SUS Executive Committee Meeting
Tuesday, August 15th, 2017 | 5:00-6:00 pm | Abdulha Rm 103

I. Attendance

Present:
Antony Tsui - President
Cathy Jiang - VP External
Julia Wu - VP Internal
Jennifer Cheng - VP Academic
Miguel Oreta - VP Communications
Gurshabad Singhera - VP Student Life (skype)
Ryan Lou - VP Finance
Sarah Park - Science Student Senator
Michelle Tse - VP Administration

Regrets:

II. Call to Order

The meeting was called to order at 5:03 pm.

III. Land Acknowledgement

The President acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Approval of Minutes

V. Amendments to the Agenda

Moved by Sarah, Seconded by Julia.

“BE IT RESOLVED THAT the exec committee add a discussion topic on a collaboration with eHub.”

... MOTION PASSES unanimously.

Moved by Miguel, Seconded by Sarah.

“BE IT RESOLVED THAT the exec committee add a discussion topic on Kite Vancouver conference.”

... MOTION PASSES unanimously.
VI. Adoption of the Agenda

MOVED BY Ryan, SECONDED BY Miguel.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES unanimously.

1. Special guests – Dr. Paul Harrison, Associate Dean, Students and Erin Green, Science Student Engagement Officer
   - All execs did a round of introductions.
   - Portfolio: recruiting students, admissions, work with Science Advising team, Science Engagement (Erin).
     - Have served on Senate
   - Dean’s office: Focus on Student concerns- will be leaving Dec 2017. Dr. Ian Cavers will be taking over (current Associate Dean, Academic)
     - Will have 3 month overlap as a transition period- can also contact Erin for support if needed
   - New Strategic Planning in place: helps focus on current priorities
     - On science website. (including the earlier plan and updates)
   - Erin: Diane previously contributed to the new Strategic Plan → provided feedback
     - Dr. Paul Harrison has worked with VP Student Life previously, etc.
   - Skylight: Science’s Centre for Learning and Teaching
     - Work with individual faculty and departments to evaluate individual courses effectiveness (feedback)
     - Funded through the Dean’s office.

Senator: previously: 4-6 awards
   - This year: want to aim at different categories, Dr. Paul Harrison: can’t give based on Financial Needs.
   - Erin: have had this conversation before, considering a Working Group
   - Sarah: CUS- undergraduate office works closely with their undergrad society to fund this, could this be something we consider? (students might be more comfortable sharing with staff, not students)
   - Dr. Paul Harrison: anything with financial needs not from us. In terms of administrating awards, consider why it should be him and not Sarah. Not sure what value it would add to that.
   - Erin: Might be an opportunity to work with Enrollment Services on this.

President: Ladha’s mortgage
   - Ryan: Not sure where the money is coming from b/c it hasn’t been paid for the last 3 years
   - Dr. Paul Harrison: assumed money came before you saw it- when the Office collects it
     - Only been 10 years so can’t be paid off yet
     - Will ask AMS Finance, Ryan to send him an email to remind
- Informal learning space funding committee- project might be supported there
- Allocation by VP students $- for creating and improving formal student space every year
  - Paid for a part of this building
  - Normally: amounts are much smaller than quarter of a million $
- Proposals: usually for small spaces that were not used, etc. (benches, room that a program students use, etc)
- Large: funded over the years for that purpose
- Pattern: want proponent to fund half, then they fund other half
- Will check to see if they can see if proposal is viable
- Deans: budget is tight
- Might be opening later
- Reservation about proposal for the blinds: having social events closed off
  - Very visible building
  - reflects students and science
  - Blinds have benefits, but need to talk through what's considerable to be closed off
  - Usually funding through departments, not student group
  - Projects: need to consider how much SUS can afford.
  - Antony: usually can only do one project/ year.
  - Keep Dr. Paul Harrison updated about soundproofing
    - Hebb Theatre moved to Old sub
    - Hebb tower construction
- Sarah: Dean's Office have a list like the funding committee (informal learning space- being re-named) that we could share with students?
- Antony: Do we know about an update about Canvas?
  - Paul Harrison: 30-40 courses being transferred
  - Antony: Want a list, b/c there are a lot of courses where resources are everywhere
  - Paul Harrison: needs to be provided by profs in Sept b/c nothing is definite
    - Some in Sept, another large group in Jan, then ALL by sept 2018
    - Students will find another thing in some courses in some degree
    - Not all going to disappear for sure

