



Science  
Undergraduate  
Society

The Science Undergraduate Society of UBC, 2055 East Mall, UBC, Vancouver, BC V6T 1Z1  
604-822-4235 | info@sus.ubc.ca | www.sus.ubc.ca

## **SUS Executive Committee Meeting**

Monday, August 8, 2016 – 6:30PM | Abdul Ladha Rm 103

### **I. Attendance**

**Present:**

Diane Nguyen - President  
Matthew Law - VP External  
Alex Lee - VP Student Life  
Pooja Bhatti - VP Administration  
Sarah Park - VP Academic  
Daniel Lam - Science Senator (Proxy)

**Regrets:**

Katie Gourlay - VP Internal  
Sheila Wang - VP Finance  
Ho Yi Kwan - Science Senator

### **II. Call to Order**

The meeting was called to order at 6:33 PM .

### **III. Approval of Minutes**

MOVED BY Alex, SECONDED BY Daniel.

“BE IT RESOLVED THAT the following meeting minutes be adopted as presented:

XM 2016 06 27  
XM 2016 07 04  
XM 2016 07 18 and  
XM 2016 08 01.”

**...MOTION PASSES**

Abstentions: Pooja Bhatti



#### IV. Amendments to the Agenda

MOVED BY Pooja, SECONDED BY Sarah

“BE IT RESOLVED THAT the Executive Committee amend the agenda to include a discussion on extending the time frame of accepting applications for round 3 of hiring.”

**...MOTION PASSES**

MOVED BY Matthew, Seconded by Antony

“BE IT RESOLVED THAT the Executive Committee amend the agenda to include a motion to vote on whether or not the Executive Committee want to dictate new terms of reference to Project Pulse for sponsorship agreement.

The new motion will read “BE IT RESOLVED THAT the executive committee dictate new terms of reference to Project Pulse for sponsorship agreement.”

**...MOTION PASSES**

#### V. Adoption of the Agenda

MOVED BY Sarah, SECONDED BY Pooja.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

**...MOTION PASSES**

##### 1. Round table updates (15 min)

- a. Progress over the past week

President:

→ Blue and Gold society started a UBC and ‘students who are involved’ calendar - if there is something you would like to share with other UBC groups (i.e.: fraternities) to make sure that dates don’t clash, let her know so she can put in calendar

→ Talked with Ava and assistant - will meet with executive committee to discuss how AMS can support SUS

→ Talked with Erin Green - encourages everyone to talk to her at least once throughout this year - get to know SSD

→ Talked to Angela Crane - she will ‘train us’ and provide materials after the 16th

→ Club Credit Cards - coming within the next two weeks - SUS gets one!



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## VP External:

- Signed the agreement with Princeton Review - got the agreement we wanted
- Sent off the email with the EUS letting them know that we don't have much flexibility as for changing the date
- Hiring - any requests, let him know and will get back to you in two business days

## VP Academic:

- giving AVPs access
- Grad mentorship applications open on website
- Clipboards have been ordered
- doing interviews for mental health advocators soon
- Dr. Cavers about class ambassadors

## VP Communications:

- Website got hacked, but it should be okay now
- First week moving ahead
- Getting ready to order things - getting quotes

## VP Student life:

- RXN - planning with committee
- waiting for the budget to be approved
- in the process of paying for stuff, getting things finalized

## VP Administration:

- Clubs Orientation - may get sponsorship from Staples for printing
  - almost finished book
- Met with Sheila, Diane, Tamara and Mark to discuss contracts for building supervisors
- Met with AVP Administration and made the application for SUS Committee Secretaries

## Senate:

- strategic planning happened

## 2. Textbook Project

Matthew:



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→ we want to find some way to make it easier to acquire textbooks for science students

Diane:

→ can talk with Samantha on that

Matthew:

→ Committee brought up that instead of emailing textbook companies, wanting to think about an open market in Ladha

→ One time event at the beginning of each term - we buy off old textbooks, and sell them at the beginning of each term

→ Legal gray areas to worry about?

