SUS Executive Committee Meeting
Monday, October 9th, 2017 | 5:00-6:00 pm | Google Hangouts

I. Attendance

Present:
Antony Tsui- President
Cathy Jiang- VP External
Julia Wu- VP Internal
Jennifer Cheng- VP Academic
Miguel Oreta- VP Communications
Gurshabad Singhera- VP Student Life
Ryan Lou- VP Finance
Sarah Park- Science Student Senator
Michelle Tse- VP Administration

Regrets: n/a

II. Call to Order

The meeting was called to order at 5:17PM.

III. Amendments to the Agenda

IV. Adoption of the Agenda

MOVED BY Julia, SECONDED BY Ryan.
BE IT RESOLVED THAT the agenda be adopted as presented.

...MOTION PASSES...

1. SPAC/SCI Team/SUS Collaboration
   - Met with SCI Team/SPAC on friday- talked about major projects for the year
     - Have a calendar set up now with all the events
     - Collabs: going to be on the calendar soon, check back when it’s updated!
     - Also mentioned a lot of the popular events (conference, Science week, etc)
     - https://docs.google.com/spreadsheets/u/1/d/1hj72xZjwirZd3STvsFv_zTtulCR2E
       B2eRMScW-jiLA/edit#gid=0
   - Jenn: Do we have to update regarding our own events?
   - Miguel: Add it in if I’m missing anything, should have most of them on there

2. Committees - Appointments, Times, and Sponsorship
   Julia:
- Not too bad making it, issue (committee): science grad has no one
  - Michelle: Shouldn’t be an issue since there aren’t any councillors needed in code, could continue this discussion again after capc adds this motion in for Science Grad
- Everyone got their top choices except very very few councillors, turned out very well
- Some committees still needed more people, can re-discuss what to do about this later
- All committee appointments will be emailed tonight to councillors, then to be appointed tomorrow in council
- Please finish the SUS hiring spreadsheet with people hired by tonight so Antony and Michelle can update the agenda for tomorrow!
  - done hiring and confirmed by Monday Oct 16!!

Cathy
- Hiring 2 sponsorship people to science week, but don’t know committee times
  - If anyone has any committees they need sponsorships for, let me know the times for your meetings
  - Jenn: might want one for conference/ mentorship, Hewe/MHA
  - Gurs: like one for Creco (contact people)

Julia and Miguel: remind people about vacancies- vantage college (reach out first possibly?)
- Announce on website and facebook
- Science One: wanted it internally at first, but now reached out to Iman (SUS) to help them get it done
  - Should be done this week
  - CSP hasn’t done their internal voting yet.

3. External Groups
   a. Operation Wallacea
      - Organization that provides biodiversity and socioeconomic research organization trips (go to places) - provides students with research opportunities on wildlife conservation
      - Help them advertise, but would pay us
      - Visited UBC in the past, will be back in later october to promo
      - Post flyers, send posters to professors to put up, etc
      - Based on attendance for events, they would pay us for the amount (from what the survey responses say?)
      - Sarah: could we negotiate so that we don’t have to get paid via survey, but perhaps from screenshots instead to prove we did it? Otherwise maybe not.

   b. Turkey Trot
      - Almost past, event is on Wednesday.
      - Share with SUS Fam? Walking for United Way
      - Special appearance from Santa Ono
   c. UBC Environmental Sciences Students’ Association
      - Asking for promo- event (brochures etc). Are a SUS club
        - Direct to marketing request page/ forward to Miguel
d. UBC Students Offering Support
   - Want to apply to be a SUS club but have no membership fee/ members
   - Examples of other clubs that aren’t SUS clubs b/c aren’t officially SUS?
   - AMS club should be able to book AMS spaces instead?
   - Julia: BUT they don’t have members, so is that really providing opportunities for all science students?
   - Sarah: should be no b/c we should be supporting free options instead of paid

e. UBC Music Initiative
   - Helped with last September event, but weren’t able to help with flyers on time
     - Miguel: Printing flyers is fine, but where would that come out of? RXN.
     - Gursh will take over printing, will confirm by the end of the day how long this would take.

