I. Call to Order

The meeting was called to order at 5:35 PM.

II. Amendments to the Agenda

Moved by Sean, Seconded by Julia C.
“BE IT RESOLVED THAT executive motion for the budget be tabled to the next meeting.”

Moved by Kim, Seconded by Jacob.
“BE IT RESOLVED THAT the following minutes be striked from the meeting minutes approval:

XM 2018 09 24
CM 2018 08 16.”

III. Adoption of the Agenda

Moved by Gurshabad, Seconded by Ronan.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

IV. Speaker’s Business and Land Acknowledgement

The Speaker of Council acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓̑əmin̓əm̓ speaking, Musqueam people.

V. Introductions

All those present in Council engaged in a round of introductions.

VI. Presentations

2018 - 2019 Fall Election Results - Emma Karlsen, VP Internal
- Voter turnout 6.5%. It was a little bit lower than last year, but higher than in 2016.
- For the first election we only had 7 or 8 vacancies, so most students didn’t vote → Voter
Kim: One candidate (KJ) got 95%, but abstain was 20%.

Emma: All the possible people who could have voted went on, 20% abstained, but of the people who voted, 5% said no and 95% said yes.

VII. Appointments

Moved by Elisa, Seconded by Ronan.

“BE IT RESOLVED THAT Bellinda Yin be appointed as the Biophysics Representative.

BE IT RESOLVED THAT Jessica Ha be appointed as the Biotechnology Representative.

BE IT RESOLVED THAT Akhil Krishnan be appointed as the Physics Representative.

BE IT RESOLVED THAT Jin Cho be appointed as the Pharmacology Representative.”

Motivation: Jennifer → These individuals all won by-election. Welcome to council.

...MOTION PASSES.

VIII. Executive, Science Student Senator, and AMS Reports

1. President
   - UBC Orientations Team is hosting a Trivia Night event. The Associate Dean Student of Science and Science Student Advisors will be making a team. The event is mainly about helping new-to-UBC students. The event is on October 18th, from 5:30–7PM.
     - Still have a couple of spots left. Interested individuals please come talk to the President to join the SUS team.
   - SUS Council Composite Photos ← November 5th: around the same time as usual council meeting (5-8 PM). Tentatively planned, will let you know once it is 100% confirmed. It is a “come when you can” type of thing.
   - Will be serving on the Science excellence and service awards committee for 2018. This is a committee that recognizes service accomplishments of faculty, students and post-docs within science.
   - Orientations Steering Committee happening tomorrow. Will be looking at Jump Start, recap how it went this year, and areas for changes for orientations for the upcoming year.

2. Vice President, External
   - All of the External portfolio committees have officially been filled.
   - Careers had their first official committee meetings last week.
● CommE had their meetings today from 5-6 PM.
● Have met with all of the Corporate Relations Coordinators last week.
● All of the Corporate Relations Coordinators have been distributed to their working groups.
  ○ Working groups that have received these coordinators are: social, creative, HEWE, MHA, Science Week, Conference, and later on Science Grad.
  ○ They will start attending meetings with the working group.
● Careers: Alumni Speakers series on October 30th. Free event. Inviting two Life Sciences career professionals to speak about their undergraduate experiences at UBC as well as their current profession. Have one speaker finalized, and still trying to finalize the second one.

3. Vice President, Internal
● FYC has been hired, they had their first few meetings in the past few weeks. They are getting started with planning an event.
● Starting Election buddies soon: this evening or tomorrow.
  ○ The process of how we get you assigned to your committees.
  ○ Will send out a list of all the committees that are available for councillors to join. They include Standing Committees: Student Life, Academic, and External Standing Committees as well as Finance, Budget, and CAPC.
  ○ All look at the committees and nominate yourself for different committees that you want to join and write a description saying why you want to join that committee. Other councillors and executives will vote on which committee you should sit on.
  ○ Will send more instructions when we get it started.
● HR Committee has been assigned to their new positions: one sitting on conference, one sitting on Science Week, and one sitting on both.
● Start hiring for ISSOE: Need to talk to Erika about the hiring process.
● Halloween contest: October 29th. Vote for the best costume for each other (Election buddies style vote). There will be a prize.
● Sean: Can AMS reps join the committees as well?
● Emma: Yes, they can. Can look into the details before we get started. There is at least one they are supposed to sit on.
● Jacob: Who is Erica?
● Emma: She is the Science student engagement officer. She oversees some of the things that SUS does and supports us when we need it. She is helping me to develop the rubric and questions that we are going to use to interview the people for the Ad-Hoc Committee, increasing science student outreach and engagement.
● FYC:
  ○ Keana: On the day of Halloween, just handing out candies. Some people want to organize a photo booth, and do a photo contest → The group with the best photo gets a prize.
Proposed budget right now is: $200
Chris: In addition to our Halloween event, on the ALSCC website booking page shows “FYC Halloween Extravaganza” that is from 11AM-4PM. Booked porch and Main Floor.

