

## October 11 Meeting Minutes

Attend: Regina, Cathy, Matt, Tiffany, Iris, Jessie, Andrew, Chris, Tiffany

Absent: Kelly

1. Introduction
  - a. Social on October 25th, mandatory
2. Role description
  - a. General role until December/January -- split into events + marketing + logistics
3. Current progress
  - a. Science Information Fair -Tentative: March 2nd + 2nd event set - Tentative: March 16th
    - i. Discussion: speaker's series or speed dating style networking event
    - ii. Discussion: panels
  - b. Venue
  - c. SLC Workshop
  - d. Budget - \$3k - breakdown
4. Timeline
5. Goal by the end of the month:
  - a. Confirm funding and budget for the event
  - b. Review feedback and debrief notes from last year
  - c. Book LSI, and the AMS Nest
  - d. Decide a name for the 2nd event
  - e. Brainstorm companies
  - f. Plan out the structure of the 2nd event
6. Company update from each person
  - a. Try and find 3 companies per ubc science major
  - b. Major fields: research - industry, biotechnology, computer science, math & statistics, medical services, environmental science, earth, ocean and atmospheric sciences, government related jobs (CFRIA)
  - c. **CSA!!!!**
  - d. COMPANY BRAINSTORM LIST:  
<https://docs.google.com/document/d/1s7u65t2-ObDS6xZ44v-sbUugie7KWu3VSZap8K7o4xU/edit>
  - e. LIST OF ALL SPECIALIZATIONS:  
<http://www.calendar.ubc.ca/Vancouver/index.cfm?tree=12,215,410,418>
7. Discuss potential keynote speaker + speaker series (?) -- ASAP once venue confirmed - November
  - a. Santa Ono
  - b. Dean or the Associate Dean of Science
  - c. Iqbal -Co-op
  - d. Big Company Reps
8. Next week

- a. Put the company list on excel

[https://docs.google.com/spreadsheets/d/1GdNICETjFtdGqJVA\\_rDkIpBvHj5DmaPKz25ia7RMwBM/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1GdNICETjFtdGqJVA_rDkIpBvHj5DmaPKz25ia7RMwBM/edit?usp=sharing)

- b. Discuss structure for events