Peter Allard
     i. 12:20PM - 1:20PM
   ○ Get FYC Chairs to go maybe if it’s during retreat weekend
   ○ If not we will go ourselves → push for hirings and answer questions

4. Round table updates (15 mins)
   ○ President:
     i. Jackets are the most popular for exec merch
   ○ Vice President, External:
     i. Trying to book the LSC for Science Careers Fair
   ○ Vice President, Internal:
     i. Meeting with Nina → looking into Councillor retreat
       1. Looking for venues
   ○ Vice President, Communications:
     i. Photos are on the website now
     ii. Finalized all first week events
       1. Giveaways, 50 cent hot dogs, instagram room, raptors tickets contest, decorate clipboard, puppy playdate, free tacos and ice cream, mario kart, baked goods for commuters, alcohol event on Friday
     iii. First week hiring for volunteers is up
     iv. Another contest for signing up for newsletter
     v. Theme for First Week is pool party
   ○ Vice President, Academic:
     i. Clipboards → infographic design like last year
     ii. Must invoice for the clipboards
     iii. Use UBC for the clipboard survey
     iv. Data Science still happening
     v. TLEF happening tomorrow
   ○ Vice President, Student Life:
   ○ Vice President, Finance:
     i. Reimbursement guide, cash handling guide in folder
   ○ Vice President, Administration:
     i. Clubs orientation day
VI. Approval of Minutes

MOVED BY Jacob, SECONDED BY Haiger.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2017 07 09 .”

...MOTION PASSES.

VII. Executive Motions

VIII. Discussion

IX. Social Activity
Rotating Snack Schedule in the following order:
  a. President
  b. Academic
  c. Administration
  d. Communications
  e. External
  f. Finance
  g. Internal
  h. Student Life

Next week: VP Finance, Sean Jeong

X. Adjournment

MOVED BY Julia, SECONDED BY Sean.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:20PM.”

...MOTION PASSES.