



Science
Undergraduate
Society

The Science Undergraduate Society of UBC, 2055 East Mall, UBC, Vancouver, BC V6T 1Z1
604-822-4235 | info@sus.ubc.ca | www.sus.ubc.ca

SUS Executive Committee Meeting

Monday, August 15, 2016 – 6:30PM | Abdul Ladha Rm 103

I. Attendance

Present:

Diane Nguyen - President
Matthew Law - VP External
Pooja Bhatti - VP Administration
Antony Tsui - VP Communications
Alex Lee - VP Student Life
Sheila Wang - VP Finance
Daniel Lam - Science Senator Proxy

Regrets:

Sarah Park - VP Academic
Katie Gourlay - VP Internal
Ho Yi Kwan - Science Senator

II. Call to Order

The meeting was called to order at 6:30 PM.

III. Approval of Minutes

MOVED BY Sheila, SECONDED BY Daniel.

“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2016 08 08

...MOTION PASSES

IV. Amendments to the Agenda



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MOVED BY Alex, SECONDED BY Matthew,

“BE IT RESOLVED THAT the Executive Committee amend the agenda to include the following
Presentation from AMS Presidents office as the first item on the agenda
Textbook Project Specifics as presented by the Corporate Relations Committee to the
Discussion Period

The motion “BE IT RESOLVED THAT the Executive Committee suspend code Article 12
Paragraph 6 section ii and elect the Women in Science Club as a Non-Departmental Club effective
August 15th 2016 to September 29th 2016.””

...MOTION PASSES

V. Adoption of the Agenda

MOVED BY Pooja, SECONDED BY Daniel.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. AMS Presentation - Asad Ali

- general idea of what AMS does
- Student Society
- Non Profit organization that is here for you - different services, food, events, services for students, Food Bank, volunteer groups, advocacies
- Here to help the students
- Ava wants to be more connected to constituencies
- want to help with events, help with anything possible
- if you have a concern, promote something, come to the AMS



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- difficult to have connections between ams and constituency
- make sure everyone has a common goal - here for the students
- interested in collaboration, let us know, or in volunteering
- any questions for the AMS

Diane:

- talking about central companies to order supplied from?

Asad:

- haven't received information - let every constituency figure it out first
- Ava wanted to make sure that everyone has a common goal- just help everyone together open communication
- help the students - event coming up, send it over to us, counselling on events, come to us
- more outreach - AMS has the outreach to help you
- i.e.: classroom announcements, volunteers, need ideas, keeping everyone stimulated

Diane:

- what if we don't know who to go to?

Asad:

- Ava, myself, Aaron, we can be your first contact and we can lead you to someone who can help out (Facebook message, email, etc.)

1. Round table updates (15 min)

- a. Progress over the past week

President:



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- AMS tutoring wants to talk about a collaboration with constituency
- VICE - students deal with addictions, drugs, etc
- Safewalk - implementing with maximum 2 rides a nice
- AVP Academic and VP Academic presentation on Academic survey
- May be a new program to replace Connect in 2019

VP External:

- discussed potential ways to implement the textbook project
- hiring careers

VP Internal:

- waiting on AMS to process payments for retreat
- interviewing for FYC and EAs
- first draft of volunteer handbook
- thinking of restructuring FYC

VP Student Life:

- RXN - started marketing
- Ticket sales are going well - almost 50% sold out
- Pushing for marketing
- Issues with Rezgo because planning their own event - Rachel (HR Coordinator) talked to CEO of Rezgo and everything should be sorted out
- Ticket sales - not paying yet, but for people who do register, they get their name on a registration name, and once we get resco up and ready, then we can send them an email with a link to play
- working on details - sent sheila some of the orders

VP Finance:

- receiving a lot of emails from Alex and others
- contracts - future reference - anything that involved AMS for insurance (i.e.: venues), make sure not to put just SUS name, but AMS (carriers of insurance)

Senate:

- good meeting on Monday with Kate Ross - registrar of UBC - discussed the next steps in formulating Green Paper call for proposal of the enhanced learning record - need to focus on what kind of learning do you want to have assessed?



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- enhanced learning record is supposed to assess 'learning outside the classroom'
- please 'like' UBC Vancouver Student Senate Caucus on Facebook

VP Communications:

- met with Miguel - will have some communications guidelines ready for Thursday
- First Week is going well
- advertising for RXN - people have to post, SUS and Labrat
- thunderclap is great, but many are not friends with first years
- each committee is responsible for helping out
- Will not pursue 432 - will instead just work on Distillation

Diane:

- are we still partnering with AMS for the inflatable?

Antony:

- They are aware, but up in the air, but did give us their booking space
- Could we have guidelines listed somewhere? i.e.: this is how we submit a form, this is the rules you should follow, how do we get this project approved through finance, if there is a formal way - if you have rules or guidelines for each portfolio (internal guidelines)

Diane:

- can put together an Exec Comm handbook

VP Academic:

- mentorship: have 9 applications for mentor, mentees just opened
- class ambassadors: sending update email for professors this week
- clipboards: ordered, still updating survey onto fluid survey
- case comp: meeting with sci team co chairs beginning of sept

VP Administration

- Worked with AVP Administration on the CAPC timeline for the year
- Building Managers conducting interviews this week



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→ Clubs Orientation this Thursday

2. Clubs Orientation

Pooja:

- The book has turned out well
- Presentations in absolute latest 8PM Wednesday
- Timeline emailed to everyone

3. Women In Science Club

- a. Current standing + associated benefits

Pooja:

→ WIS has asked if their info can be on the SUS Website as a non-departmental club. But they never did anything that puts them in good standing, nor did they officially apply to be a Non-Departmental Club. → Last year they still received SUS services, including free usage of Ladha and potentially grants.

