March 8, 2017 Grants Committee Meeting Minutes

Meeting called to order 1:10 PM

Present

VP Finance  Sheila Wang
AVP Finance  Ryan Lou
Integrated Sciences Representative  Caroline Sutton
Physics Representative  Arnold Choa
Member-at-Large  Alyssa Yong

Regrets

Astronomy Representative  Hikari Rachmat
Mathematics Representative  Tommi Muller
Statistics Representative  Oscar Tu
Member-at-Large  Talia Ada Ang
Member-at-Large  Thomas Hoang

Club Operations Grants:

Biochemistry, Pharmacology and Physiology Club (BPP)

Membership (5/5)
- 100% of members are Science students
- Formula: \( \frac{(100\% - 60\%)}{40} \times 5 = 5.0\% \)

Events (14.5/20)
7/10 for Variety of Events
- Mostly academic events
  - Is the nature of the club
- They tried to have a social event in Nerdlove and have networking
2.5/5 for Collaborations with Other Clubs
   • Had collaborations at the research night, and Nerdlove
5/5 for How well the events appeal to members and non-members
   • Exam packs help a variety of students, but more so for upper year students
   • Appeals to people interested in research and those interested in those majors
   • Non-members would probably be interested in networking as these majors can be relevant to their future career paths

**Rationale (28.5/40)**
3/5 for Formatting
   • Single spaced, but font size is fine and it will be under 2 pages if double spaced
2.5/5 for Grammar/mechanics
   • Was rather dull but effort was put into writing it
   • Numerous spelling mistakes
   • Grammatical mistakes were made
6.5/10 for Goals of the Club
   • Goals of the club are to bolster sales,
16.5/20 for How is the club beneficial to Science Students?
   • Exam packs help many Science Students from majors other than the club
   • Needs to expand reach to what the target market of the club itself (needs larger scale events)
   • Also reaches out life science students in other majors to advise them of research opportunities

**Budget (19.5/35)**
1/5 for Aiming for zero budget
   • Did not include a reasonable estimate for the grant
   • But the surplus would not be a large amount if we take their amounts
4.5/10 for Detailed Expenses/Revenues
   • Events are lumped up and not broken down into specific events so we don’t exactly know what is going on with the events
   • It is split up by services, miscellaneous, and events which helps, but is insufficient
Are the expenses and reasonable? (15/20)
   • Food and beverage expenses don’t match the events, so we don’t know where the extra goes
   • The merchandise revenue is lower than expenses, but it is only lower by $120.00 for 2017, but a big loss was made last year
     o Usually its for spreading awareness and the expense can be offset by exam pack sales
     o Excess merchandise was leftover from last year, so we don’t know how much they repurchased or were those sold off as well and included in the revenue?

\[
(5 +14.5+28.5+19.5)/100 = 67.5/100 = 0.675 \times 1,200.00 = 810.00
\]
Capped at $500.00
Since giving $810.00 would lead to a surplus of around $600.00, which is quite large relative to the size of the budget. The only variable costs we see would be a problem would be the food for events, so we decided to leave a buffer of $300.00 to foresee those possible cost overruns. Therefore, we decided to cap the Grant at $500.00 to leave money for other clubs that need it.

UBC Canadian Liver Foundation (CLF)

No grant is given because CLF is a fundraising club and they are aiming to donate $1,000.00, which is over 40% of the total Grant money available for a club to obtain, which would be irresponsible because we would be giving Science Student money to a third party with no benefit to Science Students. Furthermore, the non-fundraising expenses amount to $180.00, for which other parts of the budget can be reduced to make up for it (even if it means cutting into donations).

Professional Development Grants:

Ahmad Msalati
- Expenses are reasonable for the conference (Harvard NCRC)
  - Accommodation is the cheapest he could get
- Relates to his future goals and his volunteer research lab
- The conference will help him to learn from presenters at the conference and possibly integrate some of the information in his future research
- **Full Grant ($300.00) approved**

Brandon Matthew Woo
- Expenses are reasonable for the conference (SRCD)
  - We would be essentially paying for registration fee
- Relates to his research that he has done for over 2 years and his future goals of pursuing graduate school and becoming a Psychology Professor
- Allows him to present his research and receive feedback from other researchers to improve future presentations
- **Full Grant ($300.00) approved**

Mary Shen
- Expenses are reasonable for the conference (Harvard NCRC)
- She is currently volunteering in a research lab
- Relates to her research that she has been involved in since first year
- Also helps her learn and develop her speaking skills and discover new perspectives on her research
- **Full Grant ($300.00) approved**

Meeting Adjourned at 1:58 PM