[ EXECUTIVE COMMITTEE MINUTES ]

Date: Monday, November 20th, 2017
Time: 5:00-7:00 pm
Location: Abdul Ladha Science Student Centre, Room 103

I. Attendance

Present:
Antony Tsui – President
Haiger Ye - Proxy for VP External
Jennifer Cheng – VP Academic
Michelle Tse – VP Administration
Miguel Oreta – VP Communications (Skype)
Ryan Lou – VP Finance
Julia Wu – VP Internal
Gurshabad Singhera – VP Student Life
Urim Lim – Executive Assistant to the President

Regrets:
Sarah Park – Science Student Senator

II. Call to Order

The meeting was called to order at 5:34PM.

III. Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Ryan, SECONDED BY Julia.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:
XM 2017 11 06”

...MOTION PASSES.

V. Amendments to the Agenda

MOVED BY Michelle, SECONDED BY Jen.
BE IT RESOLVED that exec committee add a discussion point on Ladha Access over finals and the holidays;
BE IT FURTHER RESOLVED that exec committee discuss having Council in the summer.

...MOTION PASSES.

MOVED BY Gurshabad, SECONDED BY Julia.
BE IT RESOLVED that exec committee add a discussion point on SUS and EUS Collab.

...MOTION PASSES.

VI. Adoption of the Agenda

MOVED BY Gurshabad, SECONDED BY Ryan.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Clubs Commission
   - email clubs@sus.ubc.ca before you email clubs directly (use clubs commission as middle ground)
   - If urgent, email clubs directly but cc Clubs commissioners (should try to prevent this if possible)
2. AMS Waivers
   - Follow timeline assigned by AMS- contracts need to be submitted by a certain deadline.
   - Sent waivers to Keith- looked over waivers (talked to AMS lawyers)- say that we’re part of AMS UBC. When in doubt, add in AMS for legal liability purposes.
   - Following up with the AMS, and for preventative measures- should have signed waivers prior to event
   - AMS waiver: on AMS clubhouse - access from there
3. Comments on UBC Confessions from Science students
   - Tell faculty about this issue? Something for academic to discuss
   - Department basis
   - Jenn: When you feel down, UBCC is a good way to express yourself, but can be exaggerated b/c online platform. In the end, this is still just a UBCC post (can’t guarantee validity)
   - Gurshabad: What can we do? Bringing it up is a way to express our concerns to Staff and Faculty
   - Miguel: talked about this with Marketing. Be mindful of the way you respond to them- responsible for the things you say as part of SUS. (choose to not respond, please message privately instead.)
   - Antony: We don’t do Town halls, etc. so even though this may just be a post, this is still important to us b/c we’re elected to represent voices- there are
definitely topics we should address related to this, where students don’t think the faculty is doing much to support them. Hope Academic can do something about this, but otherwise will be on their radar.

4. Ladha Access over Finals/Christmas
   - Ladha is closed, so no access.
   - Michelle to post this on SUS FAM before finals

5. Council meeting in the Summer
   - Idea of having council meeting at least once in the summer
   - Julia: don’t think we should have one election/ year, b/c first years can’t vote for their departmental rep
   - Miguel: should try this for this year, b/c this wouldn’t even be our exec team
     - Julia: Yes
     - Michelle: Yes
     - Ryan: Yes
     - Gurshabad: Yes
     - Jennifer: Yes
     - Haiger: Yes
     - Miguel: Yes
   - Have concerns about this, but will discuss with councillors next meeting and hear what they have to say

6. SUS and EUS Collab
   - Event that we’re hosting in march 2nd
     - EUS doing a lot of the work, cheap deals, bookings is in the EUS building, DJ, security, etc
     - SUS: there to split financially, want sus to support half and half
     - Party, social drinking
     - Jenn: why is the estimate so high?
     - Gursh: Mario wants to have a big event, SUS is just giving them money, but we also aren’t doing anything about it. Science Student engagement is going to be lacking in the EUS building
     - Julia: like the idea of collab, only if science students attend this though, not having much planning
     - Jenn: if we want a big event, then just hold a big event, also at Ladha. Maybe cost less if we have to?
     - Gurshabad: think it should still be at Ladha. SUSchella was sold out etc, should just focus on Ladha and Science instead.
     - Jenn: alcohol can not leave the 3rd floor- at CVC. (3rd floor is 19+, but 2nd floor is all years dance)

7. Round table updates (15 mins)
   ● President:
     ○ Tuesday: Social- Secret Santa! Julia will try to arrange for a restaurant??
     ○ President’s meeting last week- unable to attend
     ○ Dr. Paul Harrison- thank him for his service and working with us!!
       Deadline: ASAP. Ideally before Fri.
○ Email: will delegate partnerships to the respective VPs

● Vice President, External:
  ○ Alumni speaker series starts tomorrow!! 5-7pm.
  ○ Donate to Protonate: thunderclap at 8pm tomorrow. Emma to do poster thing
  ○ Ask SUS FAM to give donations throughout finals?

● Vice President, Internal:
  ○ Family Feud: Nov 30th- food games prizes !!!!
  ○ Making christmas gifts for council
  ○ FYC event coming up!
  ○ Send name to Antony if you work with a specific staff - christmas card

● Vice President, Communications:
  ○ New forms are up for requesting graphic designers, photographers, making Facebook events. Send them out to committee chairs and note down deadlines for submissions
  ○ Black Friday this Friday
    ■ $20 crewneck, specimen hoodie $15, dad hat $10, $45 UBC hoodie, $2 water bottle
  ○ Training for Digital Signage finished, now accepting requests
  ○ Marketing Committee producing holiday content, will upload “upper years doing first year courses” next week
  ○ Meeting with SPAC and SCI TEAM: developing communication line between SUS/SCI/SPAC and professors to let them know about professional development events
    ■ May also make a special edition of Distillation to introduce these three groups next year

● Vice President, Academic:
  ○ Holding Green Folder Training in first week of Jan- for mental health issues, etc
  ○ Doggo days!!!
  ○ Mentorship: next pro-D workshops: nov 30th
  ○ MHA: coolios
  ○ Conference: know any people graduated with science degree and have a decent good job, please let her know
  ○ Academic concerns: Behaviour Neurosciences- fixed, BCIT: credits from both directions, don’t transfer well but working on it
  ○ Will be doing Academic committee after council next week

● Vice President, Student Life:
  ○ Soco: event next week!
  ○ Creco: 3-5, arts and crafts for Christmas
  ○ Soco: 5-7, dinner and carolling/karaoke

● Vice President, Finance:
  ○ Budget comm: approve food for council
  ○ Budget for presentation next week in council
● Vice President, Administration:
  ○ BMC updates: new chairs, getting beanbag chairs
    ■ Also getting company to come in to dump all the old chairs and sofas, etc out
  ○ CAPC: working on a lot of new changes, will keep everyone posted before officially changing
  ○ Cleaned out archives from storage- will have a chat with Sheldon before deciding what to do with some of our older copies/editions.

● Science Student Senator:
  ○ No updates sent in

VII. Executive Motions

VIII. Discussion

IX. Social Activity

X. Adjournment

MOVED BY Gurshabad, SECONDED BY Miguel.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:55PM.”

...MOTION PASSES.

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Michelle Tse
Vice-President, Administration
UBC Science Undergraduate Society