

November 15th Meeting Minutes

Attend: Regina, Cathy, Matt, Andrew, Iris, Tiffany ^2, Kelly, Jessie

Absent: Chris

1. Update
 - a. Send email to Santa (wheooo)
 - b. Send email to LFS (sorrrrry)
 - c. Chris & Kelly : company emails!
2. Discussion
 - a. DECIDE NAME FOR SECOND EVENT
 - i. Unlock Your Future -- Science Career Networking Night
 - b. Socials before school ends
 - i. Secret Santa?-drawnames.com, elfster
 - ii. Dinner with the committee - 29th @ Gallery 2.0
3. To-do for Next Week:
 - a. Go through the emailing process with everyone
 - i. Tiff and Regina can make a document detailing the standard steps