[ EXECUTIVE COMMITTEE MEETING ]

Date: Monday July 2, 2018
Time: 6:00-7:00 PM
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:
Jennifer Cheng - President
Haiger Ye - VP External
Emma Karlsen - VP Internal
Jacob Ng - VP Communications
Julia Chai - VP Academic
Deep Dhot - VP Student Life
Kim Vu - VP Administration
Sean Jeong - VP Finance

Regrets:

II. Call to Order

The meeting was called to order at 6:09PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Julia, SECONDED BY Emma.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Town Hall Dates + Marketing Strategies (5 mins)
   ○ Brand it as “We’ve heard you now what?”
   ○ Lunch time → 2 hours is enough
   ○ 2/term
   ○ Julia chooses themes
First one should be inclusivity
Ask some faculty to come out

2. Credit Card Protocol (10 mins)
   - When you send your emails, you must change your name
   - Protocol hasn’t been finished

3. Graphic Designer Pay (10 mins)
   - Need to do fractional for videographers and photographers
   - Should we do the same with graphics?
     i. Issue is that they spend more time
     ii. Steve will supervise the logging of the hours
     iii. Pay at the end of the year, will do fractions
     iv. Employee-employer review for their pay → ask them talk about how much they feel like they’ve done
     v. $300 ish for each graphics designer

4. Back2School Questions (10 mins)
   - Each exec to send in questions
   - Over next two weeks
   - Deadline → July 16th
   - Yes/No or Rating questions better than open ended questions
   - Feedback on science advising still

5. Next Council Meeting Dates (5 mins)
   - Want to show budget for first week from 22-29 of August
   - Tentatively 16th of August from 6-8PM
   - School year Council → mondays 5-7PM

6. Hiring (5 mins)
   - Send in blurbs → by Wednesday latest

7. RXN (5 mins)
   - Have the proposal ready → camp elphinstone
   - Before boarding the boat → checking backpacks
   - Or ask YMCA staff
   - Making a new logo → rebranding
   - Meeting with Ian Cavers is this Friday

8. Round table updates (15 mins)
   - President:
     i. July 20th for OSC working group 11-12 → Jacob to proxy
     ii. Thinking of more one-on-ones or team socials
     iii. Stormcrow → after our next meeting
   - Vice President, External:
     i. Textbook project to be codified hopefully
   - Vice President, Internal:
     i. HR Coordinators is in Montreal
     ii. Offered position to someone else → still waiting on answer
   - Vice President, Communications:
     i. Photoshoot happened
ii. First Week WG Social happened
iii. Councillors will have their own website pages
iv. SOL form is being filled out

○ Vice President, Academic:
  i. Data Science meetings still going on
  ii. Hiring has been done
  iii. Second Year specializations → bringing it up to the faculty

○ Vice President, Student Life:
  i. Discuss enforcing alcohol policy for RXN
  ii. Security waiver for students, ask YMCA for their policy
  iii. Waivers for volunteers stating we aren’t responsible

○ Vice President, Finance:
  i. Messaging each portfolio about budgets
  ii. Need credit card? Message Sean

○ Vice President, Administration:
  i. Book the building for mondays to have study sessions
     1. Academic experience coordinators
  ii. New building manager
  iii. Meeting clubs commissioners

VI. Approval of Minutes

MOVED BY Haiger, SECONDED BY Jacob.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 06 18 .”

VII. Executive Motions

VIII. Discussion

IX. Social Activity

Rotating Snack Schedule in the following order:
   a. President
   b. Academic
   c. Administration
   d. Communications
   e. External
   f. Finance
   g. Internal
   h. Student Life

Next week: VP External, Haiger Ye
X. Adjournment

MOVED BY Julia, SECONDED BY Deep.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:14 pm.”

...MOTION PASSES.

_________________
Kim Vu
Vice President, Administration
UBC Science Undergraduate Society