[ EXECUTIVE COMMITTEE MINUTES ]

Date: Wednesday, January 31, 2018
Time: 3:00-4:00 pm
Location: Abdul Ladha Science Student Centre, Room 103

I. Attendance

Present:
Antony Tsui – President
Jennifer Cheng – VP Academic
Michelle Tse – VP Administration
Miguel Oreta – VP Communications
Cathy Jiang – VP External
Ryan Lou – VP Finance
Julia Wu – VP Internal
Gurshabad Singhera – VP Student Life
Sarah Park – Science Student Senator (calling in)

Regrets:

II. Call to Order

The meeting was called to order at 3:00PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Ryan, SECONDED BY Jennifer.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:
   XM 2018 01 03
   XM 2018 01 17”

...MOTION PASSES.

V. Amendments to the Agenda

MOVED BY Miguel, SECONDED BY Gurshabad.
“BE IT RESOLVED THAT the Executive Committee amend the agenda to include a discussion on
UBC Student Development Awards 2017/2018 and 2018 President’s Student Leader Recognition Event.”

...MOTION PASSES.

MOVED BY Jennifer, SECONDED BY Sarah.
“BE IT RESOLVED THAT the Executive Committee amend the agenda to include a discussion on AMS-SUS-Science Departmental Clubs’ relationships.”

...MOTION PASSES.

VI. Adoption of the Agenda

MOVED BY Cathy, SECONDED BY Michelle.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. SUS Back2School Survey
   ○ Usually at beginning of the year- VP academic caucus meeting mentioned undergraduate survey- Constituency specific results provided this year
     i. If this is useful, then maybe it’s useful to have a survey?
     ii. Not sure how this will run though, or useful info- but if this works, should we scrap Back2School survey
     iii. Miguel: can we take their questions instead?
     iv. Jennifer: We aren’t allowed to- AMS might collab with constituencies to create a survey as well, which might conflict with us. If this goes through too, then I’m not sure if we need our survey anymore
     v. Antony: Future VP A’s can partner together to make a better survey, but maybe not doing it through them? So students don’t have to do as well at once. Survey for Science is also already very established too right now, so we shouldn’t get rid of it.
     vi. Ryan: Maybe just reduce the amount of money on clipboards? Or Repurpose it onto Hewe, etc. instead.

2. Lost Equipment Penalties
   ○ Julia enters
   ○ A lot of BMC equipment ends up misplaced/lost due to internal committee members
     ○ Miguel: perhaps we should track the equipment down?
     ○ Michelle: will discuss with BMC, possibly a sign-in form for cabinet keys as well.

3. Code and Policy Committee Updates
   - Put under Administration updates instead
4. SUS Spring Elections
   ○ Erin will be screening students after nominations for academic standing
     i. 65% and above: ok
     ii. 65% -60%: meetings over the year
     iii. Under 60%: not supposed to run, but can dispute based in situation
   - One week earlier than last year for voting
   - Marketing: exec feature, instagram story take over for each exec
   - Will post form to fill out after this meeting!
   - How to distribute the take over days: based on meetings we have
     - Feb 26- Mar 7th
     - AMS: only 1 day
   - Will be creating a report to post for students running to know responsibilities
   - AMS: Departmental club elections timeline- constituency EAs help departmental clubs get their names onto the system to e-vote (not pen and paper)

5. Science Grad
   ○ Usually before finals, but this year it will be after finals (after term too)
   ○ Party
   ○ Open bar!!
     i. Location would have to purchase alcohol
     ii. Own location may help save money instead on alcohol?
     iii. Antony: refer to TGAS and Sauder Grad as examples

6. Round table updates (15 mins)
   ○ President:
     i. Brand Faculty Week as a thing (together) → tie into Faculty Cup as a thing
     ii. Will affect bookings for next year
     iii. Pit night: AMS events booking schedules
     iv. Drink specials for us
     v. Check for spam for emails!!
     vi. Email about AMS awards write-up: Feb 26th/28th as soft deadline
   ○ Vice President, External:
   ○ Vice President, Internal:
   ○ Vice President, Communications:
   ○ Vice President, Academic:
     i. Town hall 12-3PM TOMORROW COME
   ○ Vice President, Student Life:
   ○ Vice President, Finance:
     i. Science Student Recognition Award budget amendment has been passed in Budget Committee. Will vote on it in Council next Monday.
○ Vice President, Administration:
  i. Will talk to execs about standing committee roles
  ii. Will be adding alarm system to the building for increasing security, armed on weekends and holidays
○ Science Student Senator:
  i. No updates

VII. Executive Motions

VIII. Discussion

UBC Student Development Awards 2017/2018 and 2018 President’s Student Leader Recognition Event
- Nominations close Feb 19th
- SUS: get to nominate 2 SUS members to attend event
  - Attend: award.
- Every year: nominated as student leader: president dinner
- End of march-beginning of April

AMS-SUS-Science Departmental Clubs’ relationships
- Elections: future VP internal to worry about
- AMS → SUS → CLUBS

IX. Social Activity

X. Adjournment

MOVED BY Gurshabad, SECONDED BY Julia.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 4:07PM.”

...MOTION PASSES.

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Michelle Tse
Vice-President, Administration
UBC Science Undergraduate Society