



## Science Undergraduate Society

The Science Undergraduate Society of UBC c/o Dean of Science - 6270 University Boulevard - Vancouver, BC V6T 1W5  
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### **March 8, 2017 Grants Committee Meeting Minutes**

Meeting called to order 1:10 PM

#### **Present**

VP Finance	Sheila Wang
AVP Finance	Ryan Lou
Integrated Sciences Representative	Caroline Sutton
Physics Representative	Arnold Choa
Member-at-Large	Alyssa Yong

#### **Regrets**

Astronomy Representative	Hikari Rachmat
Mathematics Representative	Tommi Muller
Statistics Representative	Oscar Tu
Member-at-Large	Talia Ada Ang
Member-at-Large	Thomas Hoang

#### **Club Operations Grants:**

Biochemistry, Pharmacology and Physiology Club (BPP)

#### **Membership (5/5)**

- 100% of members are Science students
- Formula:  $\frac{(100\% - 60\%)}{40} \times 5 = 5.0\%$

#### **Events (14.5/20)**

7/10 for Variety of Events

- Mostly academic events
  - Is the nature of the club
- They tried to have a social event in Nerdlove and have networking

2.5/5 for Collaborations with Other Clubs

- Had collaborations at the research night, and Nerdlove

5/5 for How well the events appeal to members and non-members

- Exam packs help a variety of students, but more so for upper year students
- Appeals to people interested in research and those interested in those majors
- Non-members would probably be interested in networking as these majors can be relevant to their future career paths

### **Rationale (28.5/40)**

3/5 for Formatting

- Single spaced, but font size is fine and it will be under 2 pages if double spaced

2.5/5 for Grammar/mechanics

- Was rather dull but effort was put into writing it
- Numerous spelling mistakes
- Grammatical mistakes were made

6.5/10 for Goals of the Club

- Goals of the club are to bolster sales,

16.5/20 for How is the club beneficial to Science Students?

- Exam packs help many Science Students from majors other than the club
- Needs to expand reach to what the target market of the club itself (needs larger scale events)
- Also reaches out life science students in other majors to advise them of research opportunities

### **Budget (19.5/35)**

1/5 for Aiming for zero budget

- Did not include a reasonable estimate for the grant
- But the surplus would not be a large amount if we take their amounts

4.5/10 for Detailed Expenses/Revenues

- Events are lumped up and not broken down into specific events so we don't exactly know what is going on with the events
- It is split up by services, miscellaneous, and events which helps, but is insufficient

Are the expenses and reasonable? (15/20)

- Food and beverage expenses don't match the events, so we don't know where the extra goes
- The merchandise revenue is lower than expenses, but it is only lower by \$120.00 for 2017, but a big loss was made last year
  - Usually its for spreading awareness and the expense can be offset by exam pack sales
  - Excess merchandise was leftover from last year, so we don't know how much they repurchased or were those sold off as well and included in the revenue?

**$(5 + 14.5 + 28.5 + 19.5) / 100 = 67.5 / 100 = 0.675 \times \$1,200.00 = \$810.00$**

**Capped at \$500.00**

**Since giving \$810.00 would lead to a surplus of around \$600.00, which is quite large relative to the size of the budget. The only variable costs we see would be a problem would be the food for events, so we decided to leave a buffer of \$300.00 to foresee those possible cost overruns. Therefore, we decided to cap the Grant at \$500.00 to leave money for other clubs that need it.**

UBC Canadian Liver Foundation (CLF)

**No grant is given because CLF is a fundraising club and they are aiming to donate \$1,000.00, which is over 40% of the total Grant money available for a club to obtain, which would be irresponsible because we would be giving Science Student money to a third party with no benefit to Science Students. Furthermore, the non-fundraising expenses amount to \$180.00, for which other parts of the budget can be reduced to make up for it (even if it means cutting into donations).**

### **Professional Development Grants:**

Ahmad Msalati

- Expenses are reasonable for the conference (Harvard NCRC)
  - Accommodation is the cheapest he could get
- Relates to his future goals and his volunteer research lab
- The conference will help him to learn from presenters at the conference and possibly integrate some of the information in his future research
- **Full Grant (\$300.00) approved**

Brandon Matthew Woo

- Expenses are reasonable for the conference (SRCD)
  - We would be essentially paying for registration fee
- Relates to his research that he has done for over 2 years and his future goals of pursuing graduate school and becoming a Psychology Professor
- Allows him to present his research and receive feedback from other researchers to improve future presentations
- **Full Grant (\$300.00) approved**

Mary Shen

- Expenses are reasonable for the conference (Harvard NCRC)
- She is currently volunteering in a research lab
- Relates to her research that she has been involved in since first year
- Also helps her learn and develop her speaking skills and discover new perspectives on her research
- **Full Grant (\$300.00) approved**

Meeting Adjourned at 1:58 PM