Grants Committee Minutes

November 22, 2017 | Abdul Ladha Room 104

Meeting called to order at 5:05 PM

Present:

VP Finance Ryan Lou
AVP Finance Alyssa Yong
Biochemistry Representative Sean Jeong
Biology Representative Esther Kim
Microbiology & Immunology Representative Arshdeep Ganda
Member-at-Large Fatum Bahamđun
Member-at-Large Ingrid Mo
Science One Representative Amir Moradi

Regrets:

Statistics Representative YuMing He
Physics Representative Shawna Narayan

Computer Science Student Society ($ 810.00)

Membership 5% (0.5/5)

- 1180 BSc students out of 1851 students
- 1180/1850 x 100% = 64% > 60% so no prorated formula applies here

\[
\text{(of official Science Students - 60\%)} \times \frac{5}{40} = (64 - 60) / 40 \times 5 = 0.5
\]

Events 20% (14.5/20)

- Good mix of fun, icebreaker and educational Meet the Profs, Career Fair etc.
- Rationale provides some explanation of events but description is not clear in this section
- Not many events
- Good amount of events, reasonable amount and expenses
- \( 8 + 10 + 7 + 7 + 8 / 6 = 8 \)

Collaborations (2.5/5)

- Indicates that they show interest in future collaborations but has not had many in the past
- No collaborations in the past, unsure if will
- \(2.5 + 2.5 + 3 + 2 + 2 + 2 / 6 = 2.5\)

Appeal to (Non) Members (4/5)

- Most events seem open (except for Meet the Profs, virtual workshops); however, board game nights etc. are open to other students
- Technical Career Fair (a major, important event for this society) is open to a variety of students, not exclusive
- \(4.5 + 5 + 3.5 + 4 + 4 + 4 / 6 = 4\)

Rationale 40% (32/40)

- Format and Grammar/Mechanics (7.5/10)
  - One formatting mishap with a line break
  - Grammar is coherent, short and concise, effectively written rationale
  - Some grammar mistakes, incorrect usage of commas and brackets
  - "More smaller" redundancy in English
  - \(8 + 7 + 8 + 7.5 + 8 + 7 / 6 = 7.5\)

- Goals/Purpose (7/10)
  - Vague, focussed on near future but not long-term
  - Could have explained/elaborated more on explanations; could have been more specific
  - \(6 + 8 + 7 + 7.5 + 7 + 7 / 6 = 7\)

Beneficial to Science Students (17.5/20)

- Technical Career Fair: professional development opportunity for interviews, drop-in all day, very open and beneficial to students
- Very good opportunity for career development, and ways to prepare for career development for all science students
- Variety of career opportunities, not just computer science directed
- Club room and amenities are open to all students
- Beneficial for science students and many science students have taken at least one and/or integrate computer science courses
- Events focussed more on computer science students,
- \(20 + 16.5 + 16 + 17.5 + 20 + 15.5 / 6 = 17.5\)

Budget 30% (20.5/30)

- Aim for Zero Budget (3/5)
  - Does not appear to aim for zero budget
  - In previous years, have run a surplus; currently has a large surplus regardless of large budget of $50,000
- Last year, projected that they would have a large deficit but did not happen
- Not deficit, surplus is double of the grant amount ($3000); shows good control of finances over the previous years
- \(3 + 4 + 2.5 + 2.5 + 2.5 + 3 / 6 = 3\)
  
  Detailed (5/10)

- Does not specify/explain the breakdown for each event
- Did not breakdown where money is spent
- Does not explain what office upgrades and supply runs involve
- \(4 + 7 + 5 + 5 + 4.5 + 5 / 6 = 5\)

  Reasonable Expenses (12.5/20)

- Career Fair expenses for this year appear to be much higher than previous years, could be due to improved event preparation and operations
- Hard to tell reasonableness due to lack of breakdown; cannot tell if projected budget is an overestimate or not
- \(15 + 16 + 10 + 12 + 11 + 12 / 6 = 12.5\)

Total: \((0.5 + 14.5 + 32 + 20.5) / 100 \times 1,200.00 = 810.00\)

Colin Chen ($ 0.00)

- Does not explain purpose, same outline as Kevin
- Did not include much information
- 5x No

Kevin Fan ($ 0.00)

- Does not explain purpose, same outline as Colin
- Did not include much information
- 5x No

Meeting Adjourned at 5:49 PM