[ EXECUTIVE COMMITTEE MEETING ]

Date: Monday June 4th, 2018  
Time: 6:00-7:30 PM  
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:  
Jennifer Cheng - President  
Haiger Ye - VP External  
Emma Karlsten - VP Internal  
Jacob Ng - VP Communications  
Julia Chai - VP Academic  
Deep Dhot - VP Student Life  
Kim Vu - VP Administration  
Sean Jeong - VP Finance

Regrets:

II. Call to Order

The meeting was called to order at 6:06PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmíəm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Julia, SECONDED BY Emma. 
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented: 

XM 2018 05 28 ”

...MOTION PASSES.

V. Amendments to the Agenda

VI. Adoption of the Agenda

MOVED BY Sean, SECONDED BY Jacob.
“BE IT RESOLVED THAT the agenda be adopted as presented."

...MOTION PASSES.

1. Building Use & Arming
   - Every room is a different zone
   - Have to arm every single room
   - AVPs (Student Life, Internal, Communications, Academic) → request front door access for interviews
   - Building use → only use when needed for SUS, no social media

2. AMS Tutoring Collaboration
   - Quiet study
   - Once or twice a month at Ladha
   - $15/hour for each tutor
   - $90 a month
   - Core first year science courses and second year courses
   - 2 first year and 1 second year
   - Jen: Why not just direct them to the AMS
   - Julia: More directed at Science students if we do it ladha
   - Can try it out for first round of midterms and see if it works or not
   - Courses: CHEM233, CHEM121, CHEM123, PHYS101, BIOL200

3. URO
   - Had a collaboration with URO for Life Sciences Research Night
   - Probably will not collaborate with them this year but will provide financial support, volunteer support, marketing support if they apply and let us know
   - Ask them to market relevant SUS events

4. Facebook Introduction Blurbs
   - Will work on it together on the exec retreat → Emma please add into the schedule

5. Hiring
   - Applicant in the folders
   - Transition reports
   - Etiquette
   - Planning to hire an Assistant to the President

6. Summer Council Meeting
   - Budget
   - Mentorship Working Group
   - Marketing Chair → Chief of Staff, Marketing
   - Visual Media Chair → Chief of Staff, Visual Media
   - Academic Experience Coordinators
   - Administrative Assistants (next summer council meeting)
   - Voting in hirers
   - There will be food

7. Round table updates (15 mins)
   - President:
i. Working with HR to talk about Speaker of Council
ii. Custodial Services
iii. Met with Erin Green → coming in on the 11th
○ Vice President, External:
   i. Wizedemy and Princeton Review
   ii. $3600 from BYC
○ Vice President, Internal:
   i. Cars → Deep, Jen, Emma
   ii. Don’t need to bring sleeping bag
   iii. Bring towel
○ Vice President, Communications:
   i. Website had a 500 error and is now back up
      1. Https → have to subscribe and have to have $600 so no
      2. Need to install a security plugin
○ Vice President, Academic:
○ Vice President, Student Life:
   i. RXN → looking into overnight
○ Vice President, Finance:
   i. Reworking the grants
○ Vice President, Administration:

VII. Executive Motions

VIII. Discussion

IX. Social Activity
Rotating Snack Schedule in the following order:
 a. President
 b. Academic
 c. Administration
 d. Communications
 e. External
 f. Finance
 g. Internal
 h. Student Life
Next week: Kim

X. Adjournment

MOVED BY Haiger, SECONDED BY Sean.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:34PM.”
...MOTION PASSES.

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Kim Vu
Vice President, Administration
UBC Science Undergraduate Society