SUS Community Engagement Committee Meeting
4:00 | 5:00PM | Abdul Ladha Rm #104

I. Attendance

Present: Haiger, Carki, Teresa, Cassie, Jasia, Herman, Thomas

Regrets: Cathy, Vanessa

II. Waffle Sale Tomorrow

- Haiger, who is a babe, has purchased groceries and supplies
- Rm 103 booked for cooking, outside porch will be for selling
- Nutella, Maple Syrup, Whip Cream, Fruit, Waffle Mix
- Cassie & Carki bring waffle irons tomorrow

III. Marketing for Swap ‘n’ Shop

- Format an email to marketing because SUS website is down:
  Include: you want event to go live, date you are holding the event on (or the duration of the event for our purposes i.e. collection + actually swappin’)
  - In description: include clothing items we accept, EMPHASIZE that it is for international women’s day, that clothes should be in relatively good quality, explain how entrance will work

Set: 11:30-5 event time
Advertise: you will get tickets in exchange for getting clothes
Entrance logistics:
Potential issue: how to assign ticket values?
Assign ticket value qualitatively to each clothing item days before event
IF need more items, we can purchase from charitable thrift shop
Money will go to Mariposa charity, clothing to My Sister’s Closet

Carki get marketing request in as soon as possible. Try to get it out on the 11th and advertise week before reading week
Thrift store run on 3rd and 4th.
Close collections on Mar. 2, clothes on Mar 5-7 will not be washed.
Action: Haiger ask Steve how coat check was organized.
Section of event description on how to get tickets: i.e. 5-10 items is x many tickets, 11-20 items is y many tickets.
Instructions for dropping off: Clothes in bag, and include full name and student number, and we will allot tickets on day of event according to # items.
Include: ticket prices may vary per clothing item
Set event ON march 7th, and just make it ABUNDANTLY clear when the collection period is on event page
Refer to donate to protonate event for description inspiration
For Carki: marketing@sus.ubc.ca

Monday before Event during regular meeting time: clothing item assigning and poster making party
Meeting adjourned: 4:51