SUS Executive Committee Meeting
Friday, May 5, 2017 | 3:00-4:00 pm | Abdul Ladha Rm 103

I. Attendance

Present:
Antony Tsui – President
Miguel Oreta – Vice President, Communications
Sarah Park – Science Student Senator
Jennifer Cheng – Vice President, Academic
Cathy Jiang – Vice President, External
Michelle Tse – Vice President, Administration
Gurshabad Singhera – Vice President, Student Life
Ryan Lou – Vice President, Finance

Regrets:
Julia Wu – Vice President, Internal

II. Call to Order

The meeting was called to order at 3:00 PM.

III. Land Acknowledgement by the President

I would like to begin by acknowledging that we are on the ancestral, traditional, and unceded territory of the hən̓q̓əmin̓əm̓ speaking, Musqueam people. We thank the Musqueam Nation for being such generous hosts.

IV. Approval of Minutes

MOVED BY Miguel, SECONDED BY Jennifer.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2017 04 28

...MOTION PASSES

Abstentions: Michelle Tse
V. Amendments to the Agenda

VI. Adoption of the Agenda

MOVED BY Ryan, SECONDED BY Gurshabad.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. Round table updates (15 min)

President:
- Had Summer AMS meeting- all of Science showed up
- Working on compiling wish list- please send to Antony
  - Meeting with the Dean, Erin- may come say hi

Vice President, External:
- Meeting with Cody Lo, SBN (Biotech Network)
- Reminder that some hiring applications are due soon!
  - Round 2 hiring posts due in May 10th - get your postings in to Cathy ASAP

Vice President, Internal:
- Hemlock Cabin
  - Cabin with wifi - negotiated a discounted deal at $750
  - In Canada; not crossing the border this year
  - June 16-18th, 2017

Vice President, Academic:
- Currently planning out my year
- Waiting on comm people to be hired

Vice President, Communications:
- Advertising for some people - talk with Cathy and Cody about this
- Working on queuing system (scheduling posts)
  - Who do we advertise/not advertise for
- Signed contracts for last year’s graphic designers, webmaster,
- Waiting for Ariel - wordpress login (website)
  - Currently away till June
Vice President, Student Life:
- Planning skeleton for RXN
- Working out date - most likely second week of Sept 15/16th
  - Aiming for 2 days like last year

Vice President, Finance:
- Waiting for response from Alim- hasn’t gotten back on signing authority

Science Student Senator:
- Recently met with Erin to get Senate news in Distillation
- To meet with Dr. Harrison and Dr. Cavers to meet with them prior to senate meetings
- Figuring out loose ends from last year- some awards have yet to be passed out

Vice President, Administration:
- Code changes in portfolio: changes must go through CAPC, pls talk to Michelle first before going to Council
- After hiring BMans, if you need access for anyone in your committee, must go through BMC
  - Will have discussion before granting

2. BYC, Prep101, & Princeton Review
- BYC: partner with SUS- longer term study services- rely more on AMS/faculty stuff compared to one course cramming session
- Prep 101: only partner that provides MCAT, etc (can’t partner with others that we always have had) - refer to terms
  - Not sure if we want Prep 101 speakers at our events?
  Will discuss with both companies next week
- Princeton Review- SUS execs get discounts (MCAT, etc)
- Check Slack channel for terms
- Potentially add other professional program exams??
- Antony to show these terms to Faculty for greater support from either end possibly
  - Give these opportunities to other clubs instead- increase club support

3. Partnerships with External Organizations
- SBN - student biotech network- $250 by cheque- silver tier sponsorship for the year
  - Organization: help support professional development
  - In return: help post their events on social media (we post for free for UBC Science)
  - Figuring out timeline and terms for partnership
  - Want to increase numbers of undergrads involved
  - Good for finding speakers that may be hard for undergrads to contact
  - If ok, next event: Sept
  - Antony: likes SBN- have great sponsorships
  - Cathy: as well- because they have support for entrepreneurship
- Cathy: In general- if people ask us to sponsor them for a venue, terms shouldn’t just be for media (logo, etc) - should be able to help plan more of the event as well

- **KiteVancouver**- founded last year
  - KiteVancouver President had a phone meeting with Antony
  - Hope we can help for their next conference
  - Showcuse work by UBC students- highlight gaps from other UBC groups
  - Talking to other constituencies to work together for social change
  - From us: help plan their workshops, etc (share)
  - May 12: deadline, conference: mid september (time commitment- what does this consist of?)
    - Cathy: first years may not be that interested in a conference hosted that early in the year
    - Social media- may be flooded already with other SUS events (along with SBN event in Sept)
  - Antony to continue discussion
    - Jennifer: ask about participation from other constituencies

4. **Lockers in Abdul Ladha SSC**
   - Antony: Want cupboard space for clubs over the summer, along with high school lockers for backspace area- rent out for revenue
     - Other departments do this as well (Chem, etc)
     - HSF: Science club unable to get office space, hoping to use cupboard space
   Michelle: Unfair for other clubs, even with lockers: priority should be for departmental club
   Ryan: noise within the silent study area
   Sarah: HSF- should be no, if we agree for one club, other clubs will want them as well- should not rent these out
   - also might cause backlash because prior affiliation with HSF as a student
   - Result: voted **No**
   - High school lockers project- consider building a wall/door for silent study area

5. **Faculty of Science Meeting → Reminder and updates**
   - Aren’t required to attend but can go
   - Antony to present SUS updates that are going on
     - Ask about New projects that are going on (Academic)

6. **SUS Executive Committee meetings for May 2017**
   - Weekly: will have meeting/ each month doodle
     - May not always have meetings each week, dependent on agenda items
     - Interview room doodle for hirings as well
   - If missing meeting: email updates to mostly Michelle or Antony, but if not any other execs that will be attending prior to meeting.
VII. Executive Motions

VIII. Discussion

IX. Social Activity

X. Adjournment

MOVED BY Sarah, SECONDED BY Jennifer.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 3:49 PM.”

...MOTION PASSES

_________________________
Michelle Tse
Vice President, Administration