I. Attendance

Present:
Antony Tsui - President
Julia Wu - VP Internal
Jennifer Cheng - VP Academic
Gurshabad Singhera - VP Student Life
Ryan Lou - VP Finance
Michelle Tse - VP Administration

Regrets:
Miguel Oreta - VP Communications
Cathy Jiang - VP External
Sarah Park - Science Student Senator

II. Call to Order

The meeting was called to order at 5:14PM.

III. Land Acknowledgement

The President acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Jennifer, SECONDED BY Julia.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:
XM 2017 07 11
XM 2017 07 25
XM 2017 08 01”

... MOTION PASSES unanimously.

V. Amendments to the Agenda

“Moved by Michelle, Seconded by Julia.
BE IT RESOLVED THAT the exec committee add a discussion on Sprouts collaboration.”

... MOTION PASSES.
VI. Adoption of the Agenda

MOVED BY Ryan, SECONDED BY Julia.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. AVP School Year Access
   - From slack:
     - Cathy: maybe councillor office access can always be given
     - access to cabinets at the back that belong to their portfolio (if they're locked im not too sure ahha)
     - and continuing to request access when needed
       - Miguel agrees
     - AVP’s- councillor’s office access agreed by execs
       - Main building access to be discussed again in Sept
       - Antony: only see that it’s necessary for SL, etc. for events on weekends
       - Gursh: will always be at all/most SL events myself
       - Michelle: worry about having to always share access
       - Antony: should be reasonable, just don’t do it too often
       - Gursh: Worried about access just for the sake of having access

2. Kite Vancouver Conference
   - Antony did a recap
   - Gursh: having to send a screenshot is quite unreasonable
   - Julia: have to use personal email account to do this
     - Some people have really personal Facebook accounts, shouldn’t have to force them
   - Jennifer: shouldn’t have to sign something to do this, should only do it if we want to
   - Antony: agreed that it should only be

3. Round table updates (15 mins)
   - President:
     - Had a meeting with Erin
       - Can drop any course (faculty), but can’t add
     - Ariel to be leaving next year
       - New person not going to be as acquainted with the distillation, etc.
       - Important to make sure to get your events submissions in as soon as possible
       - Jenn: who do we email?
       - Ask Miguel what process is like- had a google form to input dates in and they submit last year, are we continuing
this/changing this for next year?
  ■ sd.communications@science.ubc.ca ← Ariel’s previous email
  ■ Gursh, Julia, and Jenn: didn’t get previous Distillation email, check to see if something is up
  ○ Drop in dates for Erin: tues 12-1pm wed 3:30-5pm starts 3rd week of sept
    ■ Otherwise feel free to make an appointment
    ■ SUS, spac, Sci team
    ■ Antony has bi-weekly meetings with her so can address them for you
  ○ Faculty of Science: has their own calendar online
    ■ SUS used it in the past
    ■ Can download dates (exports) and come up on your own calendar
    ■ Antony: emailed to tell them that we are registered, trying to get access for us again
    ■ Promo: tell Miguel to promo for Faculty of Science too
  ○ Imagine day: after we meet with Paul, should practice what we’ll be saying altogether
    ■ Promo video from Miguel
    ■ Picked cheer
  ○ Meeting with Dr. Paul Harrison next week!

• Vice President, External:
  • https://docs.google.com/spreadsheets/d/1LQZvdZi7aLvMY14VvhipsterJYBfawCghcLrNLG396NnJ/edit#gid=0
    ○ Write out every applicant for your portfolio b/c lost that data now that it’s archived
  • we’re starting to look for textbooks to buy aug 11-sept 4
    ○ office hours are during exec comm and thursdays 5-8 when i’m in the building /corp is
  • wanted to ask ryan if we could get a cashbox, what our budget is/admirable projects grant- pm’ed him already
    ○ Ryan: Have one general cashbox for that- will clash with RXN/FW
      ■ Try to work around it
      ■ Might involve a lot of money but will be a hassle to withdraw money from AMS
      ■ Plan to take money from sales cashbox and borrow from there instead
  • and another update is interviewing for career and pro-d comm
  • and to please share the next textbook market post when it comes out c:
    ○ https://docs.google.com/a/sus.ubc.ca/forms/d/1iscvukWqjlcXo8ZVwuHTgeC_ss8gwYhdV7eHrDjbKNs/edit?usp=drive_web
    ○ Form that we’re sharing
○ 50 people already messaged!!

