



# Science Undergraduate Society

## EXECUTIVE COMMITTEE MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,  
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - [www.sus.ubc.ca](http://www.sus.ubc.ca)

**Date of Meeting:** October 1<sup>st</sup> 2015

**Location:** Abdul Ladha Meeting Room

### **ATTENDANCE**

President – Melissa Lachica

VP Administration – Lily Takeuchi

VP Internal – Diane Nguyen

VP Finance – Tamara Nee

VP External – Alvin Hartono

### **REGRETS**

**CALL TO ORDER:** 12:42

### **Amendments to the Agenda:**

Moved by Melissa, Seconded by Diane,

BE IT RESOLVED THAT committee amend the agenda to move council retreat and orientation before updates

Motivated By:

Debate:

Abstentions:

**...MOTION PASSES**

### **Adoption of the Agenda:**

Moved by Alvin, Seconded by Tamara,

That committee adopt the agenda.

### **Councillor Orientation**

- Presentation from BMC (office hours, changes in ladha)
- Council expectations
- Roberts Rules video
- Committees
- Retreat, what they have to bring



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### Retreat

- Workshops
  - o SUS Structure & Governance
  - o Roberts Rules
  - o SUS Goalsetting & Strategic Plan
  - o Cross the Line
  - o True Colours
  - o Committees
- Admin presentation, Finance presentation,
- Scheduled social time and free time
- Breakout Session – Committee Hiring ended by 13<sup>th</sup>
  - o Tamara – Finance (?)
  - o Alvin – Corporate Relations, SUS 100
  - o Lily – Code and Policy
  - o Diane - Academic
  - o Cody – Social/Science
  - o Jason – PR/Sales
  - o Melissa – Internal SUS Engagement
- 

### Council seats not filled:

- Biophysics
- Math
- Physics
- Astronomy
- Geography

### Committee Hiring – Google Forms

- Diane will post up tonight and close it on the 12<sup>th</sup>
- Think about how the interviews will look
- Cover photos/sharing photo
- Need to create cover photo (Find community, find your niche, find fun, find yourself)



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**Octoberfest**

- Promotions, half of us should do SUS hiring and half of us should do Oktoberfest

-Start thinking about what you want council to look like, what you want the rest of the year to look like

**Reimbursements**

- Give notice ahead to Tamara if unsure about whether or not can be reimbursed

*Lily Takeuchi*

Lily Takeuchi  
VP Administration