Grants Committee Minutes

November 29, 2017 | Abdul Ladha Room 104

Meeting called to order at 5:03 PM

Present:

VP Finance Ryan Lou
AVP Finance Alyssa Yong
Biochemistry Representative Sean Jeong
Microbiology & Immunology Representative Arshdeep Ganda
Member-at-Large Fatum Bahamdu
Member-at-Large Ingrid Mo
Science One Representative Amir Moradi
Statistics Representative YuMing He

Regrets:

Biology Representative Esther Kim
Physics Representative Shawna Narayan

UBC Biochemistry, Pharmacology, Physiology Club ($1044.00)

Membership 5% (5/5)

\[
\frac{(\% \text{ of official Science Students} - 60\%)}{40} \times 5 = \frac{(100 - 60)}{40} \times 5 = 5
\]

Events 20% (15/20)

- Variety of Events (5.5/10)
  - Many events, several are bigger events in collaboration with other clubs; not much variety
  - Do not have any social events, mostly academic events (research-oriented) e.g. exam package sales
  - \(4.5 + 6 + 5 + 6 + 6 + 5 / 6 = 5.5\)

Collaborations (5/5)

- Life sciences research night: collaborations with other clubs including URO, MISA, BIOSOC; also collaborated for professor research night
  - \(5 + 5 + 5 + 5 + 5 + 5 / 6 = 5\)

Appeal to (Non) Members (4.5/5)
- Events are not specific to these specializations except for hoodie sales
  - $5 + 5 + 4 + 4.5 + 4 / 6 = 4.5$

Rationale 40% (35.5/40)

Format and Grammar/Mechanics (9.5/10)
- No major grammar mistakes, rationale was eloquently written; no distracting errors, well-crafted
- Lack of hyphen usage, vague writing; long sentences, unclear pronouns – “they”
- $9.5 + 10 + 10 + 9 + 10 / 6 = 9.5$

Goals/Purpose (9/10)
- Only one paragraph dedicated to goals; good outline, emphasized purpose of events
- Acquire more exam packages, last year was the first year club achieved a profit – now acknowledges the potential to contribute more to science students this year
- Easily understandable but not go into too much depth and specifics
- Cares more about the club itself than the students, emphasizes sales etc.
- $10 + 10 + 8 + 9 + 9 + 8 / 6 = 9$

Beneficial to Science Students (17/20)
- Everyone in the club is a science student so all events cater towards science students e.g. research nights, professor talks are all directed towards to science students
- Large events but targeted at half of student population, not as much targeted towards 3rd and 4th (upper) year students – already know future endeavours
- Events are targeted towards 1st and 2nd year students for guidance for future specialization and career options
- Target events more towards students of these specializations and not so much for other students (e.g. math students etc.)
- Exam packages helpful to a lot of science students outside of these specializations as well, i.e. students in Integrated Sciences etc. that take these courses
- $20 + 15 + 14 + 18 + 16 + 18 / 6 = 17$

Budget 35% (31.5/35)

Aim for Zero Budget (4.5/5)
- Rationale mentions going from paper based to online resources to cover the cost of expenses, aims for zero budget but not exactly zero
- Indicated that they wanted more revenue, format is slightly confusing
- Currently aiming for a surplus of $1000 (including grant), $500 without the grant
- A lot more than previous years’ surplus, could be an overestimated budget for this year
- $4.5 + 5 + 5 + 4 + 4.5 / 6 = 4.5$

Detailed (7.5/10)
- Not as detailed, include different subcategories
- Breakdown of services, expenses and income into different categories but not specific enough
- E.g. “sports” expenses but does not specify (could be intramural/recreation participate coverage)
- Vague, not as specific e.g. “printing costs”
- Categorize vaguely but does not specify events
- $6 + 6 + 10 + 8 + 7.5 + 6.5 / 6 = 7.5$

Reasonable Expenses (19.5/20)

- Split between anticipated and actual, similar to last year’s budget so easily comparable
- Nothing is too far-fetched, everything is reasonable and clearly broken down
- Unsure if costs are reasonable due to lack of specific breakdown
- $17.5 + 20 + 20 + 20 + 20 + 19 / 6 = 19.5$

Total: (5+15+35.5+31.5)/100 * $1,200.00 = $1044.00

Physics Society ($1062.00)

Membership 5% (5/5)

\[
\left(\frac{\text{% of official Science Students} - 60 \%}{40}\right) \times 5 = \frac{(100 - 60)}{40} \times 5 = 5
\]

Events 20% (17/20)

- Variety of Events (10/10)
- Have social events, good variety such as social, professor talks, workshops; well-spaced out and organized events
- Good combination of academic and social events
- $9 + 10 + 10 + 10 + 10 + 10 / 6 = 10$

Collaborations (2.5/5)

- No collaborations, only Astronomy Club (same department but different club)
- Many collaborations with Astronomy and Biophysics but not as diverse
- Hard to collaborate with other clubs because not much commonality with life sciences clubs
- $2 + 3.5 + 3 + 2.5 + 2.5 + 1 / 6 = 2.5$

Appeal to (Non) Members (4.5/5)

- Social events seem very open but lecture series targeted to club members specifically
- Anyone can attend events but people not in physics may not be interested in events
- PHYS101 etc. are
- $5 + 4 + 4 + 4 + 4 + 4 / 6 = 4.5$

Rationale 40% (34.5/40)
Format and Grammar/Mechanics (9/10)
- Easily understandable, good format, good grammar
  - $8 + 9 + 8 + 10 + 9 + 9 / 6 = 9$

Goals/Purpose (8/10)
- Good idea for short term plan, but lack long term planning
- Good goals but brief, could have been expanded on
- Main goal is to expand student society, not many goals
- Clearly explained
  - $7 + 8.5 + 7 + 8 + 8 + 9 / 6 = 8$

Beneficial to Science Students (17.5/20)
- More specific to students of these specializations but do hold events that appeal to a lot of science students (e.g. students taking PHYS101 as a prerequisite)
- Exam packages helpful but other events do not seem as appealing to non-Physics/Astronomy students
  - $17 + 18 + 19 + 19 + 15 + 16.5 / 6 = 17.5$

Budget 35% (32/35)

Aim for Zero Budget (5/5)
- Close to zero but not exactly zero
  - $4.5 + 5 + 5 + 5 + 4.5 + 4.5 / 6 = 4.75 \sim 5$

Detailed (8.5/10)
- Majority is detailed but could have been more specific; good breakdown for events but could be further subcategorized
- Conferences and events should be made more clear where expenses are spent
  - $8 + 8.5 + 9 + 9 + 10 + 7.5 / 6 = 8.5$

Reasonable Expenses (18.5/20)
- Expenses are slightly hard to evaluate due to slight lack of detail
- A lot of expenses for print exam packages but reasonably high number of student interest in these resources
  - $18 + 20 + 18 + 20 + 18 + 18 / 6 = 18.5$

Total: $(5 + 17 + 34.5 + 32) / 100 \times \$1,200.00 = \$1,062.00$

Meeting Adjourned at 6:00 PM