Diane:

→ UBC bookstore already does something like that

Antony:

→ their own policy

→ Science one Survivors do this once a year or a term for alumni and students come together and have an internal sale of books

Matthew:

→ we have more exposure

→ At the end of the year, SUS can buy old textbooks for a certain amount of money, and sell them to first years, for example, at RXN

→ One event at the start of each term, or even an option for going on with respect to selling and buying

Daniel:

→ like it

→ i can inquire on the legality

Matthew:

→ some universities have actual contracts or such

→ If this is something we can go forward with, we can look into structure

→ could be part of admiral projects for this year and then make the system better for the future



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Diane:

→ when would this happen

Matthew;

→ first/second week of the term

Sarah:

→ would we have to speak with the profs as well?

Matthew:

→ when it comes down to it, even there are edition changes, they usually don't care

→ talking to professors may not be helpful

Diane:

→ we can be more knowledgeable about it

Pooja:

→ remember that sometimes textbooks completely change and old textbooks are useless

→ chem 205 last year

Matthew;

→ let's look into the different textbooks

Diane:

→ aside from the comments that have been brought up, on board with this?

Sarah:

→ can work with class ambassadors to promote it

Diane:

→ talk to Sheila for financial feasibility

Daniel:

→ will talk with AVP Academic for AMS

### **3. Project Pulse Sponsorship**



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Diane:

- they host a health science for med sci hopefuls to get them acquainted with the industry
- outreach to high school students in lower mainland
- they wanted to book a space in the nest, but because they are external to ubc, they would not get a discount
- hoping to partner and we would get them a free booking
- For us - exposure and if we want to be part of their panel

Matthew:

- is there anything against booking by proxy?

Diane:

- not sure - the argument is that we don't want all the external groups to ask

Matthew;

- can stuff it under Careers Month - booking a venue for an event which an external group is participating in that

Pooja:

- if you cannot do that option, it doesn't seem to make sense to sponsor them if we're just going to book a place for them
- not really a sponsorship

Sarah:

- would it be called SUS and Project Pulse

Antony:

- how different from IKonnect?

Diane:

- Not monetary
- the only thing that makes it a sponsorship is by 1) exposure and 2) slap the logo and say that they're in 'collaboration' - we would book the nest for them

Matthew:

- as long as we don't provide anything monetary and it doesn't clash with our days



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Sarah:

→ why did we promote 'power of the future'

Diane:

→ did we fund them?

Antony:

→ yeah

Antony:

→ i feel that they are comprised of UBC students (the people organizing it - some are science)

→ in support of it

→ approached us well, and we don't have to give up much

→ we get exposure

→ helping the kids who may come to UBC Science - they will know about SUS

→ more inclined to helping in knowing who it is composed of

→ well put together, professional

Matthew:

→ Terms

→ if we book by proxy, then no need to partner because we don't want other organizations to come forward

→ But if we can get on board to helping beyond booking, then more receptive to it

Diane:

→ the panel isn't enough?

→ more incentive is needed

Matthew:

→ we want to avoid setting the precedent of just booking and just getting the logo on there

→ should be an intimate part of the planning process

→ can send over people from the portfolios

Action Items:

→ speak with Cathy regarding discussion



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Antony:

- speaking opportunity?
- “SUS Presents...”

Matthew:

- should conduct a vote on whether we want to dictate terms to them

MOVED BY Matthew, SECONDED BY Antony.

“BE IT RESOLVED THAT the executive committee dictate new terms of reference to Project Pulse for sponsorship agreement.”

### ...MOTION PASSES

#### **4. UBC Changemaker Partnership**

Diane:

- they are hosting workshops, and about how to tackle complex social issues
- if we want to partner with them, we can suggest a workshop and present a workshop to be a part of it, or just attend 3 brainstorming sessions
- Exposure and funding for our workshop

Matthew:

- can we ask for something more detailed?