Antony:

→ Things happened. Website was not up and code was not available.
→ WIS has been doing a lot more stuff toward SUS than most clubs. They followed rules and paid deposits. This year we have to put the instructions up on the website (i.e.: an application). Let's not follow what happened last year.

Pooja:

→ They did not do anything that would constitute them as a non-departmental club. Why should they get the benefits?

Antony:

→ Building bookings were approved by BMC.
→ There should be somewhere on the SUS website on how to apply to be a club with SUS.

Pooja:

→ This shows an overall problem with code - doesn't specify how long a new club has to be in good standing to be in 'good standing', or how many mistakes need to be made to be in 'bad standing'



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→ But right now, could we approve their NDC status in Exec Comm?

Diane:

→ Yes

“BE IT RESOLVED THAT the Executive Committee suspend code Article 12 Paragraph 6 section ii and elect the Women in Science Club as a Non-Departmental Club effective August 15th 2016 to September 29th 2016.”

...MOTION PASSES

4. Executive Committee heirloom

Antony:

→ looked up labcoats and morphsuits

→ if anyone is passionate about it, will continue to look into the jackets for when Science Week comes around - will not be able to make the jackets ready for imagine day

5. Academic Committee structure consultation

Daniel:

→ Sarah talked to me on the bus last week on this - she talked about either doing something with academic committee - pretty much council 2.0 - about the same size as council and as a result, nothing really gets done, basically looking into what we want to do with academic committee- scrap it, or smaller size, and not make it a requirement about departmental representatives

→ looking at terms of references for academic committee - as for what it is supposed to do

→ if it has a sound TOR we should

Antony:

→ not everyone is passionate about academic - some people go because they have to, some don't pay attention - sometimes projects aren't taken on, not well defined - should either be a reform or changed to a regular committee where it is hired or 7-10 people - these people want to be there

→ cannot push for that many academic changes from SUS anyways, it has to go through AMS and senate

→ anything that wants to be changed, have to talk to the dean etc.

Daniel:

→ AMS is getting rid of Education committee

→ the question of 'do we really need this' is up in the air



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Antony:

- like it, but needs to be redefined
- Sarah is doing a great job with health and wellness, etc. - if she can come up with another committee, be all means

Daniel:

- AMS is bundling advocacy committees into Advocacy Committee - something that is changing about the committee is that it is not going to be a set number of people, but rather whoever wants to be there
- before 6 councillors, 3 members at large, but sometimes hard to fill extra seats because some people didn't want to do it

Antony:

- for example, changed things for committee - does Sarah have that power?

Daniel:

- advocacy committee won't work for SUS
- main lobbying you're doing is to the faculty of science

Pooja:

- committees will be received by CAPC in term 2
- If the change/removal of Academic Committee works well and feels it should be changed in code, this can be done

Diane:

- positive emotions towards disbanding academic committee

Matthew;

- if you still mandate on councillors sitting on two committees, you lose one - you may bloat too many committees with random councillors
- take requirement out of code possibly

Diane:

- discussion for when Katie is here

Antony:



→ redefining the purpose of academic committee

6. Project Pulse partnership update

Table to next meeting

VI. Executive Motions

VII. Discussion

1. Textbook Project Specifics as presented by the Corporate Relations Committee:

Matthew:

- everyone is on board with it, brainstorming ways on how to implement this
- get it in by September
- buy textbook from them, sell it for them, take a cut of the money
- logistical nightmare if there are a lot of interest - whose book did we sell, did it sell, etc.
- buying it outright at a set price - buylist is certain books, offering this much, if you wanna sell, sell it to us
- doesn't get the people who will sell it themselves
- thinking of how would we price things - same amount we bought it for, for more, how much more

Sheila:

- help students

Matthew:

- we don't want to hemorrhage money such that it is unsustainable - trying to break even
- help students move textbooks into the hands that need them
- need to be responsible of the money of students, so looking to at least break even
- no one who is selling it to us will sell it at a discounted rate - will buy it at whatever rate they sell it for → buy about 10-20 books - we're going to be going through the groups to see what is the average selling price of books - if we get enough data points, sell within the first or second quartile - will know how to buy and sell textbooks - admiral project



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- 10-20 books for 112, 121, etc.
- once we have these, we will use RXN as an opportunity to advertise as well
- different books will have different prices
- if we don't get students internally, we will buy from the open market - try to do our best to get some stock of textbooks - higher expense
- could push it to second term if needed

VIII. Social Activity

IX. Adjournment

MOVED BY Sheila, SECONDED BY Alex.

"BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:38 PM."

...MOTION PASSES

Pooja Bhatti
Vice President of Administration