Grants Committee Minutes

January 24, 2018 | Abdul Ladha Room 104

Meeting called to order at 5:00 PM

Present:

VP Finance
Ryan Lou

AVP Finance
Alyssa Yong

Biochemistry Representative
Sean Jeong

Biology Representative
Esther Kim

Microbiology & Immunology Representative
Arshdeep Ganda

Physics Representative
Shawna Narayan

Statistics Representative
YuMing He

Member-at-Large
Fatum Bahamdun

Member-at-Large
Ingrid Mo

Regrets:

Science One Representative
Amir Moradi

Phong Nguyen ($0.00)

- Did not comment on long-term interests
- Did not explain objectives or purpose or presentation/research
- Very vague and generic reasons for participating in this conference
- Bolded specific parts of the application but did not make good use of formatting emphasis
- 2x YES, 4x NO

Undergraduate Research Opportunities ($918.00)

Membership 5% (1/5)

\[
\left( \frac{% \text{of official Science Students} - 60\%}{40} \right) \times 5 = (67.86-60)/40 \times 5 = 1
\]

Events 20% (18/20)

Variety of Events (8/10)

- Mostly academic events (research), not many social events
- Very research-oriented events with lack of other variety but this is the main purpose of this club
- Biggest event is REX and coordinate socials for mentor-mentee groups
Collaborations (5/5)
- Lots of collaborations: e.g. partnerships/sponsors for conferences, collaborations with other institutions/universities
- Collaborates with MISA and BIOSOC for Life Sciences Research Night, MURC etc. and with Engineering
- $5 + 5 + 4.5 + 5 + 5 + 5 / 6 = 5$

Appeal to (Non) Members (5/5)
- Big research club on campus that offers many research opportunities for students; well-known
- Many events that allow all students to go
- $5 + 4 + 5 + 5 + 5 + 5 / 6 = 5$

Rationale 40% (37.5/40)

Format (3.5/5)
- Font and figures were nice addition
- Good addition of pictures and figure captions
- Over limit of 2 pages due to figures, inconsistent indents
- Could have used subheadings to differentiate topics
- $4.5 + 3.5 + 4 + 3 + 3 + 3 / 6 = 3.5$

Grammar/Mechanics (5/5)
- Good grammar, no visible mistakes
- $5 + 5 + 5 + 5 + 5 + 5 / 6 = 5$

Goals/Purpose (9/10)
- Goals are not only short-term but as well show long-term purpose
- Previous science student leadership awards show progress
- Goals emphasize impact on campus and possible collaborations with others in the community (expanding URO beyond UBC)
- Clear goals to expand club not only within but as well, outside of UBC
- $8.5 + 9 + 8 + 8 + 9 + 10 / 6 = 9$

Beneficial to Science Students (20/20)
- Largest undergraduate science research club; provides many opportunities for science students (many science students are interested in/looking for research opportunities)
- Could support members more by dedicating more effort to monitoring mentorships
- $20 + 20 + 20 + 20 + 20 + 19 / 6 = 20$

Budget 30% (20/30)
Aim for Zero Budget (0.5/5)
- Did not aim for zero budget
- Large deficits
  - 1 + 0 + 0 + 0 + 1 + 0 /6 = 0.5
Detailed (4/10)
- Good breakdown of expenses
- Some detail but not very thorough (did not itemize/categorize)
  - 3 + 5 + 4 + 4 + 5 + 5 /4
Reasonable Expenses (15.5/20)
- Video production costs seem slightly unreasonable for interviews
- Expensive marketing costs (necessary for posters etc. but video costs seem unreasonable)
- Good range of costs for other categories of budget
  - 16 + 15 + 15 + 16 + 15 + 15 /6 = 15.5
Total: (1+18+37.5+20)/100 * $1,200.00 = $ 918.00

UBC Project PATHS ($714.00)
Membership 5% (0.5/5)
\[
\left(\frac{\text{(# of official Science Students - 60%)}}{40}\right) \times 5 = (65.38-60)/40 \times 5 = 0.5
\]
Events 20% (11.5/20)
 Variety of Events (5.5/10)
- Many fundraisers (not much variety) and one speaker’s night, not many events in general
- One academic event and one social event, icebreaker; could include more social events
- Same types of events as previous years (no progress on increasing variety)
  - 3 + 5 + 4 + 8 + 6 + 6 + 8 /7 = 5.5
Collaborations (1.5/5)
- No collaborations with other clubs, only with community organizations
- 3 + 1.5 + 1 + 2 + 2 + 1.5 + 1 /7 = 1.5
Appeal to (Non) Members (3.5/5)
- Food incentive for fundraisers for students on campus
- Sales do not necessarily increase participation in club
- Do not advertise volunteer opportunities for students on campus very well
Rationale 40% (27/40)

Format (5/5)
- Good format
- $5 + 5 + 5 + 5 + 5 + 5 + 5 / 7 = 5$

Grammar/Mechanics (5/5)
- Sophisticated diction and vocabulary
- No grammar mistakes
- $5 + 5 + 5 + 5 + 5 + 5 + 5 / 7 = 5$

Goals/Purpose (6.5/10)
- Ambitious goals but do not describe means to fulfill these goals
- Describe goals for the club but do not specify improvements from previous years
- Emphasize giving back to science students and the community
- $9 + 6.5 + 5 + 6 + 6 + 6 + 7 / 7 = 6.5$

Beneficial to Science Students (10.5/20)
- No direct benefit to science students as they are mainly a charitable club
- Good volunteer opportunities at hospitals and opportunities to learn more about these diseases for science students
- PATHS to a Cure research night is a good opportunity for students
- $11 + 10 + 12 + 10 + 10 + 10 + 11.5 / 7 = 10.5$

Budget 30% (21.5/30)

Aim for Zero Budget (4/5)
- Projecting a $155 surplus not including this grant
- But currently, do not have much funds and would benefit from a small surplus
- $3 + 4 + 4 + 4 + 3.5 + 4 + 5 / 7 = 4$

Detailed (3.5/10)
- Not very detailed/itemized, only describe how much each event costs but does not give a breakdown
- $4 + 2 + 4 + 2 + 3 + 3 + 5 / 7 = 3.5$

Reasonable Expenses (14/20)
- Pancakes expenses (pancake mix) seem slightly unreasonable, however food expenses mostly seem reasonable as it is often safer to
- $15 + 12 + 13 + 13.5 + 15 + 15 + 13 / 5 = 14$
Total: \((0.5 + 11.5 + 27 + 21.5)/100 \times 1,200 = 714.00\)

**Microbiology and Immunology Students’ Association (XXX.XX)**

**Membership 5% (5/5)**

\[
\frac{\text{% of official Science Students - 60%}}{40} \times 5 = \frac{(100-60)}{40} \times 5 = 5
\]

**Events 20% (14/20)**

- **Variety of Events (7.5/10)**
  - Many social events, not many academic events (other than mentorship opportunities)
  - Variety of events within the social category
  - \(6.5 + 8 + 7 + 9 + 6 + 7.5 / 6 = 7.5\)

- **Collaborations (2.5/5)**
  - Did not specify collaborations in their event descriptions
  - Do not describe upcoming events in much detail
  - \(2.5 + 3 + 2 + 2 + 2 + 2.5 / 6 = 2.5\)

- **Appeal to (Non) Members (4/5)**
  - Many social events that allow all science students to attend
  - Only some events are academically-oriented
  - \(4 + 4 + 4 + 4 + 5 + 3 / 6 = 4\)

* (To be continued on January 31, 2018)

**Meeting Adjourned at 6:04 PM**