Grants Committee Minutes

March 14, 2018 | Abdul Ladha Room 104

Meeting called to order at 5:00 PM

Present:
VP Finance
Ryan Lou
AVP Finance
Alyssa Yong
Biochemistry Representative
Sean Jeong
Biology Representative
Esther Kim
Microbiology & Immunology Representative
Arshdeep Ganda
Statistics Representative
YuMing He
Member-at-Large
Fatum Baham dun
Member-at-Large
Ingrid Mo

Regrets:
Physics Representative
Shawna Narayan
Science One Representative
Amir Moradi

Moved by Sean, Seconded by Esther.

BE IT RESOLVED THAT the Grants Committee approve the following meeting minutes:

March 7, 2018 Grants Committee Meeting Minutes

...MOTION PASSES

Samantha Wong ($ 300.00)
- Grammatical errors; formatting errors; broken English
- Shows previous interest in topic
- 4x YES: attempted to detail significant previous involvement and interest in field; has shown long-term previous experience; also a good research experience prior to graduation
- 3x NO: application seems informal due to errors

Environmental Sciences Students’ Association – Club Careers Night Grant ($ 300.00)
- Very detailed budget; and well-written rationale and SMART goals
- Seems to have well-organized and planned out budget/expenses and event
- 6x YES: can clearly see how the money will be spent; can clearly see this club’s long term goals
Bachelor of Computer Science Student Association – Club Careers Night Grant ($ 300.00)
- Budget is not very detailed but detailed, well-written SMART goals
- Can easily tell what their goals are and how the money will be spent
- 6x YES

UBC Astronomy Club – Club Careers Night Grant ($ 0.00)
- Did not provide detail in SMART goals; only checked off each section as being completed
- Did not include budget
- 6x NO

UBC Women in Science Club – Club Careers Night Grant ($ 196.27)
- Not well-detailed (point form format); but all categories are appropriately filled out
- Breakdown and schedule is well-organized and detailed
- Deficit of much less than $300; over budget on food due to low turnout
- 5x YES
- 1x NO
- The Grants Committee has decided to allocate the amount of $196.27 (i.e. the exact deficit that this club has experienced as a result of this event).

Jamie Magrill – Student Initiative Grant ($ 500.00)
- Odd formatting with inappropriate usage of colors
- Included a lot of information and detail; initiative benefits both SUS and science students
- Project is very unique and well-organized
- 6x YES

Shawna Narayan – Student Initiative Grant ($ 500.00)
- Very detailed budget; well-supported description and rationale of initiative
- Attached letters were intended for a different grant but same opportunity/initiative
- 6x YES

UBC Astronomy Club – Special Projects Grant (TO BE CONTINUED)
- Could have made their budget more specific with the inclusion of a picture or link; could have included more detail in budget
- Unclear descriptions due to grammatical errors
- TO BE CONTINUED (a more detailed budget has been requested via email)

UBC Women in Science Club – Special Projects Grant (TO BE CONTINUED)
- A more detailed budget should have been provided, e.g. with a breakdown of food
- TO BE CONTINUED (a more detailed budget, and data on the actual turnout for the event have been requested via email)
UBC Multiple Sclerosis Club – Special Projects Grant ($130.00)

- Not well-detailed; vague descriptions of rationale/goals
- Not specific enough to understand rationale behind promotion initiatives and significance of volunteer opportunities provided
- Budget seems to reflect club expenses (marketing expenses) rather than for a unique special project
- The Grants Committee has decided to allocate the amount of $130.00 (i.e. the cost of the project $600.00 minus the marketing expenses $340.00 = $260.00, divided in half).

Meeting Adjourned at 6:00 PM