I. Call to Order

The meeting was called to order at 5:16PM.

II. Amendments to the Agenda

Moved by Miguel, Seconded by Nick.
“BE IT RESOLVED THAT a discussion point on the Ladha break in be added.”

...MOTION PASSES

Moved by Sarah, Seconded by Poljanka.
“BE IT RESOLVED THAT a presentation be added on Executive Position change before the first presentation.”

...MOTION PASSES

III. Adoption of the Agenda

Moved by Sarah, Seconded by Wendy.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

IV. Speaker’s Business and Land Acknowledgement

The President acknowledged that we are on the traditional, ancestral, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

- Antony: The waiver will be coming around for you all to sign.

V. Introductions

All those present in Council engaged in a round of introductions.

VI. Presentations
Senator as a Position Change - Sarah Park, Senator

- 2015-2016 → senator should be more involved so it was added onto the Executive team.
  - Same year that general officers were removed.
- After consultation with other, Senator should be like the AMS reps and should still have voting power but not be on Executive Committee
- Proposing another article because Senator would not be a part of the Executive article anymore
- The internal portfolio would be working on the awards instead of the Senator
- There’s a bylaw that allows us to change bylaws by ⅔ councillor resolution so I’m proposing to vote upon it.
- Sean: What is your motivation?
- Sarah: Last year the Senator was a part of the Exec team but the Senator’s role does not align with the Executive’s roles. The senator is more like the AMS where we update you on Senate. It doesn’t contribute much to Exec Committee. A rational was that a 9th person would be able to break a tie but it doesn’t seem to be a problem in most cases.

Moved by Sarah, Seconded by Poljanka.
“BE IT RESOLVED THAT Question be extended indefinitely .”

- Poljanka: There isn’t much updating in council so how do you propose to change that?
- Sarah: Senator would have a separate update in council but not under Executives.

Alternative Media at UBC – William Chen, 2nd Year Arts
- Absent/no show → no presentation

Building Management Commission Term 1 Report – Mark Ng Shun and Karen Lin, Building Managers

- Karen: I oversee events going on at Ladha.
- Mark: I oversee operations and maintenance. Look over building supervisors and their training. Talk with building ops.
- Michelle: Delia is the ALSSC Admin who deals a lot with the paperwork.
- Karen: 107 events taken place at Ladha
  - Revenue → $4000
- Mark: Improved building supervision handbook.
  - Improved BMC → more meetings
  - Improved regulations
  - Office hour guidelines
  - Installations → mailbox, lockboxes, wallhooks
  - Approval from blinds installation → ~$4000
- Michelle: Delia’s part
  - She helped with new chairs
  - Helped with building regulations
Moved by Sarah, Seconded by Daniel.
“BE IT RESOLVED THAT Question be extended by 7 minutes .”

- Grand total spendings → $4459
  - Daniel: Can the blinds be installed for a lower price?
  - Mark: The determination of the price is based on Building Operations.
  - Miguel: What is the total budget for Ladha?
  - Michelle: $20k for furniture.
  - Ryan: $750 for office supplies.
  - Sarah: What initiatives and projects does BMC have for this term?
  - Mark: Bean bag chairs for the mezzanine floor.

VII. Appointments

Moved by Sarah, Seconded by Poljanka.
“BE IT RESOLVED THAT Council appoints (x3 Councillors) Daniel Lam, Amir Moradi, Herman Samra to the Science Student Recognition Awards Adjudication Committee.”
Motivated by: Sarah → this committee will be giving out the awards. Will meet to decide should receive the awards. Free pizza.
Nominations:
  - Sarah: I nominate Ronan.
  - Ronan: I respectfully decline.
  - Daniel: I nominate myself.
  - Amir: I nominate myself.
  - Herman: I nominate myself.

Note: Those sitting on the Committee are ineligible to be nominated for awards.

