



Science
Undergraduate
Society

The Science Undergraduate Society of UBC, 2055 East Mall, UBC, Vancouver, BC V6T 1Z1
604-822-4235 | info@sus.ubc.ca | www.sus.ubc.ca

SUS Executive Committee Meeting

Monday, August 1, 2016 – 6:30PM | Abdul Ladha Rm 103

I. Attendance

Present:

Diane Nguyen - President
Matthew Law - VP External
Katie Gourlay - VP Internal
Antony Tsui - VP Communications
Alex Lee - VP Student Life
Sheila Wang - VP Finance
Sarah Park (Skype) - VP Academic

Regrets:

Pooja Bhatti - VP Administration
Ho Yi Kwan - Science Senator

II. Call to Order

The meeting was called to order at 6:32 PM

III. Approval of Minutes

IV. Amendments to the Agenda

MOVED BY Matthew, SECONDED BY Antony,
“BE IT RESOLVED THAT the agenda be amended to include a discussion on a possible
collaboration with EUS”

...MOTION PASSES

V. Adoption of the Agenda



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MOVED BY Katie, SECONDED BY Sheila.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. Round table updates (15 min)

a. Progress over the past week

President:

- Met up with Erin from SSD - how things are going with the SUS
- Set up Slack

VP External:

- Meeting with UCS about security
- Speaking with the Princeton Review - will amend the contract from email to social media

VP Internal:

- Many first years interested in First Year Committee Co - Chair position(s)
- Working on getting finances finalized for retreat - trying to pay through AMS
- Working on newsletter with AVP

VP Communications:

- Website hacked - messed things around and deleted contact page

VP Student Life:

- Marketing video is finished

VP Academic:

- Clipboards - waiting for the invoice to be sent - \$7200
- Pens need to be ordered - reminder to Antony
- Mentorship - website up and running
- Facebook event package needed soon
- Met with all the professors, more discussion in the future
- Monthly recap videos - snapchat style

VP Finance:

- AMS budget due - waiting on some accounts



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- Grant applications found - will be updated
- Need it posted on the website - before Clubs Orientation

VP Administration:

- Looking for sponsorships for printing because food is expensive
- All written portions needed by the 3rd so that it can be put together by the 4th
- Archive search - emailed CSSS and they said that it's pretty simple, and if it doesn't work they can help further

b. Goals to complete by next week

2. Security contracts

Matthew:

- any changes?

Antony:

- Last year, clubs mentioned that apparently the security wasn't always professional, so perhaps ask them how it works

Alex:

- Last year's EXO - very unprofessional

3. First year engagement – Rezlife & Collegia

Matthew:

- The first community for a lot of first years - so can use that for a 'marketing vehicle'

Katie:

- When first year committee was trying to advertise, Rezlife made it very difficult - making a partnership would be beneficial to decrease the barrier
- Have very strict rules, i.e.: with posters - made it very ineffective
- Booting - didn't allow advertising inside

Antony:

- If we can get a representative for those places, it would help

Diane:



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→ In FYC, it just so happened that there was at least one person from each group - something to consider in applications for FYC this year

Antony:

→ OL applications are good examples for applications to find out about commuters, residences, etc.

Matthew:

→ one person from each house

Sarah:

→ asking right from the start so that we don't have to keep asking

Diane:

→ Blue and Gold always has someone from Rezlife - can ask them

Action:

→ FYC - try to recruit

4. AMS Representative terms consultation

Diane:

→ met with constituency presidents and AMS presidents

→ wanted to promote the idea of extending the AMS Representative term to two years

→ Looking into maybe a smaller council to increase efficiency

→ Trying to see constituency perspectives

Matthew:



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→ If you do two years, need to keep it rolling

Alex:

→ too long - can get bored of it eventually

→ not a lot of people that run in the first place, so may reduce interest even more

Sheila:

→ can reduce opportunity

Diane:

→ will still elect every year

→ Incoming/outcoming system

→ will have 6 AMS representative

Matthew:

→ filter them every year

Katie:

→ want to know how it helps

→ Don't see the effectiveness

Matthew:



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→ if any long term initiative will die on the table if you don't have continuation - if you don't have turnover, then it will seem like a lot

→ They will have familiarity with the work

Diane:

→ in AMS, it sometimes takes many months to get comfortable with the role

→ If you have a two year term, then more chances to speak

→ Can filter out who will not commit to the position

→ AMS was thinking the potential of monetary compensation

Alex:

→ what would the pay be based on?

→ If they get bonuses, how will they figure out? Can result in drama

Diane:

→ any incentive?

Matthew:

→ Resume

Alex:

→ For Sci Team, who do this, it's different because there is a big variety of things to do



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→ Despite the fact that you're staying for two years, you feel more senior and you take more responsibility than in first year

Antony:

→ two year term makes it seem like there's purpose in their role

→ With their role in elections, the new people would be active, but the senior people should be more active in the constituencies, instead of just AMS

Diane:

→ good idea as long as people will run for it and if there is no logistical problems

Alex:

→ Make sure that they have clear plans on how they will develop more during their second year

Antony:

→ Based on elections - is this person knowledgeable enough to work for two years?

Alex:

→ Usually not as much interest in AMS Representatives in elections, so maybe this will bring more interest

Sheila:



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→ Students who are in fifth year and may graduate - can we stop them from running?

Antony:

→ Pros: one area where there will be some consistency

Matthew:

→ Sheila's point - not too much concern with that, because can just change to the old system

→ Still a 'gain' - will not become worse than it was before

→ should emphasize the 'rolling' business

Diane:

→ wanted to coordinate constituency elections with AMS elections

Katie:

→ may work very well

Matthew:

→ can we spread it out such that it's half one week, half the other week

→ Many faculties share classrooms (especially for chalkboards, announcements, etc.)

5. Intro to Slack

Antony:

→ Messenger on Facebook can get spammy, but one easy way to tackle it is a second executive chat for fun, and another for professional business



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→ Slack - depends on the team - even if one person doesn't really use it, it doesn't help the team, and is one extra thing to use

Katie:

→ Need to enforce an attitude about what each chat is for - sometimes things get lost along the way and it can be really important

→ Slack is a very organized way to talk about stuff

Diane:

→ Propose that we try it out for a week and revisit and see how we feel

Sarah:

→ are we going to keep the Facebook chat?

Diane:

→ just one month of Slack

VI. Executive Motions

VII. Discussion

EUS Collaboration:

Matthew:

→ Do we want to move careers month to february

Diane:

→ Shorten careers month because of reading week

Antony:

→ Counter



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Diane:

→ we already coordinate with a lot of clubs

VIII. Social Activity

IX. Adjournment

MOVED BY Alex, SECONDED BY Sheila.

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:23 PM.”

...MOTION PASSES

Pooja Bhatti
Vice President of Administration