- Transition: After Sept, set up another meeting with Dr. Ian Cavers and Dr. Paul Harrison
  - Complete by Dec, but until then, Dr. Paul Harrison is the AD Students.
  - Will bring him gradually in the fall to some of the committees he sits on, but still AD academic
  - New academic AD: Sarah Harris- sat a lot in Strategic Planning committee
  - adstudents@science.ubc.ca - safest email to contact with (paul and ian will both check that during transition) instead of his personal email (harrison@science.ubc.ca)

2. Round 3 Hiring Timeline
- August 25th: highlight green and don’t offer till then if the person will affect other portfolio as well
- Double position
  - Antony: Job and volunteer: ok with that
- Hire later as well (take a few for now)
- Should do EA + Science

3. SUS Library
- 35 responses
- 1st trimester of this project
- What happens if no one buys them all?
- Cathy: how would people borrow? System to put in place
- Not exactly feasible b/c people would rather steal

4. Impact@UBC
- Initiative to bring social justice and social entrepreneurship
- Expand to other faculties, not Sauder-centric anymore
- Science clubs that could possibly collab?
  - Or another way: aim at 17 sustainable development goals
  - Will also mention at clubs orientation to see if anyone is interested.
  - Instead of competition, trying to work together
  - Not a club, from Sauder but trying to expand.

5. Survey Review
- Have all questions added
- Will send out edits tonight, check over your own sections, etc.
- After its done: bring to Erin

6. eHub
     ○ Want it for free, have benefits for us as well (promotional)
     ○ What we get: logo on website, t-shirts, and all marketing material,
       special mention at the opening and closing ceremony, 70% off early bird
       pricing for all SUS Executives, dedicated sponsorship
     ○ Talk to karen tonight: michelle about availability
     ○ Ryan: maybe pay for ⅔ teams instead (worth of people)
       ■ 2-3 teams of Science students, but student numbers/team up to
       them
       ■ Negotiating for 50% off early bird
         ● Talk to karen about actual rate if we were to pay, and
         also include custodian prices too (garbage)
     ○ Special mention at the opening and closing ceremony
     ○ Gursh exernal company that messaged him: StartUP weekend
       ■ Same as this
     ○ Ehub: AMS service, like our venue.

7. Kite Vancouver
  a. Not going to sign the MOU as long as you mandate invite
     i. Still asking, so exec agree
8. Round table updates (15 mins)
   ● President:
     ○ Version 2 for chant
   ● Vice President, External:
     ○ Textbooks are going -talk to ryan about funding
     ○ Interviewing
   ● Vice President, Internal:
     ○ Hiring FYC chairs: Matt and Alex, Oliver for EA (need one more)
     ○ Committee Chair orientation: fill out spreadsheet for who’s coming (position)
   ● Vice President, Communications:
     ○ Marketing, FW, is going
     ○ Hiring
     ○ Not here next week onwards
   ● Vice President, Academic:
     ○ Hiring Winnie Bao: Mental Health and ____ for Hewe
     ○ Textbook campaign: want SUS to advertise (campaign in Sept)
       ■ Open educational resources
     ○ Tuition consultation policy: faculty increase tuition: AMS says no
     ○ AES policy: academic experience survey
       ■ Can add as well if you want
     ○ Equationary- resources for Math and Physics right now.
       ■ Want advertisement but not sure how SUS can help.
   ● Vice President, Student Life:
     ○ RXN going
       ■ Internal issues resolved
     ● Discussed with Erin and how to go about it
   ● Vice President, Finance:
     ○ Wrote a letter to VP Students- to change student fee names
     ○ Changed format of grant applications
   ● Vice President, Administration:
     ○ BMC: RXN and FW: please re-use free merchandise!! Don’t add years, re-use for next year (same designs). Need to keep stuff in cabinets please and clean up after RXN and FW are done
       ■ dumping everything right now b/c as long as it says SUS we can’t even donate it
     ○ Clubs orientation this Thursday 5-8pm!!
   ● Science Student Senator:
     ○ Senate Awards Subcommittee Meeting on August 31st to approve awards for the upcoming school year
     ○ Approving new LFS Senator through AMS Council
     ○ New interim AMS VP Academic: Jakob Gattinger

VII. Executive Motions
VIII. Discussion

IX. Social Activity

X. Adjournment

MOVED BY Miguel, SECONDED By Cathy.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:15pm.”

... MOTION PASSES unanimously.

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Michelle Tse
Vice- President, Administration