



# SCIENCE UNDERGRADUATE SOCIETY

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard, Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - [info@sus.ubc.ca](mailto:info@sus.ubc.ca) - [www.sus.ubc.ca](http://www.sus.ubc.ca)

## PROFESSIONAL DEVELOPMENT GRANT

The Professional Development Grant is meant to provide financial aid to eligible undergraduate science students, enabling them to attend such relevant events as conferences, seminars, colloquia, or fora, contributing to continued professional development. Evidence of a sustained long-term interest in scientific subject matter is prerequisite for a full allocation per grant application. The maximum allocation per Professional Development Grant is up to 50% of relevant fees or \$300.00, whichever is less.

You may only apply for a Professional Development Grant *once per academic year*. Professional Development Grants may be applied retroactively to the start of the current academic year.

All applications must be submitted electronically to [avp.finance@sus.ubc.ca](mailto:avp.finance@sus.ubc.ca).

### Applicant Information

Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Student Number: \_\_\_\_\_  
Affiliated Organization (if applicable): \_\_\_\_\_

### Professional Development Opportunity Information

Opportunity Name: \_\_\_\_\_  
Amount Requested: \_\_\_\_\_  
Date: \_\_\_\_\_

## Professional Development Grant Application

**Due Date:** *March 9th 2018 at 11:59pm* (applications will be reviewed on a first- come, first-served basis beginning on October 3rd)

**Please include an outline in the provided space detailing:**

- ✓ The nature and purpose of this opportunity
- ✓ Evidence of sustained and long-term interest in the subject of this opportunity
- ✓ How this opportunity contributes to long-term professional development goals
- ✓ Brief description as to what this grant will be used towards

**Please also attach to your application:**

- ✓ A tabulated, itemized budget including revenues and expenditures for this initiative

**The following documentation is optional but will be reviewed if attached:**

- ✓ A written statement/letter from your supervisor is recommended if you believe further clarification of your professional development activities is needed

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Good luck with your application! If you have any questions, please do not hesitate to contact [avp.finance@sus.ubc.ca](mailto:avp.finance@sus.ubc.ca) for further clarification.

## Outline

Outline (continued)