



SCIENCE UNDERGRADUATE SOCIETY

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard, Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

CLUB CAREERS NIGHT GRANT APPLICATION

The Club Careers Night Grant is meant to provide financial aid to SUS clubs, enabling them to coordinate events to support Science students in finding their potential future career paths. The maximum allocation per Club Careers Night Grant is \$300.00.

Due Date: February 23rd, 2018 at 11:59 PM (applications will be reviewed on a first-come, first-served basis beginning on October 20th)

Club Name	
Date of Application	
AMS Account Code	
Amount Requested	

Note: You may only apply for a Club Careers Night grant *once per academic year*. All applications must be submitted electronically to avp.finance@sus.ubc.ca.

Contact Information

President

Name: _____

Email Address: _____

Phone Number: _____

Signature:

Treasurer

Name: _____

Email Address: _____

Phone Number: _____

Signature:

Good luck with your application! If you have any questions, please do not hesitate to contact avp.finance@sus.ubc.ca for further clarification.

Club Careers Night Grant Application

Supplementary Documentation

Please attach the following documentation to this application form:

- ✓ a tabulated, itemized budget including revenues and expenditures

Please also submit the following information:

[MISSION]

Event Name	
Event Organizer(s)	
Mission of Event	
SMART Goals of Event and Criteria for success	Specific Measurable Attainable Realistic Tangible

[ATTENDEES]

Who will be attending/ Target Audience	
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Number	
Others involved	

[BARRIERS]

General Concerns	
Participants	
Hard Barriers	
Soft Barriers	
*Other things to consider	

[ACTION PLAN]

Priorities and method	
Possible partners	
To-Do List/Time-line	
Contingency plans	
Support required	
Implementation	

[LOGISTICS]

Date/Time	
Details of tasks	
Supply lists	
Approvals	
Other things to consider	