



Science
Undergraduate
Society

The Science Undergraduate Society of UBC, 2055 East Mall, UBC, Vancouver, BC V6T 1Z1
604-822-4235 | info@sus.ubc.ca | www.sus.ubc.ca

SUS Executive Committee Meeting

Friday, October 7, 2016 – 1:00PM | Abdul Ladha Rm 103

I. Attendance

Present:

Diane Nguyen - President
Matthew Law - VP External
Katie Gourlay - VP Internal
Pooja Bhatti - VP Administration
Alex Lee - VP Student Life
Sheila Wang - VP Finance
Antony Tsui - VP Communications
Tamara Nee - Building Manager of Bookings
Mark Ng Shun - Building Manager of Operations

Regrets:

Sarah Park - VP Academic
Ho Yi Kwan - Science Senator

II. Call to Order

The meeting was called to order at 1:00 PM .

III. Approval of Minutes

IV. Amendments to the Agenda

MOVED BY Pooja, SECONDED BY Sheila,
"BE IT RESOLVED THAT the Executive Committee amend the agenda to add an item to the discussion period - Council Meeting October 6th."

...MOTION PASSES



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V. Adoption of the Agenda

MOVED BY Pooja, SECONDED BY Katie.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. Round table updates (15 min)

- a. Progress over the past week

Updates only include those not discussed in the October 6th Council Meeting

President:

- meeting with Hansel today to organize exec feedback surveys
- sending it out tonight

VP External:

- No updates

VP Internal:

- working on committee assignment to councillors
- hope to have it done by tonight

VP Finance:

- almost done re-formatting accounts
- met with a couple of executives but will need to meet again
- allocated based on past budgets and what has been spent
- can't give out any more money at this point

VP Communications:

- going back to work on website
- assuming that everyone's committees are formed, if can send a blurb, who you are, your chairs and all that



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→ if you want committee photos can have it on the website

VP Student Life:

→ first Social Committee meeting

→ October social

→ idea: make hot chocolate and give it out after Polar Bear Swim

VP Administration:

→ Almost finished meeting with clubs

→ Fixed meeting minutes from September 28th

→ Emailed approved minutes to Ariel to be posted on the website

2. Councillor Orientation debrief

Diane:

→ what went well?

Pooja:

→ enjoyed it

Alex:

→ really well planned out

→ Robert's Rules - rundown

Antony:

→ professional, well organized

Katie:

→ Robert's Rules was dry, had to get done

→ rather have it drag on then at retreat

Diane:

→ nice balance between Robert's Rules - keep it simple

→ a lot of amendments going on

→ very first exposure to it



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Antony:

- orientation might as well be more of a painful training session, and then at retreat, do some practice
- learn it and practice it
- then at council meetings, can work out better, and step back for those who are more experienced

Pooja:

- more time for rotation
- consider this for code

3. Committee hiring and composition update

Katie:

- almost done
- numbers have worked out except for science one reps, csp rep, and 4 other potential reps coming in because of hiring for stats, caps, biophysics, biotech
- things have almost worked out but need 3 more spaces
- with Finance, 2 more people?

Alex:

- if someone wants to do logistical stuff, can do Sci Week (1 position)

Katie:

- will look into that
- will suggest as an option
- by tomorrow night
- will send before sent to other councillors
- awards is technically not formed until March, may put people on there

Matthew:

- with this whole sorting game, maybe we should look into whether we should come back to code - maybe not so strict?
- maybe look into relaxing this requirement - put in a clause



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Diane:

- AMS - each councillor is required to attempt to be a part of two, but need to put themselves through
- up to them whether they want to keep all their committees

→ **Table to next meeting**

4. Ladha access

Pooja:

- been concerns about people having access (Ladha) and there's been a difference of opinion of who should have access and who shouldn't

Mark:

- proposed changes for building access
- Execs to have access to everything
- AVPs front office, AV room, councillor access
- Building supervisors only councillor office
- Chairs get access on case by case basis
- Councillors could have access to the office

Pooja:

- disagree to councillors having access to the office because the front desk in front of the office has eliminated the need
- the point of access should be to make your job easier as someone in SUS → might not have much benefit
- issue of exclusivity with some people who have access, and feel that if number of people who have access grows, becomes even more exclusive. If kept contained within a small number of people

Antony:

- against access for councillors
- for AVPs having access due to being able to run events and grab SUS materials if an executive is not present

Pooja:



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→ WRT the Councillor office, fine with leaving the door open during office hours

Antony:

→ How do you find the dynamic of the council office now with the front desk?

→ For example, the reason that the council office has been closed to reduce noise for the study space/make it less intimidating for students to approach the Ladha front desk to ask questions

Sheila:

→ I want a secure location for the cash box, and the mail boxes for building booking deposits/sales

→ If chairs get access for their events, will they have access to everything?

Alex:

→ The exec overseeing the portfolio should be in charge of being there to open the doors for the chairs/portfolio members

Matthew:

→ Execs lending their student cards to chairs encourages improper usage of a student card

→ would rather have chairs request access as events come up

→ Could invest in locked overhead bins to resolve the issue of having a safe place to keep the cash boxes and deposits

Diane:

→ Will all building access requests from now on be passed through BMC or solely Mark from now on?

Mark:

→ Through BMC

Katie:

→ by when?

Mark:

→ Next week



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5. AMS Halloween Collaboration

Alex:

- got in touch with Ava this past week
- called with a couple things regarding Halloween
- most involved Katie
- i think they want the first year reps to be sent in and to be an inter faculty thing, all ages
- they can help plan an event like that
- not a strict planning process
- come in and give ideas, whereas all the logistical stuff, give a time commitment
- great way to get them to meet the other faculties and their first year reps
- for us, Ava asked us to help plan a 19+ party that takes place on the same day (October 28th)
- can send in ideas, get everything sorted out
- ask to attend
- paid?
- she told us that she will give SUS a number of tickets - we can give out the tickets based on who we want to give it out to
- promote inter faculty relationships, plus with the AMS as well
- and the AGM

Diane:

- from execs - come out and have fun promoting
- share the event, get people to come
- is there a certain threshold of tickets?

Alex:

- will just be given whatever and we try our best
- from what she told me, it's a low commitment event
- maybe give ideas and whatnot, don't think required to sit in on a weekly meetings

Antony:

- if so, SOCO?

Alex:

- no, doesn't matter



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Diane:

→ after asking execs - asking for opinions?

Sheila:

→ don't want to stay super late

Matthew:

→ pay for our nights for student hostel and will be down

Antony:

→ free beer and other drinks

Matthew:

→ free beer, and student hostel, because I'm not driving drunk

VI. Executive Motions

VII. Discussion

Council Meeting October 6th

MOVED BY Alex, SECONDED BY Sheila, THIRDED BY Matthew,
"BE IT RESOLVED THAT this portion of the meeting be in camera"

...MOTION PASSES

MOVED BY Alex, SECONDED BY Pooja, THIRDED BY Antony,
"BE IT RESOLVED THAT the meeting remain in camera"

...MOTION FAILS

VIII. Social Activity



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IX. Adjournment

MOVED BY Matthew, SECONDED BY Sheila.

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 1:53 PM.”

...MOTION PASSES

Pooja Bhatti
Vice President of Administration