...MOTION PASSES

VIII. Executive and AMS Reports

1. President
   - Erin: Term 1 discussion
     - Plan for rest of this term
     - To prepare for new incoming team (after March)
     - Fully engaged with Dean of Science search
     - 3 candidates selected, one of them withdrew so only 2 candidates now.
     - Forms are open to all Science Faculty and Staff → information is not open to the public.
     - First confidential forum is on the 15th
     - Candidate 2 is on the 25th
     - Fully engaged with AMS and GSS → all invited to meet with the candidates
● Finished updating the waivers
● Dr. Paul Harrison retired.
● Sarah: What does your timeline look like for the rest of the term?
● Antony: Working with Dr. Ian Cavers and the Office of the Dean. Closely working with Erin Green so that there is a good plan in place for incoming executives.

2. **Vice President, External**
   ● Successful Textbook sale! (yay)
   ● Community Engagement committee is helping host a fundraising dinner with Science Week Committee
   ● All departmental reps: please email Cathy the day of your respective club's Career Days in March ASAP! at vpexternal@sus.ubc.ca
   ● SCI Fair is March 1, and we have an undergraduate networking event on March 15th.

3. **Vice President, Internal**
   ● Reminder that there is a vacancy for Vantage College and Chemistry Representatives
   ● Councillor check ins are happening right now → please sign up if you haven’t already.

4. **Vice President, Academic**
   ● Curriculum Committee → talks about course/curriculum changes
     ○ 2 student representatives → councillors?
     ○ Meetings are Tuesdays → 11am-12:30pm
     ○ Julia: Every department has a head → things have to be approved through curriculum committee. Students have a say. Highly recommended.
     ○ Poljanka: Why don’t they ask students from each specialization about curriculum changes?
     ○ Julia: I assume they have heads of departments that represent those specializations. The committee would be really large if they had everyone.
     ○ Antony: There is value in having councillors instead of just Executives in these seats.
   ● Conference → January 20th
     ○ Part of Sciweek

5. **Vice President, Administration**
   ● Doodle closes tomorrow for office hours.
   ● CAPC starts tomorrow
   ● Club social on Wednesday
   ● Azim: I didn’t get the email.
   ● Michelle: Check spam.
   ● Jake: Where is the club social?
   ● Michelle: Ladha Second floor

6. **Vice President, Communications**
   ● Ordering new merchandise from sales.
● Visual team is going to make the video for Bell Let’s Talk
● Also working on promotion video for the Conference.
● Hiring new photographers
● Marketing is going to be very focused on SciWeek → please support
● Website was hacked over the break
● A lot of SUS emails have been marked as spam so please check those folders.
● Jobina: What happened to the website? How did it get hacked?
● Miguel: They took our domain and sent out a lot of fake emails from it.
● Wendy: Did we certify the website yet? (make it network secure?)
● Miguel: I’m not sure → we’re hosted on the UBC server.
● Amir: What kind of spam emails were sent?
● Miguel: We’re not sure. We were just reported that we have sent out mass spam.

7. **Vice President, Finance**
   ● Grant Committee starting this week and Budget starting next week.
   ● Antony: Have you heard about credit cards yet?
   ● Ryan: No. They might still be in the credit card phase.
   ● Antony: Does Pooja know anything about the credit card?
   ● Pooja: No. VP Finance will be coming back on Wednesday.

8. **Vice President, Student Life**
   ● Marketing for Faculty Cup
     ○ 40% rebate if you sign up with SUS
   ● SciWeek event is available
   ● Volunteer training → councillors must come
     ○ Sign up for the shifts.
   ● Soco + Spoco have things planned
   ● Creco → 1 vacant seat. Please help if you can.
   ● Scigrad → working with BIOSOC, CSS and BIOPHYS.
   ● Questionnaire sent out to grads to see what interest is.
   ● Poljanka: Please talk to your clubs because we want to revamp SciGrad.
   ● Jacob: What platform will the Questionnaire be on?
   ● Gurshabad: Typeform.

9. **Science Student Senator**
   ● Ad Hoc committee on diversity and inclusion
   ● Like UBC Senate Caucus on FB.
   ● Meet with awards committee in the next weeks

10. **AMS Report**
    ● AMS hasn’t met yet → no reports.