Diane:

- too vague?

Sarah:

- website tells you a bit more - social enterprise, community building
- assuming workshops - what does sus do to help give back to community, how can science improve the world around us

Antony:

- request more information on how they can see us being an effective contributor
- we have never partaken in something like - no entrepreneurship, social changemaker



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Diane:

→ we can potentially do if we get more information

Sarah:

→ faculty of science is already a sponsor for this

→ like a mini “Student Leadership Conference”

Action items:

→ tell them that they’re interested but need more information

## 5. Imagine Day

Diane:

→ on stage, 40 second hype video, science experiment which angela crane will help us out with that (elephant toothpaste)

→ what are we wearing

Antony:

→ to continue building more of a distinct brand for sus and faculty pride, Diane has agreed to help create a more ‘organized’ science pride for imagine day

→ i.e.: glow sticks, paint, etc.

→ for our costumes, looking into purchasing 9 science jock jackets (pass down to next executives)

→ everyone else in sus can wear lab coats, glow sticks, bandanas

→ somewhat in a ‘uniform’

Matthew:

→ something other than a jacket

Diane:

→ what to wear for imagine day

Antony:

→ show that it’s a part of exec team, passing down each year

Pooja:



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→ like it!

Matthew:

→ This may make us look exclusive?

Pooja:

→ Shows that we're SUS! That's how we're presenting ourselves

Antony:

→ as long as you start building community and exposure early- seems cliquy because people don't know what it is initially - we're trying to do different things to reach out to them - SUS stickers on UBC cards, etc. - lots of things to implement

→ can't change everyone's perspectives overnight

Matthew:

→ personally think it's too cliquy

→ can brand something in a more inclusive manner

Antony:

→ don't see science pride anywhere - trying to change pride from 'sus' to 'science'

Daniel:

→ blue lab coats

→ engrained into life of any science students

Matthew:

→ don't want money going towards jackets

Sarah:

→ See both perspectives

Antony:

→ would remain property of SUS

→ wouldn't be 'ours'

Diane:



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→ execs have hoodies we get to keep - would rather having something we can pass down

Matthew:

→ with how much money we spend on retreats and other things, we already spend so much on ourselves rather than at the student body at large

Antony:

→ labcoats would be default for everyone (white or blue)

Diane:

→ depends on cost

Matthew:

→ if we go forward with it, don't think leather jackets are the best because of body range

Pooja

→ That's not something we can prepare for

→ No matter what we get there's always going to be a risk about body size

Antony:

→ specifically for execs,

Matthew:

→ logistical thing

→ want to maximize the number of people it can benefit

Antony:

→ would love more suggestions if you have

→ if you think of something by friday, ideal - because there will be discussions and such

Matthew:

→ lettered lab coats - 'president' 'VP blah' , etc

## VI. Executive Motions



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## VII. Discussion

### Extending Round 3 hiring

Pooja

- There are very few applicants for building supervisors
- This is a paid position and it's important that we have enough applicants
- would like to extend until the 19th
- Will need Matthew to re post and advertising on SUS Facebook pages
- To Antony: where people hired in September

Antony:

- Some people were hired in September
- Can also include the offer in the Distillation

Matthew:

- Did anyone else want an extension? Other than Alex?

Sarah:

- I would

Matthew:

- I will do this for you if you interview everyone who has already applied first
- They have respected the deadline and should not be penalized because of things out of their control
- Something about extensions should be codified for the future

Sarah:

- Get the interviews done by the 19th

Diane:

- Interview until the 19th, extensions if needed to the 26th until the 31st



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Matthew:

→ Trust you to be honest about interviewing before requesting extensions

### VIII. Social Activity

### IX. Adjournment

MOVED BY Pooja , SECONDED BY Alex.

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:39 PM.”

**...MOTION PASSES**

Pooja Bhatti  
Vice President of Administration