Grants Committee Minutes

February 28, 2018 | Abdul Ladha Room 104

Meeting called to order at 5:00 PM

Present:

VP Finance: Ryan Lou
AVP Finance: Alyssa Yong
Biochemistry Representative: Sean Jeong
Science One Representative: Amir Moradi
Statistics Representative: YuMing He
Member-at-Large: Fatum Bahamdan
Member-at-Large: Ingrid Mo

Regrets:

Biology Representative: Esther Kim
Microbiology & Immunology Representative: Arshdeep Ganda
Physics Representative: Shawna Narayan

Integrated Sciences Student Association ($ 606.00)

Membership 5% (5/5)

$$\frac{\text{Membership} - 60\%}{40} \times 5 = \frac{(100-60)}{40} \times 5 = 5$$

Events 20% (8.5/20)

- Variety of Events (5.5/10)
  - Only few events, with some variety e.g. Meet Your Mentor, Ice Breaker, Proposal Writing Workshops; 4 social events and 4 academic events
  - Small club so reasonable to hold only a few events
  - $5 + 6 + 5.5 + 5.5 + 5 + 6 / 6 = 5.5$

Collaborations (0/5)

- No collaborations mentioned
  - $0 + 0 + 0 + 0 + 0 + 0.25 / 6 = 0$

Appeal to (Non) Members (1.5/5)
- All academic events are well-catered towards ISCI students (proposal writing workshops etc.); social events are not well-promoted to appeal to other science students
- Also did not include projected attendance for social events
- \[2 + 2 + 2 + 0 + 2 = 1.5\]

Rationale 40% (24.5/40)

Format (3/5)
- Use of indents instead of line breaks (should have included more spaces)
- \[3 + 3 + 3 + 3 = 3\]

Grammar/Mechanics (3/5)
- Use of many exclamation marks (shows enthusiasm)
- Informal tone, incorrect use of apostrophes
- \[3 + 2.5 + 2 + 3 = 3\]

Goals/Purpose (8/10)
- Clearly outlined goals, understand the direction that they want to take the club
- Focus on students; apply to get into majors
- Very general and common goals though beneficial to their club members
- \[9 + 8 + 7.5 + 8 = 8\]

Beneficial to Science Students (10.5/20)
- Seems to be only beneficial to ISCI students
- ISCI proposals are specifically for ISCI students
- Have events open to public (e.g. Trivia Night) but people in other science communities are not inclined to go; not as well advertised and thus not as appealing to non-ISCI students
- \[10 + 10 + 13 + 8 + 12 = 10.5\]

Budget 35% (14/35)

Aim for Zero Budget (2/5)
- Very low income; large negative budget this year – not close to 0
- \[1 + 3 + 1 + 1 + 2 = 2\]

Detailed (2/10)
- Not very detailed; no breakdown – i.e. what is used for expenses; only broken down by events
- \[2 + 2 + 2 + 2 = 2\]

Reasonable Expenses (10/20)
- Hard to determine reasonable or not due to lack of detail in budget
- All numbers seem to be in appropriate ballpark range
- \[ 8 + 10 + 12 + 10 + \frac{10}{5} = 10 \]

Total: \( \frac{5+8.5+24.5+14}{100} \times 1,200.00 = 606.00 \)

**UBC Astronomy Club ($740.00)**

Membership 5% (-/-5)
- Disregard as this is an interdisciplinary club
- Total grant will be marked out of 95

Events 20% (19.5/20)
- Variety of Events (10/10)
- One of biggest clubs on campus in terms of events; most are astronomy-based but have a great variety
- Good breakdown of events e.g. academic etc.
- \[ 9.5 + 10 + 10 + 9.5 + \frac{10}{5} = 10 \]

Collaborations (4.5/5)
- Lots of collaborations with a variety of clubs e.g. Debate Club, Physics Society, COGS
- \[ 4 + 5 + 4.5 + 5 + 4.5 \div 5 = 4.5 \]

Appeal to (Non) Members (5/5)
- Very appealing and open to everyone; member list shows a large variety
- \[ 5 + 5 + 5 + 5 + \frac{5}{5} = 5 \]

Rationale 40% (34/40)
- Format (4/5)
- Mostly easy to read and follow along but slightly choppy in certain areas
- No headers to specify the Rationale section
- Random spacing between paragraphs;
- \[ 4 + 4 + 3.5 + 3 + 5 \div 5 = 4 \]

Grammar/Mechanics (4.5/5)
- Very simple diction; no obvious errors that distract from flow
- \[ 4 + 5 + 5 + 4 + 4 \div 5 = 4.5 \]

Goals/Purpose (5.5/10)
- Focus more on previous achievements than on goals (one paragraph); should explain/elaborate more on goals
- \[ 6 + 6 + 5 + 5.5 + 6 \div 5 = 5.5 \]
Beneficial to Science Students (19/20)
- Events popular and open to everyone in science; not exclusive to Astronomy major
- Very appealing due to variety of events; not only academic events so other students are more inclined to attend events
- \(18 + 19 + 20 + 18 + 19/5 = 19\)

Budget 35% (22.5/35)

- Aim for Zero Budget (1/5)
- With grant $1200 \sim 0
- Large income in 2017-18 budget up to October
- \(1 + 1 + 1 + 2 + 0/5 = 1\)

Detailed (5.5/10)

- Comment on what expenses are used for e.g. T-shirts; specified numbers for each expense
- Not very detailed
- Should break down Miscellaneous sections
- \(6 + 5 + 5 + 4 + 8/5 = 5.5\)

Reasonable Expenses (15/20)

- Seems reasonable e.g. for each provided breakdown of T-shirts and pizza
- Approximate event expenses are in appropriate range
- Hard to clearly tell how much money is spent specifically for each event
- \(17.5 + 15 + 11 + 16 + 15/5 = 15\)

Total: \((19.5+34+22.5)/95 \times $1,200.00 = $888.00 \times 50/60 = $740.00\)

- Note:

Science One Survivors ($ XXX.XX)

Membership 5% (5/5)

\[ (\% \text{ of official Science Students} - 60\%) \times \frac{5}{40} = (98.98-60)/40 \times 5 = 5 \]

Events 20% (6.5/20)

- Variety of Events (5/10)
- Lots of variety; seems to be a lot of events (not realistically doable within timeframe – unclear which events were clearly
- \(8 + 5 + 5 + 5 + 3 + 4/6 = 4.5\)
Collaborations (1/5)
- Not many collaborations except for CSP (not necessarily a club)
- $1 + 0 + 1 + 1 + 2.5 + 0.5 / 6 = 1$

Appeal to (Non) Members (0.5/5)
- Not appealing
- $0 + 0 + 1 + 1 + 0 / 5 = 0.5$

Rationale 40% (X/40)

Format (X/5)
- Spacing could be improved; lots of empty spaces
- $3 + 4 + 2 + 4 + 5 / 5 = 4$

Grammar/Mechanics (2.5/5)
- Simplistic language; improper syntax
- Incomplete sentences
- $3 + 2 + 2 + 2 + 2 / 5 = 2.5$

*To be continued on March 7, 2018*

*Meeting Adjourned at 6:00 PM*