October 11 Meeting Minutes

Attend: Regina, Cathy, Matt, Tiffany, Iris, Jessie, Andrew, Chris, Tiffany
Absent: Kelly

1. Introduction
   a. Social on October 25th, mandatory

2. Role description
   a. General role until December/January -- split into events + marketing + logistics

3. Current progress
   a. Science Information Fair - Tentative: March 2nd + 2nd event set - Tentative: March 16th
     i. Discussion: speaker's series or speed dating style networking event
     ii. Discussion: panels
   b. Venue
   c. SLC Workshop
   d. Budget - $3k - breakdown

4. Timeline

5. Goal by the end of the month:
   a. Confirm funding and budget for the event
   b. Review feedback and debrief notes from last year
   c. Book LSI, and the AMS Nest
   d. Decide a name for the 2nd event
   e. Brainstorm companies
   f. Plan out the structure of the 2nd event

6. Company update from each person
   a. Try and find 3 companies per ubc science major
   b. Major fields: research - industry, biotechnology, computer science, math & statistics, medical services, environmental science, earth, ocean and atmospheric sciences, government related jobs (CFRIA)
   c. CSA!!!!!
   d. COMPANY BRAINSTORM LIST: https://docs.google.com/document/d/1s7u65t2-ObDS6xZ44v-sbUugie7KWu3VSZap8K7o4xU/edit
   e. LIST OF ALL SPECIALIZATIONS: http://www.calendar.ubc.ca/Vancouver/index.cfm?tree=12,215,410,418

7. Discuss potential keynote speaker + speaker series (?) -- ASAP once venue confirmed - November
   a. Santa Ono
   b. Dean or the Associate Dean of Science
   c. Iqbal - Co-op
   d. Big Company Reps

8. Next week
a. Put the company list on excel
   https://docs.google.com/spreadsheets/d/1GdNICETjFtdGqJVA_rDkIpByHj5DmaPKz25ja7RMwBM/edit?usp=sharing
b. Discuss structure for events