Grants Committee Minutes
February 7, 2018 | Abdul Ladha Room 104

Meeting called to order at 5:00 PM

Present:

VP Finance Ryan Lou
AVP Finance Alyssa Yong
Biochemistry Representative Sean Jeong
Biology Representative Esther Kim
Microbiology & Immunology Representative Arshdeep Ganda
Physics Representative Shawna Narayan
Member-at-Large Fatum Bahamden
Member-at-Large Ingrid Mo

Regrets:

Science One Representative Amir Moradi
Statistics Representative YuMing He

Jacques Martiquet ($ 500.00)

- Very well-organized and well-formatted
- Shows previous involvement in health-oriented events and opportunities
- Interesting and unique initiative promoting partying healthy (with no alcohol etc.)
- Formatting issues with footnotes
- 6x Yes

Cognitive Systems Society ($ 816.00)

Membership 5% (0/5)

\[ \frac{(\% \text{ of official Science Students} - 60\%)}{40} \times 5 = (59.74-60)/40 \times 5 = 0 \]

Events 20% (17.5/20)

- Many events, with great variety: academic, social, recruitment (e.g. club booth days)
- Could include more academic events
- \[ 8 + 8 + 8.5 + 8 + 9 + 8 / 6 = 8.5 \]
Collaborations (5/5)
- Quite a few collaborations: e.g. Debate Society, Physics Society, Astronomy, Computer Science
  - \(5 + 5 + 5 + 5 + 5 /6 = 5\)

Appeal to (Non) Members (4/5)
- Collaborate with many different clubs and host a great variety of events; great appeal to wide audience
- Many future events are specifically catered towards COGS students
  - \(4.5 + 4 + 4 + 4 + 4 /6 = 4\)

Rationale 40% (29/40)
Format (4.5/5)
- Formatted as a cover letter, different from most other applicants (headings)
- Written in a personal tone
- Well-spaced except for the beginning
  - \(5 + 4 + 5 + 4 + 5 + 4 /6 = 4.5\)

Grammar/Mechanics (4.5/5)
- No obvious grammar mistakes
- Some event descriptions had errors of missing words
  - \(4 + 4 + 4 + 4.5 + 5 + 4.5 /6 = 4.5\)

Goals/Purpose (6.5/10)
- Talk about short-term current goals, not as much focused on future long-term goals
- Not specifically listed in a section dedicated to goals; goals are briefly described in the event description but not elaborated upon in the rationale section
- Mention use of the grant to subsidize costs rather than to build upon their club’s goals
- Only well-described long-term goal is to hold future workshops; could have included more long-term goals in addition to this
  - \(7.5 + 7 + 4 + 6 + 6 + 7 /6 = 6.5\)

Beneficial to Science Students (13.5/20)
- Mostly catered towards COGS students; some social events may be beneficial to other science students; nevertheless, academic events are most beneficial only to COGS students
- Not specifically beneficial to all science students; rationale describes benefits towards Engineering students
- Event are technically open to all science students
  - \(10 + 12 + 12 + 15.5 + 14 + 16 /6 = 13.5\)

Budget 35% (21.5/35)
Aim for Zero Budget (0/5)
- Projecting a $600 deficit including the $1200 SUS grant
- Large budget which encompasses many costs (due to many events)
- $0.5 + 0 + 0 + 0 + 0 + 0.5 / 6 = 0

Detailed (8/10)
- Very detailed but not well-formatted (hard to read)
- $9 + 9.5 + 7 + 7.5 + 7.5 + 6 / 6 = 8

Reasonable Expenses (13.5/20)
- Very reasonable; did not include security expenses for event with alcohol
- Put the “actual” and “planned estimate” amounts to show previous differences from estimate and actual expenses
- Unreasonable to expect the full $1200 grant
- $15 + 13 + 16 + 11 + 13 + 12 / 6 = 13.5

Total: (0+17.5+29+21.5)/95* $1,200.00 = $816.00

Integrated Sciences Student Association ($XXX.XX)

Membership 5% (5/5)
- \( \frac{\text{(% of official Science Students - 60\%)} \times 5}{40} = \frac{(100-60)}{40} \times 5 = 5 \)

Events 20% (8.5/20)

Variety of Events (5.5/10)
- Only few events, with some variety e.g. Meet Your Mentor, Ice Breaker, Proposal Writing Workshops; 4 social events and 4 academic events
- Small club so reasonable to hold only a few events
- $5 + 6 + 5.5 + 5.5 + 5 + 6 / 6 = 5.5

Collaborations (0/5)
- No collaborations mentioned
- $0 + 0 + 0 + 0 + 0 + 0.25 / 6 = 0

Appeal to (Non) Members (1.5/5)
- All academic events are well-catered towards ISCI students (proposal writing workshops etc.);
  social events are not well-promoted to appeal to other science students
- Also did not include projected attendance for social events
- $2 + 2 + 2 + 2 + 0 + 2 / 6 = 1.5
Rationale 40% (X/40)

Format (3/5)
- Use of indents instead of line breaks (should have included more spaces)
- \(3 + 4 + 3 + 3 + 3 \div 6 = 3\)

Grammar/Mechanics (3/5)
- Use of many exclamation marks (shows enthusiasm)
- Informal tone, incorrect use of apostrophes
- \(3 + 2.5 + 2.5 + 2 + 3 + 3 \div 6 = 3\)

*(To be continued on February 14, 2018)*

Meeting Adjourned at 6:00 PM