[ EXECUTIVE COMMITTEE MINUTES ]

Date: Friday, April 27, 2018
Time: 6:00-7:00 PM
Location: Abdul Ladha Science Student Centre, Room 104

I. Attendance

Present:
Jennifer Cheng - President
Haiger Ye - VP External
Julia Chai - VP Academic
Kim Vu - VP Administration
Jacob Ng - VP Communications
Sean Jeong - VP Finance
Deep Dhot - VP Student Life
Emma Karlsen - VP Internal

Regrets:

II. Call to Order

The meeting was called to order at 6:06 PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmíəm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Julia, SECONDED BY Sean.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 05 07.”

...MOTION PASSES.

V. Amendments to the Agenda

VI. Adoption of the Agenda

MOVED BY Emma, SECONDED BY Jacob.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Budget Overview for 2018/19 Fiscal Year
   - To request → previous year: 3 page proposal form
   - How much do you need, what do you need it for, what are you going to break it down for?
   - Try to reverse the reduction in Admirable Projects fund in the President’s portfolio so we can easily reallocate if needed
   - Match HEWE → MHA - $1500
   - No budget for Conference because it was an ad hoc
   - Sean has a revised budget proposal → will bring to summer council

2. Affiliation with Undergraduate Journal of Psychology
   - Want us to say something about their site → promote them
     i. Facebook page, distillation etc.

3. Hiring
   - Market more
     i. Put in old events
     ii. Post in old groups
     iii. Send to council and clubs
   - External Positions (Marketing, Corps, Secretary)
     i. Kim will hire secretaries and direct them to committees
   - Possibly extend til 20th/21st
   - Post hiring on FB and Instagram → sponsored advertisement

4. Cultural Rebranding
   - SUS’s purpose, mission statement, values
     i. Right now just looks like SUS is taking money from science students
     ii. Example → Translink
        1. Were really transparent with the decisions they made
     iii. Change our mission statement → be more positive and shift narrative
     iv. Address what we can do for science students
     v. Make sure to cement dates in the summer so we can inform students beforehand
     vi. Use livestream program for town hall
     vii. Town hall → bring associate deans, Erin Green etc.

5. Inclusivity
   - Groups:
     i. Jacob, Kim, Haiger
     ii. Julia, Deep, Emma
     iii. Jen, Sean
   - Two weeks to come up with ideas

6. Round table updates (15 mins)
   - President:
     i. Onboarding document → send points
ii. Exec one-on-ones being done
iii. President’s council is meeting in the next week or two

○ Vice President, External:
  i. Meeting with BYC tomorrow → more student discounts
  ii. Princeton
     1. 15% off prep courses for member
     2. 10% off one-on-one tutoring
     3. Should promote at bigger events in the second term (SCIWEEK, Conference)

○ Vice President, Internal:
  i. Exec retreat in the works → still finding a space that fits the budget
  ii. Look into American places
  iii. Talked to Daniel → come up with a committee that fits council’s needs
     1. Take out HR, changed numbers
     2. Goal of this committee is to make a goal for the future

○ Vice President, Communications:
  i. Got rid of some emails and made some new emails

○ Vice President, Academic:
  i. Faculty of Science meeting → Dr. Simon Peacock is leaving
     1. Passing the new curriculum
     2. Discuss with Katie, Science Student Senator
  ii. Start working on the surveys soon → use UBC survey
     1. Send questions to Julia if you need

○ Vice President, Student Life:
  i. Waiting on hiring

○ Vice President, Finance:
  i. Work on the Cash box protocol and grants advertisement

○ Vice President, Administration:
  i. Transition reports → will send

VII. Executive Motions

VIII. Discussion

IX. Social Activity

● Rotating Snack Schedule in the following order:
  o President
  o Academic
  o Administration
  o Communications
  o External
  o Finance
X. Adjournment

MOVED BY Haiger, SECONDED BY Jacob.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:28 PM.”

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Kim Vu
Vice President, Administration
UBC Science Undergraduate Society