



Science
Undergraduate
Society

CODE AND POLICY COMMITTEE
MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

SUS Code and Policy Committee Meeting

Monday, October 11, 2016 – 6:00PM | Executive Office

Code & Policy Meeting Agenda

Date of Meeting: Tuesday, October 11th, 2016

Location: Abdul Ladha Science Student Centre

Call to order:

The meeting was called to order at 6:08 PM.

Attendance:

Pooja Bhatti - VP Administration

Paul McDade - Councillor

Jeff Pea - Councillor

Caroline Sutton - Councillor

Stuart Isherwood - Member at Large

Nick Pang - AVP Administration

Regrets:

Brendan Liaw - Member at Large

1. Introduction

a. Members

- i. Pooja - VP Administration
- ii. Paul - Councillor (Microbiology and Immunology Representative)
- iii. Caroline - Councillor (Integrated Science Representative)



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- iv. Jeff - Councillor (AMS Representative)
- v. Stewart - Member at Large
- vi. Brendan - Member at Large
- vii. Nick - AVP Administration
 - One councillor missing (from usual of four); will wait for rest of councillor positions to be filled/elected, can add a fourth councillor.
- b. Committee - What is Code? How are changes made? Who is SUS Council?
- c. Expectations
 - i. Attendance
 - ii. Contribute to meetings
 - iii. Review emails prior and after meetings
 - iv. Be respectful of each other
- 2. Summary of 2015-2016 Amendments
 - a. Reviewing General Officer position
 - i. They represented non-departmental clubs
 - ii. However, the representation of these clubs could have been doubled
 - iii. As a result, this position was struck and the representation was moved to the responsibility of AMS Representatives
 - b. Budget
 - i. How budget was allocated
 - ii. When the budget should be made
 - iii. Who should budget to be approved by
 - iv. Recommended to be pursued this year instead as previous VP Finance disapproved of suggestions
 - v. Might revisit this year

Codes and Policy Committee Timeline

Term 1:

→ Positions within SUS/election policies

- how many positions one can hold in SUS at a time
- Hired vs. Elected vs. Paid



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- How it affects ability to be a representative as a SUS councillor
- club commission and good standing of clubs
 - Inclusion of non- departmental clubs requirement (60% science students)
 - Distinguish between departmental and non departmental clubs
 - how long a new club has to wait to be in good standing when approved
 - How many “strikes” before bad standing
 - Departmental gets first priority for SUS benefits at the discretion of the VP Administration and any other parties involved
- Power of executive committee during the summer
 - **policy on suspending code**
 - formal report sent to council outlining reasons for suspension
 - Requirement of presentation?
 - Specific beginning and end date for the suspension
 - Suspension policy when council is not elected (ie power to exec comm)

- psychology representative to behavioural neuroscience representative

- proxy- science students or general?

Term 2:

- Executive Position Descriptions
 - VP Comm ***
 - Hiring - which portfolio it falls under
- Committees/commissions
 - review of committees
 - FYC ***
 - Academic committee***
- AVP Position Descriptions
 - speak with each executive



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-consider position description, number, etc.

*Note - changes happen simultaneously

→ councillor orientation and executive review

→ Interdisciplinary clubs (spearhead project)

- Allocation of funding and support
- Focus: PSA, CSSS, Cogs, Geology
- May need to speak with other constituencies

Adjournment:

The meeting was adjourned at 7:03 PM.

A handwritten signature in black ink that reads "Nick Pang".

Nick Pang
AVP Administration

A handwritten signature in black ink that reads "Pooja Bhatti".

Pooja Bhatti
VP Administration