

Date of Meeting: Thursday, July 2nd 2015

Location: Abdul Ladha Meeting Room

ATTENDANCE

President – Melissa Lachica

VP Internal – Diane Nguyen

VP External – Alvin Hartono

VP Finance – Tamara Nee

VP Administration – Lily Takeuchi

VP Student Life – Cody Wisniewski

REGRETS

VP Communications – Jason Yen

VP Academic – Sarah Park

Senator - Kaitlyn Melton

CALL TO ORDER:

Amendments to the Agenda:

Moved by, Seconded by,

BE IT RESOLVED THAT committee amend the agenda to add

Motivated By:

Debate:

Abstentions:

...MOTION PASSES

Adoption of the Agenda:

Moved by Alvin, Seconded by Lily,

That committee adopt the agenda.

Roundtable

1) President

a) Meeting with iKonnnect

i) iKonnnect needs to fill out memorandum of understanding, this will get approved by execs then by Council

ii) We need to talk about how we are going to assess it

b) Website Updates

i) Get everything written up for your portfolio

c) Onboarding and Transition

i) Trying to formalize this, meeting with Erin next week

- d)
- 2) Vice President External
 - a) SUS 100
 - i) Consultation tomorrow
 - b) Careers Expo
 - i) LFS wants to use their graphics
 - ii) Contacting companies
- 3) Vice President Internal
 - a) Elections
 - i) Nomination forms available online throughout reading week, due on the 26th, campaign week will start the week after
 - ii) Send questions to elections@sus.ubc.ca
 - b) Science Student Awards and Appreciation Dinner
 - i) March 11 7:00 - 9:00 PM in the Great Hall South Side
 - ii) 8 execs, 30 councillors, 7 AVPs, 54 club reps and 40 seats open to general science students
 - c)
- 4) Vice President Student Life
 - a) Social
 - i) EUS/SUS pit night on the 24th of february
 - b) Science Grad "SUS in the City" - April 2nd
 - i) Observatory (not expensive and night)
 - ii) Instead of sit down dinner doing an inexpensive sit down and with some food \$30 - 40
 - iii) Coordinating with night clubs
 - c) March 24 AUS doing a boat cruise, messaged all undergrad societies about collaborating so LFS, CUS, AUS and SUS may do something together (yay) meeting soon
- 5) Vice President Administration
 - a) BMC
 - i) Ronald is putting together website material
 - ii) Antony revamped booking system and sent information over to Mitch
 - iii) Event supervisor contract revision (with SAC)
 - b) Code and Policy
 - i) Exec position description revision - please send lily any information that is not relevant towards your position anymore or changes you want made into code will take 10 minutes, would help me out a lot since I dont know what goes on in everyone's portfolio
 - ii) Sent final changes from december, will approve tomorrow in CAPC and then bring to exec comm and council next week
 - iii) Adhoc committee formed and meeting with Sheila this week to create a timeline
- 6) Vice President Communications
- 7) Vice President Finance

- a) Wednesday meeting with AMS
 - i) Getting into payroll
- 8) Vice President Academic
 - a) SUS Peer Advising
 - i) Launching tonight, sharing contest to help out with promotions (like labrat, screenshot question submitted, and share post)
 - ii) suspeeradvising.sus.ubc.ca
 - iii) Customized so its department related, go suspeeradvising.tumblr.com and theres a question and answer form
 - b) Course Eval + TA Eval Review System (New)
 - c) AMS wants feedback from syllabus and courses
 - d) Pet Therapy
- 9) Senator
 - ___ Science student recognition award committee should be formed by now, Melissa will work on this

Science Week Debrief

- Discussed attendance, events ran smoothly with little issues
- Talked about choosing volunteers more selectively

SUS 100

- Having something for Science students outside of the gala for students who may not necessarily be able to attend the gala
- Instead of time capsule will have a keepsake item (engraved)
- Cut off for event is 80

Science Student Awards and Appreciation Dinner

- Students that aren't necessarily affiliated with a Science Club or SUS can still be appreciated at this event (for example general science students, SPAC, SCI Team, Peer Programs)

Communications Portfolio

- Appointment of a new VP Comm or bring up with council

Elections

- Develop a promotions plan

Discussion

1. iKonnnect

Adjournment:

Moved by, Seconded by,

That committee adopt the agenda.

Lily Takeuchi
VP Administration