● Vice President, Internal:
  ○ Council time: dates are finalized
  ○ Feb 13: put form in for ladha
  ○ Nov 15: booked Wed
  ○
  ○ First Week Hr: want Antony and Cathy to do bio’s
  ○ Internal Newsletter: create SUS board instead of an email
  ○ Similar format and calendar on it, kinda overlaps
  ○ Julia: good idea to continue with newsletter this year, or does the board make a good replacement?
  ○ Gursh: saw too many familiar faces, should have put more unfamiliar faces
  ○ Julia: should we keep it?
  ○ Antony: check stats if people have unsubscribed?
  ○ Julia: don’t expect board to seen as often, but want to open it up to the public to get involved in SUS
  ○ Jenn: concerns about board- too many ads?
  ○ Julia: manned by Emma and me, need to submit request to get stuff on there
  ○ Gursh: board should be catered towards the public, whereas newsletter is more catered towards SUS people?
  ○ Antony: love them all, but try to reduce spam last year
  ○ Didn’t have enough people to make “this month in SUS” videos
  ○ Miguel will also be making a newsletter -should contact Miguel to differentiate between external sus newsletter vs internal, then consider recap video too
  ○ Giant corkboard near front door- try to advertise for the month there?
  ○ Team up instead?
  ○ Calendar on one side, but also “advertise” sus committees etc.
  ○ Reminder to hand in handbook segments by Next tuesday!

● Vice President, Communications:
  ● Finished Imagine Day video editing!!
  https://drive.google.com/file/d/0BwomlAs42vG0WnRMAnhDUGYwV0U/view?usp=sharing
  ● First Week is in the process of ordering merchandise, waiting for VP Finance to see how to handle paying for the online payments
  ● First Week volunteers = 68 applicants
  ● First Week also decided which clubs will be participating at Faculty Fair (30 clubs total this year at Faculty Fair which is our largest ever yay)
  ● Marketing Commission is also planning out Summer photoshoot, tentative date September 2
  ● Round 3 Hiring Extension is being advertised on Facebook, one post every night until deadline. Using same graphics as last time
  ● Emailed Kite Vancouver about partnership proposal, will email back after Exec
Comm decides what we want from them
  ○ Antony to send out the email

• Vice President, Academic:
  • Clipboards
  • Want to add to survey: please add by the 10th!
    ○ Make sure it’s MC if possible (4 or 5 options)
    ○ Avoid open ended questions if possible
  • Conference: booked for Jan 20th
    ○ Great hall and 5 rooms in the nest
    ○ How much the alumni session is for networking session
    ○ Up to 5k

• Vice President, Student Life:
  ○ No updates
  ○ Had a good chat last meeting
  ○ Planning to stagger taking them - need around 2k more money for all of the busses
  ○ Away (MIA) aug 11 to aug 16th
    ■ Will skype in
    ■ slack if urgent
    ■ Send an AVP plz for next week

• Vice President, Finance:
  ○ Met with Alim- asked about budget
  ○ Urgent: mortgage on Ladha
  ○ Being budgeted on budget, but never been taken out of account
  ○ Operation: 100 thousand, but actual surplus is 30 thousand
  ○ Credit cards: Financial assistant coordinator hasn’t responded, but should be getting them soon (have them already)

• Vice President, Administration:
  ○ CAPC proposals- due NEXT TUES************
  ○ Will work on tentative CAPC and Council timeline after this with Kim
  ○ Clubs orientation - send in presentation and fun facts by TONIGHT
  ○ Put things into cabinets if assigned one by the end of summer

• Science Student Senator:
  ○ meeting with Erin on August 18th
  ○ check your emails for the referendum shindig

VII. Executive Motions

VIII. Discussion
1. Sprouts Collaboration
   - Wants thurs evenings/fri afternoons,
   - Gursh: should we do a blind vote?
     - No for any day
     - Jenn No too
   - Julia: roundtable vote
     - Not for the one day
   - Antony: conditional No
     - mon/ tues afternoons only
     - EUS no, and can’t use nest too, so can’t really go anywhere else
   - Michelle: conditional no
   - Ryan: No
     - Clogging up the space for science students
   - Jenn: conditional No
     - Can make us money- sure
   - Gursh: No
     - Should be focused on students,
     - Completely taking away a space so no
   - Antony: no one usually books Monday
     - Ask the rest of the execs/ BMC

IX. Social Activity

X. Adjournment

MOVED BY Gursh, SECONDED BY Jenn.
“ BE IT RESOLVED THAT there being no further business the meeting be adjourned at 6:54PM.”

... MOTION PASSES.

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Michelle Tse
Vice- President, Administration