SUS Careers and Professional Development Committee Meeting  
10/11/17 | 18:30 | Abdul Ladha Rm #103

I. Attendance

Present: Jim, Farhan, Morris, Liheng, Lee, Thomas, Cathy, Alyssa, Cathy, Avril, Judy

Regrets: Alisa

Agenda Items

● Overview of this year’s events
  ○ Speaker Series
    ■ Booked for Nov 2nd and 22nd 4:30-7:30 (actual event is 5:30-7:00)
    ■ CLF Conflict (they booked on the 23rd)
    ■ Pushing to the 16th and have CLF collaboration for second speaker
    ■ Alumni newsletter too late for nov/dec, may work for March
    ■ Erin Green can go through right channels to contact alumni
    ■ Aim to have the first alumni being a researcher for ease of contact
    ■ Use a google form to sign up - but people can drop in if they’re still room
    ■ Marketing timeline - submit 48 hours in advance 2 weeks before event
    ■ Event planned for 5:30-7:30
    ■ Aim for two diverse speakers at each event - each speak for ~40 mins
    ■ Refreshments

SCI Fair

■ Alyssa, Alissa, Morris on SciFair
■ Judy, Liheng, Avril Undergrad Networking Night/Speakers Series
■ Councillors to contact Clubs Commissioners

Potential Company Brainstorm:

❖ Pearson Education - they have a university liaison Carmen
❖ Fisher/Casio
❖ Pfizer
❖ Michael Smith Foundation for Health Research
❖ D-wave (expressed interest but didn’t come)
❖ General Fusion (expressed interest but didn’t come)
❖ Zymeworks (didn’t express interest previously)
❖ StemCell Technologies (Came before)
❖ Hootsuite
❖ Launch Labs
❖ Callipers.io
❖ Co-op office
Conference (January 20)
  ■ Conference workshop ideas
  ● Buns
    ○ lee: swirly eyes, avril: upside down

Meeting adjourned 7:35pm

Action Items from last week
  ● Jim will book Lahda, November 2nd and 23rd, 4:30-7:30pm
  ● Farhan will talk to the Alumni Engagement Officer about outreaching to alumni
  ● Decide who will do SCI Fair and Speaker Series (can do at the social)
  ● Brainstorm some companies/organizations to contact (2 per person)
  ● Cathy will post a poll to see who can come to the SCI Team events on the 17th/18th
  ● We will be brainstorming emails next meeting

Action items for this week
  ● Plan a meeting with Erin Green to contact alumni soon
  ● Jim: cancel 2nd and 22nd booking
  ● Jim: Book November 9th and March 15th
  ● Speakers series people to go to meeting with CLF
  ● Judy to contact RAs to poster res.
  ● Avril - can find that person who is in her mind
  ● Judy - can find that CS person who started his/her company
  ● Liheng - Draft timeline of the event
  ● Alyssa - can find that graduating person doing the financial company thing
  ● Next meeting- SCI Fair Template