



Science Undergraduate Society

EXECUTIVE COMMITTEE MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: Tuesday March 31st, 2015

Location: Abdul Ladha meeting room

ATTENDANCE

President – Carmen Wong
VP External – Mohammed Shaaban
VP Internal – Nick Hsieh
VP Finance – Jesse Grist
VP Communications – Jason Yen
VP Student Life – Nina Zhang

REGRETS

VP Academic – Madeline St. Onge
VP Administration – Carmen Leung

CALL TO ORDER: 11:35am

1) Round Table

2) Exec Updates

Carmen W.

- Science Student Recognition Award Committee meeting April 1st, 4 to 6pm
- Working on transition report

Nina

- Working on transition report
- Bubble soccer was popular, as a lot of teams signed up for the event

Jesse

- Working on transition
- Fixed asset assessment
- All contracts have been signed

Jason

- In process of updating SUS banner: Had previously submitted a copy but picture resolution was too low
- Web Server: there seems to be problems with the link for server transfer, will be contacting tech for help

Nick

- Year-End appreciation will be happening Thursday: Certificates will be given out to selected individuals; Please RVSP if you have not done so



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- FYC will be doing shambara, which is related to the umbrella sharing program: Students who pick up an umbrella from Ladha will put down their info/ deposit to make sure it gets returned
- In the middle of planning a year-end social at Phnom Penh

Shaaban

- Working on science alliance being formalized in a document format
- Making a VPX timeline for transition report, emphasis on careers month specifically

3) Science Grad Debrief (Nick)

Carmen W: Event itself ran smoothly, I was extremely amazed and impressed. Marketing and ticket sales should be more of the focus next year.

Nina: Open bar was a great idea, as it fitted with the mood and setting quite well. Promotion took a little longer than expected, a suggestion for next year is to start marketing right after reading break.

Jesse: I wasn't at the event but on the note on finance, the committee should have submitted the cash forms sooner to have the payments processed at a timely manner.

Jason: I really liked the decorations and was quite impressed by them.

Nick: I talked to a lot of the attendees of the event and they all enjoyed it a lot. Possible suggestion is to invite more SUS clubs to participate at Grad.

4) Hiring Timeline

- Execs: please send all your job postings to shaaban

Meeting adjourned at 1:15pm

Carmen Leung

Carmen Leung
VP Administration