SUS Executive Committee Meeting  
Monday, August 1, 2016 – 6:30PM | Abdul Ladha Rm 103

I. Attendance

Present:
Diane Nguyen - President  
Matthew Law - VP External  
Katie Gourlay - VP Internal  
Antony Tsui - VP Communications  
Alex Lee - VP Student Life  
Sheila Wang - VP Finance  
Sarah Park (Skype) - VP Academic

Regrets:  
Pooja Bhatti - VP Administration  
Ho Yi Kwan - Science Senator

II. Call to Order

The meeting was called to order at 6:32 PM

III. Approval of Minutes

IV. Amendments to the Agenda

MOVED BY Matthew, SECONDED BY Antony,  
“BE IT RESOLVED THAT the agenda be amended to include a discussion on a possible collaboration with EUS”

...MOTION PASSES

V. Adoption of the Agenda
MOVED BY Katie, SECONDED BY Sheila.
“BE IT RESOLVED THAT the agenda be adopted as presented.”

...MOTION PASSES

1. **Round table updates (15 min)**
   a. Progress over the past week

   **President:**
   → Met up with Erin from SSD - how things are going with the SUS
   → Set up Slack

   **VP External:**
   → Meeting with UCS about security
   → Speaking with the Princeton Review - will amend the contract from email to social media

   **VP Internal:**
   → Many first years interested in First Year Committee Co-Chair position(s)
   → Working on getting finances finalized for retreat - trying to pay through AMS
   → Working on newsletter with AVP

   **VP Communications:**
   → Website hacked - messed things around and deleted contact page

   **VP Student Life:**
   → Marketing video is finished

   **VP Academic:**
   → Clipboards - waiting for the invoice to be sent - $7200
   → Pens need to be ordered - reminder to Antony
   → Mentorship - website up and running
   → Facebook event package needed soon
   → Met with all the professors, more discussion in the future
   → Monthly recap videos - snapchat style

   **VP Finance:**
   → AMS budget due - waiting on some accounts
Grant applications found - will be updated
Need it posted on the website - before Clubs Orientation

VP Administration:
→ Looking for sponsorships for printing because food is expensive
→ All written portions needed by the 3rd so that it can be put together by the 4th
→ Archive search - emailed CSSS and they said that it’s pretty simple, and if it doesn’t work they can help further

b. Goals to complete by next week

2. Security contracts
Matthew:
→ any changes?

Antony:
→ Last year, clubs mentioned that apparently the security wasn’t always professional, so perhaps ask them how it works

Alex:
→ Last year’s EXO - very unprofessional

3. First year engagement – Rezlife & Collegia
Matthew:
→ The first community for a lot of first years - so can use that for a ‘marketing vehicle’

Katie:
→ When first year committee was trying to advertise, Rezlife made it very difficult - making a partnership would be beneficial to decrease the barrier
→ Have very strict rules, i.e.: with posters - made it very uneffective
→ Boothing - didn’t allow advertising inside

Antony:
→ If we can get a representative for those places, it would help
Diane:
In FYC, it just so happened that there was at least one person from each group - something to consider in applications for FYC this year

Antony:
→ OL applications are good examples for applications to find out about commuters, residences, etc.

Matthew:
→ one person from each house

Sarah:
→ asking right from the start so that we don’t have to keep asking

Diane:
→ Blue and Gold always has someone from Rezlife - can ask them

Action:
→ FYC - try to recruit

4. **AMS Representative terms consultation**

Diane:
→ met with constituency presidents and AMS presidents

→ wanted to promote the idea of extending the AMS Representative term to two years

→ Looking into maybe a smaller council to increase efficiency

→ Trying to see constituency perspectives

Matthew:
If you do two years, need to keep it rolling

Alex:

→ too long - can get bored of it eventually
→ not a lot of people that run in the first place, so may reduce interest even more

Sheila:

→ can reduce opportunity

Diane:

→ will still elect every year
→ Incoming/outcoming system
→ will have 6 AMS representative

Matthew:

→ filter them every year

Katie:

→ want to know how it helps
→ Don’t see the effectiveness

Matthew:
if any long term initiative will die on the table if you don't have continuation - if you don’t have turnover, then it will seem like a lot

They will have familiarity with the work

Diane:

in AMS, it sometimes takes many months to get comfortable with the role

If you have a two year term, then more chances to speak

Can filter out who will not commit to the position

AMS was thinking the potential of monetary compensation

Alex:

what would the pay be based on?

If they get bonuses, how will they figure out? Can result in drama

Diane:

any incentive?

Matthew:

Resume

Alex:

For Sci Team, who do this, it's different because there is a big variety of things to do
Despite the fact that you’re staying for two years, you feel more senior and you take more responsibility than in first year

Antony:

→ two year term makes it seem like there’s purpose in their role

→ With their role in elections, the new people would be active, but the senior people should be more active in the constituencies, instead of just AMS

Diane:

→ good idea as long as people will run for it and if there is no logistical problems

Alex:

→ Make sure that they have clear plans on how they will develop more during their second year

Antony:

→ Based on elections - is this person knowledgeable enough to work for two years?

Alex:

→ Usually not as much interest in AMS Representatives in elections, so maybe this will bring more interest

Sheila:
→ Students who are in fifth year and may graduate - can we stop them from running?

Antony:
→ Pros: one area where there will be some consistency

Matthew:
→ Sheila’s point - not too much concern with that, because can just change to the old system
→ Still a ‘gain’ - will not become worst than it was before
→ should emphasize the ‘rolling’ business

Diane:
→ wanted to coordinate constituency elections with AMS elections

Katie:
→ may work very well

Matthew:
→ can we spread it out such that it’s half one week, half the other week
→ Many faculties share classrooms (especially for chalkboards, announcements, etc.)

5. **Intro to Slack**

Antony:
→ Messenger on Facebook can get spammy, but one easy way to tackle it is a second executive chat for fun, and another for professional business
→ Slack - depends on the team - even if one person doesn’t really use it, it doesn’t help the team, and is one extra thing to use

Katie:
→ Need to enforce an attitude about what each chat is for - sometimes things get lost along the way and it can be really important
→ Slack is a very organized way to talk about stuff

Diane:
→ Propose that we try it out for a week and revisit and see how we feel

Sarah:
→ are we going to keep the Facebook chat?

Diane:
→ just one month of Slack

VI. Executive Motions

VII. Discussion

EUS Collaboration:

Matthew:
→ Do we want to move careers month to february

Diane:
→ Shorten careers month because of reading week

Antony:
→ Counter
Diane:
→ we already coordinate with a lot of clubs

VIII. Social Activity

IX. Adjournment

MOVED BY Alex, SECONDED BY Sheila.
“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 7:23 PM.”

...MOTION PASSES

Pooja Bhatti
Vice President of Administration