IX. **Club Reports**

1. **Astronomy Club**
2. **Biophysics Student Society (BPSS)**
   ● Pub night on the 15th
3. Biology Sciences Society (BIOSOC)
4. Biochemistry Physiology Pharmacology Club (BPP)
5. Cognitive Systems Society (CSS)
   ● Robot dance party → February 9th
6. Computer Science Students Society (CSSS)
7. Combined Major in Science Student Association (CMSA)
8. Integrated Sciences Student Association (ISSA)
9. G.M. Dawson Club
10. Environmental Science Student Association (ESSA)
    ● AGM → event with patagonia, career fair and end of year trip
11. UBC Geography Students’ Association (GSA)
12. Microbiology and Immunology Students Association (MISA)
    ● Brewery tour on Saturday
13. Physics Society (Physsoc)
14. Psychology Students’ Association (PSA)
15. Science Co-op Students’ Association (SCOOPS)
16. Science One Survivors (SOS)
17. Storm Club
    ● Some members are in Austin, Texas for the AMS Conference.
18. Undergraduate Chemistry Society (UCS)
    ● Two bucks a beaker on Friday.

X. Approval of Minutes of Council/Committees

Moved by Sean, Seconded by Azim.

“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

CAPC 2017 11 14
Careers and Pro-D 2017 07 06
Careers and Pro-D 2017 07 13
Corporate Relations 2017 07 15
Careers and Pro-D 2017 08 03
Corporate Relations 2017 08 10
Careers and Pro-D 2017 10 04
Corporate Relations 2017 10 08
Careers and Pro-D 2017 10 11
CM 2017 11 27
Careers and Pro-D 2017 10 18
FYC 2017 11 27
Careers and Pro-D 2017 10 25
Grants 2017 11 29
Careers and Pro-D 2017 11 01
HeWe 2017 11 27
Careers and Pro-D 2017 11 08
Sports 2017 11 09
Careers and Pro-D 2017 11 15
Sports 2017 11 16
Corporate Relations 2017 06 29
Sports 2017 11 23
Corporate Relations 2017 07 06
XM 2017 11 20

...MOTION PASSES

XI. Executive Committee Motions
XII. Committee Reports and Motions

XIII. Discussion Period

ALSSC Break In

- Miguel: Please read Press Release
- Sean: Is this related to the website hacking?
- Miguel: No.
- Sean: Was there anything stolen?
- Miguel: A couple of Ryan’s papers have been stolen, cash box was broken and some money was stolen.
- Nicholas: How much money was stolen?
- Miguel: Approximate value is $5000-$6000. Money was from Sales and Textbook Sales.
- Jacob: Is there insurance to cover?
- Miguel: No but we’re looking into it.
- Vanessa: Was there anything damaged?
- Miguel: The door vents were removed but we’re looking to get new doors.
- Shawna: Do we have security cameras?
- Miguel: No we’re talking to the Dean about installing them.
- Sean: How did they break in?
- Miguel: We don’t know.
- Nicholas: Did you not notice any forced entry?
- Miguel: No except the doors inside the offices.
- Nicholas: Where was the cash box positioned?
- Ryan: In a filing cabinet that was locked.
- Nicholas: Did it look like they used a key?
- Ryan: The cabinet is broken
- Antony: We looked at access logs. There were a few suspicious times but they might be accidental reads. We’re going to be talking to the Dean and officials.
- Poljanka: When is this Press Release going to be released to the public?
- Miguel: We’re still in discussion about releasing it.
- Nicholas: Did it look like they were going specifically for the cash box?
- Michelle: They went through some abnormal areas that the Executives didn’t touch.
- Daniel: Agora Cafe Break In → crowd funding campaign?
- Miguel: We probably wouldn’t fundraise for SUS.
- Jacob: Since the cash box had funds from sales what would happen?
- Miguel: Everything would be run as normal but we’d be taking money from the surplus.
- Ryan: More merchandise for more money back.

XIV. Adjournment

Moved by Poljanka, Seconded by Lee.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:22PM.”
...MOTION PASSES

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Associate Vice President, Administration  
UBC Science Undergraduate Society

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Vice President, Administration  
UBC Science Undergraduate Society