I. Attendance

Present:
Antony Tsui- President
Cathy Jiang- VP External
Julia Wu- VP Internal
Jennifer Cheng- VP Academic
Gurshabad Singhera- VP Student Life
Ryan Lou- VP Finance
Sarah Park- Science Student Senator
Michelle Tse- VP Administration

Regrets:
Miguel Oreta- VP Communications

II. Call to Order

The meeting was called to order at 6:21 pm.

III. Land Acknowledgement

The President acknowledged that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people.

IV. Approval of Minutes

MOVED BY Gursh, SECONDED BY Jennifer.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

“XM 2017 06 06”

... MOTION PASSES.
Abstentions: Michelle
V. Amendments to the Agenda

VI. Adoption of the Agenda

MOVED BY Sarah, SECONDED BY Ryan.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES.

1. Meeting reschedule
   Tuesday 5-6 pm meeting time
   Book off work Tues 4-8pm
   Default: Ladha unless we can book a room somewhere.

2. Round table updates (15 mins)
   President
     - 2 meetings for Jennifer to go to
     - UBC selected Canvas- Science probably one of first faculties in Sept

   Vice President, External
     - Hired careers & professional development co chairs, and corporate relations coordinators

   Vice President, Internal
     - EXEC RETREAT TMR!
       - Leading workshop: Julia has printed materials
       - Bring own bed sheet!
     - Hiring for AVP, met with HR yesterday
     - Download new version of code before tmr!

   Vice President, Communications
   New Hires
     - Just sent out offers to Graphic Designers : (Regina Wong, Kristen Kwong, Owen Yin, Margaret Maj)
     - Just hired Marketing Commissioners : (Bryan Wang, Hyunyoung (John) Lee)
       - Marketing Commissioners will get access to all SUS Social Media, and will be the main points of contact later on for asking to promo your events
     - Internal: work on master list of all hires and contact infos

First Week Committee
   - Having first meeting of the year
- Established contact with the Associate Dean

Official logos, fonts and colours
- Finalizing new logo soon (waiting for opinions of all graphic designers)
- Finalizing branding guidelines after logo is finished
- Will present to exec comm after finalized with Graphic Designers
- radial logo now as our new official logo

Website and Distillation
- Finally uploaded all bios of all execs onto sus.ubc.ca/about/aboutexecutives/
- Sending "Intro to SUS" write-up to Distillation for special edition of Distillation that is an "Intro to SUS" (will feature your answers to question 1, and hyperlink to your specific executives pages)
- Will send Finalized dates for Distillation Agenda on TOMORROW, so if you have changes please send now!!

Question from Gursh: Bulk order for First Week- when to order?
Agenda item: Bulk order discussion for next meeting
Opportunities page: add to website?

Vice President, Academic
- Hiring: still figuring that out
- Ignore emails from random spam
- Attending meeting for FoS Adjudication meeting - for Letters of Intent Proposals
- AMS: campus wide Health and Wellness Week- around the 3rd week of Sept

Vice President, Student Life
- Discussion for RXN - still discussing plans
- Met with Student Engagement - AMS
- Blue and Gold Society- AMS bringing back this year → giant student forum
  - Easier way to collaborate among campus - Fraternities, UBC REC, etc.
  - Could possibly get more seats for Science?
  - Let Gursh know about AMS stuff.

Vice President, Finance
- Hired AVP- Alyssa Yong, on grants committee last year
- Process of getting contracts approved by AMS before payment

Vice President, Administration
- Hired clubs commissioners- Brittany Lim and Helen Hsiao, both from a club each
  - Hand in Clubs Orientation presentations to Michelle by tonight!
- BMC running now- will be setting a google form up for the year to grant access with, but for now RXN/FCW email Mark with student position and name.
Science Student Senator
- Goal setting meeting with Student Caucus - 3 new Ad-hoc committees form

3. BYC Cheque / RXN
- Antony to give address

4. Round 2 Hiring
- Missing position: EAP
  - Will decide by tonight
  - Everyone else update spreadsheet

5. Alumni Engagement
- Could consider removing Alumni Engagement on code?
  - Not very achievable year to year, might be better just removing it from the position?
  - Rationale: because it's difficult to get good attendance of alumni at in person events → we might explore venues that don't require in person commitment for alumni

6. Conference Proposal (cont'd)
- Internal? - from discussion last week
- If we want this to go through, need to start now
- Idea: professional development training
  - External to host majority of workshops
- Antony: could make it similar to SLC - mandatory for SUS members to attend
- Erin suggested for internal but hoping to go out to public as well
- Tentative date: ⅔ weeks after Science Week- late Feb
- Antony: External to bring in companies that would might want to work with us in the future

7. SUS Event Calendar
- Event calendar from last year- prevent event bloat? Want to bring this back?
- Julia to work on internal slack calendar (with other apps to link with)
- Helps with Clipboard dates as well

8. Expanded Orientation Event
- Erin forwarded email to Gursh from Irene Chou
  - Round table discussion on expanding Orientation - multiday, etc
  - Jennifer: Isn’t Imagine Day inter-faculty?
  - Antony: build upon First Year Experience
  - Gursh: any comments? Can touch upon this next week
    - Jenn: more engagement
9. **Collaboration with the AMS**
- Student life, external, academic - AMS small shout out
  - Send to Gursh for now (questions/ comments about collabs) until better contact
- Want to partner with them- could get free tickets to Block Party, etc
  - Could also sell to us for cheaper to sell to other science students
- Could partner for outreach, etc.
  - Also other companies for better rates
- AMS new initiatives: First week,
  - Help market?
  - Freebies for collaboration
  - First week Event: Update Gursh b/c AMS booked entire front plaza
    - Tell him ASAP
- Summer Pit night- want us to help promo-market
  - First 250: free cover to a certain club that night
  - Partner with certain clubs already (have passes, etc)

**VII. Executive Motions**

**VIII. Discussion**

**IX. Social Activity**

**X. Adjournment**

MOVED BY Ryan, SECONDED BY Jenn.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:24PM.”

...MOTION PASSES.