4. Vice President, Academic
- Data Science program is still in the work: If you want something to be implemented into the program, please send me an email about what you want to envision for this program.
- Oztrekk: a service provided for free for Canadian students that are interested in attending professional schools in Australia, such as Medicine, Dentistry, and more. Hoping to collaborate with them for a small informational event for students, and hopefully will be on campus or by Robson’s Square.
- Academic committees have all been hired.
- Mentorship Committee will have their kick-off event within the next few weeks. Only for second years and above. If you are interested in having a mentor, definitely apply and you will be paired up with a mentor.
- Conference: Still in the works of planning. Still planning keynote speakers, avenue etc.
- Back2School survey has wrapped up last week, and had around 800 student responses. Data will be analyzed by academic experience coordinators and VP Academic. Will be used within SUS and for pinpointing both academic and non-academic concerns. Will bring up presentations in the future.
  - If there are department-specific concerns such as major structural concerns within specific courses, will reach out to the councillors for help as well as maybe the specific departments.
- Killam Teaching Awards: still in progress, still assessing professors for the year, both Term 1 and Term 2.
- The UBC Teaching and Learning Enhancement Fund has also restarted for the year, both the large and small funds. Sitting on as student rep.
- Curriculum Committee has wrapped up for Term 1.
- Ladha is booked for quiet study every Monday 4-8 PM. There will be snacks.

5. Vice President, Administration
- October 5th: Meeting with Building managers and Dr. Cavers to discuss more building security implementations.
  - Looking into more motion sensors mainly on the first floor.
  - For the second and third floor → Increase the security.
  - Also discussed building project. Last year in council the idea to put up blinds were rejected. Our compromise this year is doing half blinds on the second floor → just to block out sunlight, and can still see the people inside.
- Clubs fair went really well. A lot of students came out to “Clubs and Cookies”. This is the first year in a while where most clubs came out.
- Will have office hours soon → Will be sending out an email with a Doodle soon. Pick out a couple of times you are free → Will schedule you in for one hour
office hour.

- CAPC: Still looking for students-at-large to join. If know anyone that is really well-versed in constitution, please direct them to me. I will talk to them to see if they are a good fit.
- Finalizing hiring for the administrative assistants. Hopefully they will be there by the time you are being put into your committee.
- Keana: For Chris and me, do we have to do office hours together, or each do one?
- Kim: Will put you in separate times, so more first year students can at least interact with one of you. There will be cases where you will be sitting with someone else, but not all the time.
- Subi: Are these office hours in Ladha?
- Kim: Yes, it will be at the front desk in Ladha.

6. **Vice President, Communications**

- Marketing Commissions have finished hiring, currently meeting.
- Videos: including an open-air video looking for people to participate.
- Sales: done hiring. First meeting was last week. Currently figuring out what types of merchandise they are ordering. Keep an eye out for merchandise because SUS members get 10% off discount when they first arrive.
- The new webmaster is back from the beauty pageant and is currently working on reconstructing our new website.
- The migration of the archive page to the new one will be happening really soon.
  - The new archive page will not include meeting minutes for commissions or working groups, will only have for committees. The reason is because nobody reads them and they take up a lot of space. Don’t have enough website database.
- The standing committees should be able to provide more insight as to what the working groups and commissions are doing.
- The visual signage coordinator, who is also the same person as the webmaster, is now trained in digital signage.
- Reminder to fill up the questionnaire that is emailed by Emma to you. It is really important to have your name, photo, and three fun facts about you on our website. If you have not received the email, Emma should be getting it to you soon.
- Have been in contact with Erica, the science student engagement officer. We are piloting a project that requires councillors to keep in touch with their department heads. If you have not been in touch with your departmental head, please do so.