4. Role of Executive Assistant to the President
   - EAP: first task updated this week
     - Asked that he attend SUS council meetings and go to Ladha often
       - help with council meeting agendas, step into president’s role for proxy updates
       - Answering emails (info@sus.ubc.ca)
       - Simple tasks for now, but hopefully more projects once he’s gotten into the role
     - EAP: should be very involved in SUS already, possibly something to consider for next year
     - Cathy: possibility of him being speaker?
     - Antony: would still be biased, since he is my assistant, vs. someone there to purely be speaker

5. Closing Duty for the ALSSC
   - Stay late and study: no meeting rooms- study in the back. Makes it look like the meeting rooms are still open.
     - Michelle: is this only for SUS, or also friends?
     - Antony: SUS people have the responsibility to clean up, etc., whereas regular students wouldn’t.
     - Gursh: I thought the idea was to get rid of idea that SUS is exclusive?
     - Cathy: If we do these closing duties, then we should still kick out everyone 8pm.
     - Gursh: most people leave, but some others: should be in charge of shutting it down.
     - Sarah: Automated PA thing?
     - Miguel: don’t need to set people in charge, but should let people know
Instead. Also a different set of rules possibility for the school year?
- Jenn: VP has to be the last person around, possibility include that to AVPs? If they need to go, then everyone needs to go.
- Julia: After hours, VP/AVP there, but everyone has to leave after that (if it’s after 8).
- Antony: UBC Custodial Services meeting- good at policing if needed. Push some responsibilities on them. Monday-Thursday: most of us there are there if needed.
- Gursf: Why do we have a closing time if we don’t have to kick out people after 8pm?
- Michelle: What to do on event days that don’t go past 8pm?

6. Building Supervisor - Undisclosed Name

Moved by Miguel, Seconded by Jenn. 
Be it resolved that the Executive Committee go in-camera.

...MOTION PASSES UNANIMOUSLY.

Be it resolved that the Executive Committee stay in camera.  
MOTIONS FAILS.

7. Round table updates (15 mins)
   - President:
     - Executive debriefs: hopefully can discuss in person next meeting
     - Thank you for hard work since last exec comm, along with during SUS council!!
     - Taking care of issues as they arise, a lot of the financial/legal issues are being resolved
     - A lot of Faculty of Science meetings to deal with
   - Vice President, External:
     - Collabs we just discussed
     - Continuing with BYC etc. partnerships (social media)
     - TPR: wanted to talk during council meetings, maybe another time instead? Oct 30th meeting possibility
   - Vice President, Internal:
     - Council retreat this week, email to come out soon
     - FYC formed?
     - SUS internal newsletter came out recently
     - Curriculum meetings: breadth requirements- gave different student’s opinion instead, liked that
       - Wanted to bring up later in SUS council
       - Proposing to get rid of lower levels, but instead have 7
categories of Science- have to do 3 credits in 6 of 7 bins

- Proposed that you can’t go into 4th year without that, but changed to delay 3 credits after 3rd year.
- Nothing formalized, will talk again on tues. Tuesday 11-12:30pm. Presenting this idea Nov 1st.
  - Jenn: any other curriculum meetings for this year?
  - Julia: possibility for 2nd term, but will ask for Jenn next meeting. Possibility open spot for councillor to attend next term?
  - Antony: great idea for possibility for Town Hall event for students to find out about
  - Julia: wouldn’t be too late to get students’ opinion since still have to send to senate etc.

- Vice President, Communications:
  - First week finished a month ago, send transition reports to Michelle
  - Marketing committee: great
    - External company requests: send to marketing request website page, instead of to him
  - planning photoshoot soon
  - Comm social: next thurs? Come out if you’re free since we all work with visual media/marketing people a lot

- Vice President, Academic:
  - Mentorship: started, pairing done soon
  - Wellness week is wednesday, anyone free Wed 11-12pm? Need help for wellness week to man booth - Ryan
    - Partnership with KUS
  - Academic meetings: alternating monday 5-6pm, could also do mondays 6-7pm.
    - Hopefully not as frequent.
  - Antony: save time on weekends for possible exec comms on skype, save weekday times for committees instead etc.

- Vice President, Student Life:
  - RXN: done, transition report done, debrief as well
  - UBC rec contacted for Spoco
  - Soco and creco: hiring
  - Blue and Gold society: meeting next week, let him know if there’s anything to know
  - Social: might not happen till another week or 2, feel free to stop by
  - Science week: 1st and 2nd year hired for team, Steve working on this
  - RXN: Gursh to send stuff about t-shirts post to Miguel as well tonight

- Vice President, Finance:
V. Executive Motions

VI. Discussion

VII. Social Activity

VIII. Adjournment

MOVED BY Sarah, SECONDED BY Cathy.
BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:12 pm.

...MOTION PASSES.

Michelle Tse
Vice President, Administration