March 1, 2017 Grants Committee Meeting Minutes

Meeting called to order 1:05 PM

Present

VP Finance  Sheila Wang
AVP Finance   Ryan Lou
Physics Representative  Arnold Choa
Member-at-Large  Alyssa Yong
Member-at-Large  Talia Ada Ang

Regrets

Astronomy Representative  Hikari Rachmat
Integrated Sciences Representative  Caroline Sutton
Mathematics Representative  Tommi Muller
Statistics Representative  Oscar Tu
Member-at-Large  Thomas Hoang

Club Operations Grants:

BIOSOC

Membership (5/5)
- 100% of members are Science students
- Formula: \( \frac{(100\% - 60\%)}{40} \times 5 = 5\% \)

Events (13/20)
7/10 for Variety of Events
- Not very many Academic events
  - Not sure of the frequency of workshops
- More social events than Academic
  - Monthly socials increase the count as each month is one event
2/5 for Collaborations with Other Clubs
- 2 Event Collaborations
- Life Science Research Night and 2 Bucks a Beaker is more like tagging on

4/5 for How well the events appeal to members and non-members
- Exam packs help a variety of students, but less so for upper year students
- Research and career nights also appeal to a variety of students
- Social events are mostly free, which appeals to a wide variety of students

Rationale (31/40)
2.5/5 for Formatting
- Single spaced, but font size is fine

3/5 for Grammar/mechanics
- Was persuasive but larger words were overused, making it seem over complicated

8.5/10 for Goals of the Club
- Goals are clear and listed out for easy reading
- Membership benefits aren’t specified (as in point A)
- Does have a personalized experience, but was worded poorly and may be too ambitious

17/20 for How is the club beneficial to Science Students?
- Exam packs help many Science Students (especially lower years)
- Majority of events are free and provide academic support
- Does try to provide a more personalized experience for their members

Budget (12.5/35)
1/5 for Aiming for zero budget
- Club Operations Grant not included (will bring it into a major surplus)

1.5/10 for Detailed Expenses/Revenues
- Only listed events, no detail for what the costs are for
- Membership revenue is included

Are the expenses and reasonable? (10/20)
- Expenses are reasonable for what their events are
- Their revenues are not reasonable at all because not all (est. ½) will buy them
- Exec dinner is quite expensive per person for 1 dinner ($18/person)

\[(5 + 13 + 31 + 12.5)/100 = 61.5/100 = 0.615 \times $1,200.00 = $738.00\]

ISSA

Membership (5/5)
- Where did the 0.70 come from in membership fees?
- 100% of members are Science students
- Formula: \[\frac{(100\% - 60\%)}{40} \times 5 = 5\%\]
Events (17/20)
8/10 for Variety of events
- Not much variety (more social and academic), but that’s because they are mixed events
- But there is a sport event (volleyball)
4/5 for Collaborations with Other Clubs
- Not as many collaborations, but when they do they collaborate with a wide variety of clubs
5/5 for How well do they appeal to members and non-members?
- They have free coffee and food for some events
- Events seem fun (for social events) and academic events seem informative
- ISCI points awarded for attendance, so it attracts integrated science students

Rationale (36.5/40)
5/5 for Following formatting directions
- Followed formatting directions
4/5 for Mechanics/Grammar
- Lack of indentation made it harder to read and some minor grammatical mistakes
- Was persuasive in communicating the club’s purpose and benefits
9/10 for Goals of the Club
- Goals clearly listed and action plan also included
18.5/20 for How well does the club benefit Science Students?
- Goals clearly listed and action plan also included to reach those goals
- Provides support for prospective Integrated Science students from upper year mentors and advice on writing their applications and provides coffee
- Social events, like recreational sports help students have fun with other like-minded science students

Budget (0/35)
The budget appears to be from last year but seeing as if they had it but perhaps did not replace the budget or label it properly, we are giving them a second chance, but maximum they will receive for this section is capped at half (17.5/35).

\[
(5 + 17 + 36.5 + 0)/100 = 58.5/100 = 0.585 \times \$1,200.00 = \$702.00 \text{ (pending review of budget)}
\]

Professional Development Grants:
Craig Stewart
- Expenses are reasonable for the conference (Harvard NCRC)
- The conference relates to his research and will broaden his knowledge
- His research contributes to his goals of becoming a medical researcher
- **Full Grant ($300.00) approved**
Jan Xue
- Expenses are reasonable for the conference (Harvard NCRC)
- Relates to the research and her future goals of pursuing graduate school
- Allows her to present and receive training from workshops and panels
- **Full Grant ($300.00) approved**

Alice Wang
- Expenses are reasonable for the conference (Harvard NCRC)
- Conference will give her exposure to scientific presentations and learn from fellow researchers to improve her research methods
- Relates to her research that she has been involved in for the past 10 months.
- **Full Grant ($300.00) approved**

Meeting Adjourned at 1:58 PM