Here: Herman, Carki, Cassie, Haiger
Regrets: Cathy, Thomas, Vanessa, Jasia, Tersa, Swatti
Meeting Started: 4:04
Meeting Adjourned: 4:45

Swap n’ Shop:
Marketing -> distillation(?) -> google doc form

Marketing groups to potentially share to:
- Science 2018
- UBC CLASS OF 2018
- 2019 sciences
- 2020 sciences
- Totem
- First year groups
- Collegia
- Tallwood
- Everyone sign up to share into 2 groups and if not signed up by sunday night (Feb.18)
  Haiger will assign

Marketing for clothing drop off: Feb 26-Mar 2
Marketing for actual swap n shop: Mar 3-Mar 7

SUS share on instagram and facebook? (maybe 1-2) similar to how we are marketing

2nd Round -> “you can still drop off clothes, but just a note that our event is on March 7th, and
that we will still accept clothes up until March 6th” -> encourage people to bring donations from
week of February 28

Accepting Clothes Steps: ASK SUS TO ADD INTO OUR DESCRIPTION
1. Write on whiteboard that we are accepting clothing donations
2. Someone will be sitting at desk at all times(Haiger will talk to councillors), ask councillors
to help us put donations under the desk, a member of the committee will be around at
least once a day to put the clothes either in the councillors office or the exec office
3. Get a plastic/garbage bag and have their information in it (name, student number)
4. Tickets will be allocated to them day of the actual swap

Swap n Shop: event will probably end at 5 due to conflict with academic portfolio

Possible events for last event:
- Carki’s idea: DIY crafts. Earrings, etc.
- If we really want to do another event we could do another breakfast serving or food in general, pick a charity to donate to
- FEB. 26 talk to everyone (Please try your hardest to come out to that meeting) Social after???

Action items:
Herman: Distillation
Haiger: talk to people with office hours, email a copy of swap n shop cover photo to internal, send herman distillation doc, make when2meet for day of event
Carki: make up an excel doc for who can move clothes into the councillors/exec office
Cassie: write up a how to donate (email it marketing)
EVERYONE:
- Take a look at the marketing doc to see what page you will be sharing in and make sure to highlight your name once you have completed the share!!! This is v important
- FILL OUT WHEN 2 MEET