



Science
Undergraduate
Society

EXECUTIVE COMMITTEE
MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: August 19th 2015

Location: Abdul Ladha Meeting Room

ATTENDANCE

VP Communications – Jason Yen Proxy Jonathan Dong

VP Academic – Sarah Park

VP External – Alvin Hartono

VP Administration – Lily Takeuchi

VP Student Life – Cody Wisniewski

VP Internal – Diane Nguyen

VP Finance – Tamara Nee

REGRETS

President – Melissa Lachica

CALL TO ORDER: 5:13

Amendments to the Agenda:

Moved by Sarah, Seconded by Cody,

BE IT RESOLVED THAT committee add an executive motion to the agenda to approve paying \$150 the breakfast club band performed at SUS Gala made paid out to Brian Hashimoto

Motivated By:

Debate:

Abstentions: Cody



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Separate motions omnibussed into one motion:

Moved by Tamara, Seconded by Sarah,

BE IT RESOLVED THAT committee add an executive motion to the agenda to approve paying of Jonathan Dong for \$110 for FYC DJ, \$115 to Diane Nguyen for cake and bread, \$723.13 Lily Sung for Abdul Ladha Building Purchases.

Motivated By:

Debate:

Abstentions:

...MOTION PASSES

Moved by Lily, Seconded by Diane,

BE IT RESOLVED THAT committee amend the agenda to add a motion to approve committee discussion on Elections in Camera.

Motivated By:

Debate:

Abstentions:

...MOTION PASSES

Adoption of the Agenda:

Moved by Tamara, Seconded by Lily,

That committee adopt the agenda.



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...MOTION PASSES

Roundtable

1. President
 - a. Elections wrap up (I'm assuming)
2. Vice President External
 - a. Transition
3. Vice President Internal
 - a. Transition
4. Vice President Student Life
 - a. Advertisement for boat cruise
 - b. Science Grad (details below)
5. Vice President Administration
 - a. Science Student Recognition & Awards Dinner
 - i. Wrap up meeting and transition report will take place
 - b. Clubs Commission
 - i. Currently conducting one-on-one meetings with all the clubs and sent transition report and clubs structure review documents
 - c. Code and Policy
 - i. Bringing exec duties and powers changes to Council this week
 - ii. Currently creating a budget process report
6. Vice President Communications
 - a. Get photographs posted/sorted, watermark
 - b. Mitchell may be able to do this
7. Vice President Finance
 - a. Processing reimbursements
8. Vice President Academic
 - a. De-stress week
 - b. Post a quote picture !
 - c. Undergrad to grad event Wednesday
 - d. April: exam packages
 - e. Wrap up party for academic committee

Science Student Recognition & Awards Dinner



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- Good event, received good feedback many of the clubs enjoyed it
- Start with the photo at the front in the future
- Longer advertisement period
- Making transition report so this event can continue next year
- Music was awkward, more emphasis/spotlight on the performers would be nice
- Speech by Dr. Harrison or Melissa

Para-docks Boat Cruise

- Online ticket sales
- Projected goal: 200, can go up to 300
- Sold 3 tickets so far
- March 24th, promote well because there are other events
- Execs should try and promote this event as much as possible
- Afterparty
- 19+ targeting different markets

Science Grad

- Working on getting tickets set up
- Decorations & committee

iKonnnect Memorandum of Understanding

- We're allowed to terminate 90 days before the event
- Consensus of the executives seems to be we don't want to continue to give money to a group solely on the basis we always have
- We appreciate the significant contributions this makes towards the Science Faculty but we want this to go through an application process so it's accessible to other students
- Melissa will be sending this feedback

Transition & Onboarding Process

- Reminder: transition in last week of the month
- Collectively we are not free until mid-end of May (travel and school)
- Transition report should be more detailed than your one-on-one retreat



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- Reminder: AGM presentation on the 31st
- What collectively we did well as a team:
 - More involved and new positions created
 - People were inspired to run for elections (most candidates in a long time and increased voter turnout)
 - More diverse team
 - Handled conflicts **VERY WELL**
 - Supportive team
 - SUS FAM was more close-knit this year
 - SUS event coverage was good
 - Became more rowdy
 - New initiatives (Centennial Gala, SSRAs, HEWE, Newsletter, Gala, Exo, Grants Adhoc)
- What collectively we need to work on as a team:
 - Communication, updating each other properly (only communication we had was quick updates)
 - Never really knew what the other execs were doing
 - We weren't as tight with clubs
 - We weren't tight with other faculties (more interfaculty with other portfolios other than student life)
 - Scheduling conflicts
 - Action plan needs to be made, lots of problems we had: execs randomly leaving, website, budget controversy
 - Have a plan for when things get dissolved
 - Transition was really bad last year, should develop an action plan for when an exec steps down from their exec position
 - Separate people for each committee for corporate relations
- Working with Diane, and Erin
- Executive internal review

Elections Debrief

- Good voter turnout, strong interest, a lot of endorsements throughout campus
- **All the roles were contested!!!!!!**
- Debate was good because there was good
- Allocate more time for debate, this can be improved



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- Inviting clubs and clubs presidents about the debate and emails
- Larger elections committee? A twitter? More documentation of this can grow

Executive Committee Motions

Moved by Sarah, Seconded by Lily,

BE IT RESOLVED THAT committee go in Camera

Motivated By:

Debate:

Abstentions:

...MOTION PASSES

Moved by Tamara, Seconded by Alvin,

BE IT RESOLVED THAT committee stay in Camera

Motivated By:

Debate:

Abstentions:

...MOTION FAILS

Moved by Alvin, Seconded by Diane,

BE IT RESOLVED THAT committee approve paying \$150 the breakfast club band performed at
SUS Gala made paid out to Brian Hashimoto

Motivated By:

Debate:

Abstentions: Tamara

...MOTION PASSES



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Discussion

Adjourn: 6:30

Lily Takeuchi
VP Administration