SUS Executive Committee Meeting
Monday, September 5, 2016 – 6:30PM | Abdul Ladha Rm 103

I. Attendance

Present:
Diane Nguyen-President
Katie Gourlay - VP Internal
Antony Tsui - VP Communication
Pooja Bhatti - VP Administration
Sarah Park - VP Academic
Alex Lee - VP Student Life
Sheila Wang - VP Finance (Skype)

Regrets:
Matthew Law - VP External
Ho Yi Kwan - Science Senator

II. Call to Order

The meeting was called to order at 6:30 PM.

III. Approval of Minutes

MOVED BY Sarah, SECONDED BY Alex.
“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2016 08 29
...MOTION PASSES
Abstention: Pooja Bhatti

IV. Amendments to the Agenda

MOVED BY Katie, SECONDED BY Antony.
“BE IT RESOLVED THAT the agenda be amended to include a discussion of Retreat Attendance”

...MOTION PASSES

V. Adoption of the Agenda

MOVED BY Pooja, SECONDED BY Alex.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. Retreat attendees

Katie:
→ would like as many people as possible, but have a lot of AVPs
→ Councillors and AVPs and councillors and building managers
→ can technically have more people, and already over budget from last year
→ what was it last year?

Diane:
→ a lot of people who didn’t come were councillors

Antony:
→ waitlist?

Diane:
→ should we do deposit potentially? Sometimes councillors would not show up

Sheila:
→ 15-20$

Katie:
→ good option
→ if we were to have more space, committee chairs would be next
Diane:
→ ideally everyone, but money is an issue

Katie:
→ when we send out the first initial email, we will ask them to email us back to let them know if they are available for the retreat

2. Marketing strategies presentation

3. Website consultation

4. Imagine Day test run

5. Round table updates (15 min)
   a. Progress over the past week
   President:
   → all meetings occurring next week
   → check ins
   → painting - Wednesday or Thursday?
   → Wednesday night for now - more detail

   VP Internal:
   → Elections - page open on September 7th in Ladha and SUS website
   → graphics have been made
   → nomination forms will be made available on the website
   → box for nomination forms on the table

   → FYC
   → page revamped by co chairs
   → hiring starts September 12th - FYC Co chairs wants to use a google form instead of careers online
   → Timberland - retreat location

   VP Communication:
   → First week - Miguel taking care of most of it
→ Please help out if you can - booths all around ladha
→ Banners and flag
→ First week promo today, clipboards promotion

VP Academic:
→ back to school survey - problem regarding one of the first year options, if you press one year it would terminate survey, but it’s fixed now
→ Couple responses are terminated, but posted on event
→ 174 responses
→ Killam Teaching Award - two SUS reps that need to be in the faculty of science committees
  → Sarah will be part of first committee
  → second committee hoping someone from council
→ Mentorship - now have 25/20 responses for mentor mentee
→ deadline is the 16th - might extend for mentees
→ sending out the email regarding class ambassador updates to profs
→ doing hiring and training, hoping to get done by end of second week

VP Student Life:
→ Fully registered, couple people who need to pay off
→ Marketing by RXN committee
→ Numbers: 241 sold out of 280 - in terms of paid - in terms of registration, we are at 300
→ currently waiting for some of the swag to come in
→ hiring social committee and sports chairs

VP Finance:
→ met up with Alim for AMS - help for budgets

VP Administration:
→ set up meetings with executives for the week
→ Office hours
→ building supervisor applications

6. Ladha expectations
7. Slack feedback

VI. Executive Motions

VII. Discussion

VIII. Social Activity

IX. Adjournment

MOVED BY Pooja, SECONDED BY Alex.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:29 PM.”

[Signature]

Pooja Bhatti
Vice President of Administration