I. Attendance

Present: Salena, Lulu, Brandon, Kelly, Jiani, Melissa, Karen
Absent: Esther, Sean, Christy, Julia

II. PUGS AND KISSES
- Dog day with MHAC
- On Feb 14th at Ladha 12-2pm
- 11:30 am (set-up): Jiani
- 12:00 pm: Melissa, Salena

III. Succulent Planting
Simply Negotiable
- $2.50 per succulent
- No delivery charge if delivered on March 24th (would have to host event on Monday 26th
  - store in Ladha or Buchanan)
- For 150 = $375
- For 200 = $500

UBC Greenhouse
- ~20 succulents for free
- Greenhouse space available

Location:
- Abdul Ladha Science Student Centre

Date and time:
- Monday: Works with AUS
- Time: Lunchtime (12pm - 3pm)
- Set up: 11 am

Decorations:
- Bring Your Own Jar: get discounts ($2)
- No jar: $3
- Donating soil - Karen
- Buy 100 mason jars (125-250 mL) (need to spray paint the day before) - AUS
- Chalk paint, rocks, plastic spoons, ribbons, name tags, string, small water cans, spray bottles (dollar store) - SUS
- Chalkboard tape - Amazon (Sean: Amazon Prime)
- Note: keep receipts and give to VP Finance (AUS and SUS)

Facebook Event
- Launch 2 weeks before the event
- Graphics: AUS will be doing this

Logistics:
- Doodle: Sign up sheet, time slots (15 min), 15-20 people per time slot
- Table for signup, cash box,
- Tables and tents for succulent planting
- Clean up? - put a sheet under, sweep up
- If they signed up but did not show up, then we can leave the spot open for everyone at the end of the event

Everyone: please try to bring old pasta jars for event

IV. Spa Night

Date: Thursday, March 1st
Name: Self-care (brainstorm ideas and message Melissa)

Set-up
- 2nd and 3rd floors Ladha
- 2nd floor: DIY stuff
- 3rd floor: Chilling area, puzzle, colouring books, food, henna station
- Signs for each station, measuring cups/ spoons
- Decorate couches - pillows, blankets
- Fake candles for tables (check if real candles are allowed)
- Christmas lights decoration for tables
- LED lights
- Dim the lights a bit

2nd floor:
- Kitchen area: ingredients that need to be refrigerated
- Lip scrubs and face masks stations (close together): instructions, bowls with ingredients, what this product does etc
- Shaving cream station: instructions, bowls with ingredients, what this product does etc
- Stations theme: light blue coloured table cloths

Buy:
- Sean: small makeup containers from Amazon (50 for $15.99)
- Plastic ziplock bags
- Jiani: puzzle
- Sean: colouring sheets, pencil crayons, markers, etc

Bring your own containers (advertise it)

Sponsorship:
- Cobs bread
- Davids Tea
- Superstore
- Lush
- Starbucks
- Rain or Shine - coupons to treat yourself after
- Basket of condoms/lubes

V. Move UBC
- Some items from Move UBC we can use