7. **Vice President, Finance**

- Done hiring members-at-large for budget and grants committee. If you would like to join, feel free to do so.
- Make sure you are in touch with your club to see if they have applied for the clubs grants.
- If you are interested in student initiatives or development, there are Individual
8. **Vice President, Student Life**
   - Finish all of the hiring: members and co-chairs.
   - Working groups: Creative, Sports, Science Week, and Social.
   - All have had their first meetings.
   - Science Week Working Group has set their theme to Disney/Pixar.
   - Sports have ordered their jerseys for dodgeball, basketball, and volleyball.
   - Basketball team has enough players, but still short on dodgeball and volleyball.
     - If you know anyone that is interested, please contact sports@sus.ubc.ca, or contact the Sports Co-chairs.

9. **Science Student Senator**
   - Senate meeting is this Wednesday. Currently working on passing Policy E200 → For students that are taking 24 credits, instead of 27 credits, during the course of the Winter Session to be eligible for Student Awards.
   - Kim: Just added to the title on the meeting minutes to include Science Student senator.
   - Katie: Just wanted to make sure that I am supposed to be talking.

10. **AMS Report**
    - AMS VP Admin wants to push voters turnout → Wants the constituencies to help out, to get people involved by helping with advertising. The constituencies with the highest turnout of voters will win a prize, so hopefully you can all promote. Jacob, as VP Communications, can help push this. The prize is still vague and unknown.
    - AMS president have been working on a project with every constituency to promote and show what every constituencies is doing.
      - For the executive team: If there is anything that SUS has done that is important or that you think should be brought up or are proud of, forward it to Jacob, and Jacob forward it to AMS president assistant’s email. They want a short video to be put together.
    - The new art installation: It has a propeller to generate electricity so students can charge their electronic devices there. Going to be next to the Student Alumni Centre, right in front of Pie R squared (place with most airflow). Supposed to be an educational piece. Michael Kingsmill proposed it.
    - Julia: How much is the art installation?
    - Gurshabad: Comes to a grant total of approximately $30,000 for the construction and everything that needs to be made with it.
    - Riley: Chris (AMS VP Admin) mentioned that we are not exactly fully paying for it, right?
    - Gurshabad: Yes, $16,000 of it is coming from an art budget, not coming from student fees but from a third party instead. However, half of the $30,000 is supposed to come from the fees.

IX. **Club Reports**
   - Gabrielle: The Life Sciences Research Night is still looking for volunteers and students to apply → On our website, under grants.
submit their research.

1. Astronomy Club
2. Biophysics Student Society (BPSS)
3. Biology Sciences Society (BIOSOC)
4. Biochemistry Physiology Pharmacology Club (BPP)
5. Cognitive Systems Society (CSS)
6. Computer Science Students Society (CSSS)
7. Combined Major in Science Student Association (CMSA)
8. Integrated Sciences Student Association (ISSA)
9. Environmental Science Student Association (ESSA)
10. UBC Geography Students’ Association (GSA)
11. Microbiology and Immunology Students Association (MISA)
12. Physics Society ( Physsoc)
13. Psychology Students’ Association (PSA)
14. Science Co-op Students’ Association (SCOOPS)
15. Science One Survivors (SOS)
16. Storm Club
17. Undergraduate Chemistry Society (UCS)

X. Approval of Minutes of Council/Committees

Moved by Emma, Seconded by Julia.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2018 08 20
XM 2018 08 27
XM 2018 09 03
XM 2018 09 10
XM 2018 09 17
XM 2018 09 24
CM 2018 08 16”.

Motivation → Julia: The executives have been meeting up regularly, so I hope you can approve these meeting minutes so you can look at them.

...MOTION PASSES.

XI. Executive Committee Motions

Moved by ___________, Seconded by ___________.
“BE IT RESOLVED THAT the following budget be adopted as presented:

Quarterly Budget Update”. 
Motivation:

XII. Committee Reports and Motions

XIII. Academic Discussion Period

XIV. General Discussion Period
   ● Jennifer: One of the things AMS is doing right now is doing a capsule, and each constituencies is being asked to put something in it. Wondering if you guys have any ideas?
   ● Riley: Just take an engineering jacket?
   ● Katie: like the idea of putting science merchandise into the capsule because we probably have a lot of that, so it can be cost effective.

XV. Adjournment

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 18:13.”