[ CODE AND POLICY MINUTES ]

Date: Tuesday, Nov 14th, 2017
Time: 5:30-6:30 pm
Location: ALSSC ROOM 103

I. Attendance

Present:
Michelle Tse - VP Administration
Sean Jeong - Biochemistry Representative
Daniel Lam - Earth, Ocean, and Atmospheric Sciences + Environmental Sciences Representative
Akhil Krishnan - Member-at-Large
Caroline Sutton - Member-at-Large
Kim Vu - AVP Administration

Regrets:
Wendy Guo - AMS Representative
Ronan Kerr - Astronomy Representative

II. Call to Order

The meeting was called to order at 5:36PM.

III. Amendments to the Agenda

IV. Adoption of the Agenda

Moved by Sean, Seconded by Caroline.
“BE IT RESOLVED THAT the agenda be adopted as presented.

...MOTION PASSES

V. Approval of Minutes of Council/Committees

Moved by Sean, Seconded by Daniel.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

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...MOTION PASSES
VI. Student Recognition Award Committee

Academic committee
   a. Administer and award the Teaching Excellence Award(s);
   b. Administer and award the Leadership Award(s); and

Science Student Recognition Awards Committee
   i. The Science Student Recognition Awards Committee shall be composed of:
      a. The Science Student Senator, who shall be Chair;
      b. The President;
      c. The VP Finance;
      d. Four (4) councilors; and
      e. Three (3) members at-large
         1. None of which is eligible to be the recipient of the award.
   ii. The Committee shall:
      a. Allocate funds for the Science Student Recognition Awards which are not based on academic merit;
      b. Administer and award the Teaching Excellence Award(s);
      c. Administer and award the Leadership Award(s);
      d. Be responsible for the promotion and the advertisement of the Award;
      e. Create or moderate the rubric on a yearly basis;

Article 13
1. Teaching Excellence Awards and SUS Leadership Awards shall be awarded by the Academic Committee.

   ● Michelle: Add responsibilities to the Student Recognition Award Committee from the Academic Committee. Keep wording the same.

VII. Article 5 Restructure

   ● Michelle: Want to make it more clear the terms. Find new definitions and restructure things.
   ● Kim: Add working groups?
   ● Daniel: Make extraordinary committees that are standing in the sense that they have them every single year but are not mandated to meet. Ad-hoc is made for a one time purpose only.
   ● Kim: I think it should be more like volunteers, that report back to a committee.
   ● Michelle: The problem is that they wouldn’t have anyone to report to in the summer.
Some committees don’t have councilors at all so why should they be committees.

- Daniel: The AMS got rid of the commissions.
- Michelle: Should event planning “committees” even be considered a committee?
- Sean: In the summer, who does RXN report to?
- Michelle: Nobody.
- Caroline: The councillors are still technically councillors in the summer so could we get the councilors to appoint some to a committee to review?
- Akhil: I think it’s feasible to have council meetings in the summer if you outline that responsibility in the elections.
- Sean: How about if we make the councillors role end in September.
- Michelle: It technically does. That’s why on the first meeting a lot of them don’t come or just have proxies.
- Caroline: If you strictly enforce that, perhaps some students wouldn’t run.
- Akhil: Be involved rather than physically present.
- Daniel: If you are away, just send a proxy.
- Michelle: We may need to bring up the new term “working group”.
- Akhil: We could add that in the position description to make sure that people know that they have responsibilities over the summer.

VIII. Speaker of Council

- Michelle: Daniel brought up the point that we don’t have an article for the speaker of council → article 5 non voting members and then decide what the speaker will do. My most recent edit for the president is that they hold a vote in council.
- Daniel: It’s in the bylaws that the executives in bylaw 5 had to vote. Means that the President was a voting member the whole time. No need to add another role to the President.
- Akhil: It works well.
- Daniel: you can say the president was a voting member but only in certain circumstances
- Michelle: I’m going to motion to remove that responsibility. Need to figure out what we need to remove from the duties of the president and add in “Article 5: non-voting members of council”.
- Akhil: Should we have it on it’s own rather than in an article?
- Daniel: I think it should because it’s not in any portfolio
- Akhil: The specifications for hiring is very extensive so it could be on its own.
- Sean: Duties and and powers for members of council and two sections of voting and nonvoting

3. Specific Duties of the Executive:
   i. The President shall:

   Chair all general meetings of the Society and meetings of Council; to chair all general meetings of the Society and meetings of Council in the absence of the speaker of Council;
Michelle: remove this and add it to the speaker of council duties.

IX. Committee Motion

Moved by Sean, Seconded by Daniel.
“BE IT RESOLVED THAT the Code and Policy Committee recommends to Council the changes in Articles 6.”

...MOTION PASSES

Moved by Caroline, Seconded by Akhil.
“BE IT RESOLVED THAT the Code and Policy Committee recommend to Council the addition of a provisionary article of Code titled “Article 16: Speaker of Council” containing the duties and hiring process of the Speaker of Council.”

...MOTION PASSES

Moved by Daniel, Seconded by Sean.
“BE IT RESOLVED THAT the Code and Policy Committee recommend to Council the amendments to Article 2, section 3, subsection i.”

...MOTION PASSES

X. Adjournment

Moved by Sean, Seconded by Daniel.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:30PM.”

...MOTION PASSES

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Associate Vice President, Administration
UBC Science Undergraduate Society

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Vice President, Administration
UBC Science Undergraduate Society