SUS First-Year Committee Meeting  
January 16, 2018 | 6:00 - 6:45 PM | Ponderosa Commons Oak House (PCOH) 1001

I. Attendance

Present: Anthony, Stephanie, Jennifer, Ryan, Nina, Barry, Andrew, Will, Vienna, Jin, Kaitlin, Kaileigh, Jordyn, Skye, Martin, Harveen, Vanessa, Shabnam, Brooke

Absent: Jerry, Sarah Jiang, Sarah Li, Monica, Jackie, Vandy, Suzanne

Guests: Julia, Emma, Jennifer Cheng

II. A Night in Atlantis
   a. Sponsorship
      - Food:
         - Sushi
           - 2 massive platters of sushi from Miku and Minami
           - Miku $100+
           - Nanaimo Sushi, Sushi Mura
         - Cookies
         - Candy bar
      - Prizes:
        - Chocolate baskets (Purdy’s?)
        - Google Home, mini
   b. Logistics
      - Coat check sign up + clean up and set up sign up on the google sheets
        - Please fill it in by January 26th
   c. Entertainment
      - Games/activities
        - Fish pong
        - Go fish
      - Photobooth
        - Bubble background
      - DJ
d. Decoration
- Will make the decoration the weekend before
- Use the third floor ~ empty by 6pm

e. Marketing
- Can't market until SciWeek is over
- Launch showpass first on Friday
- Need final details by Monday
- Ticket sales: sell 113 not including us :)
- Change cover photo to the banner
  - Contest for tickets will be launched with event page
  - Add comments to each other's posts to bump page
    - Finalize contest details
  - Raffle for google home
- We have food and you only have to pay $8!!!
- Advertise in collegium (Arbutus, Tallwood, Oak), residences, Ladha
  - Contact digital marketing for TVs in SUS
  - Make sure you talk to res people about rules for poster ing
  - Talk to AMS Security if we want to poster
- Puns or witty remarks for the video
  - Nothing offensive please

f. Faculty Cup
- Groups of people from each faculty compete against other faculty
- Was the same day as SUSchella last year
- Ends at 5 and our event starts at 9 (doors open at 8)
- Conflicts with A Night in Atlantis, but Faculty Cup ends at 5:00 PM therefore there should be enough time to help set up if someone wants to participate
- SUS will post something

g. ShowCASE
- First Year Rep meeting soon (Monday Jan 22nd)
- Might be happening & not official yet

h. Reimbursements
- Make sure to keep receipt that is itemized (i.e. must show all items purchased)
- Take a photo of the receipt in case you lose it
- Give all receipts to Alex and write your NAME and “FYC” on the receipt

III. Closing Remarks
- Keep doing what you’re doing
- Finalize all the plans
- Share showpass link with friends!