



Science Undergraduate Society

EXECUTIVE COMMITTEE
MEETING MINUTES

The Science Undergraduate Society of UBC c/o Science Student Information Centre, Room A150 - 6221 University Boulevard,
Chem/Phys Bldg., UBC, Vancouver, BC V6T 1Z1. Telephone: 604-822-4235 - info@sus.ubc.ca - www.sus.ubc.ca

Date of Meeting: Tuesday March 3rd, 2015

Location: Abdul Ladha meeting room

ATTENDANCE

President – Carmen Wong
VP External – Mohammed Shaaban
VP Internal – Nick Hsieh
VP Academic – Madeline St. Onge
VP Administration – Carmen Leung
VP Finance – Jesse Grist
VP Communications – Jason Yen
VP Student Life – Nina Zhang

REGRETS

CALL TO ORDER: 12:36pm

1) Round Table

2) Exec Updates

Carmen W.

- Strategic Plan meeting: in the middle of drafting up some after-meeting reports
- Faculty Science will be meeting this afternoon

Shaaban

- edited the corporate relations plan, to have it be continued next year

Nina

- Science Grad: currently trying to get a SOL

Discussion

Maddy: possible to check in with Joanne from AMS for more insight on SOL

Nick

- exec transition reports are crucial: please think about them before end of term
- General Officer's event in May: in process of contacting Destination BC of the details
- Science Grad: Because SUS website is down, a FB Grad page for contest purpose and an event page for promotions have been set up
- nomination for spring election is currently opened: please talk to potential candidates for your role from this past year's experience and direct people to Labrat for nomination form



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Maddy

- Presentation on degree navigator went well at Academic meeting
- Beyond First Year happened last night: it was a success, as students know more of the role of SUS peer advisors
- Meet Your Major next Wednesday
- Happy Beef this Thursday: Subway sandwiches will be served

Carmen L.

- new events supervisor was hired by Melissa
- postings for Assistant Building Manager and Building Manager will be up on Careers online soon
- resubmitted web server form to UBC IT

Jason

- distillation posting was sent out
- will get in contact with Tim from UBC IT regarding the SUS website

Jesse

- reimbursement from Finance Committee is going well
- currently evaluating the year's spending and it is on track so far

3) March Timeline (Carmen W.)

- under a strict timeline for March, plan ahead for promotions, eg. Postings on Facebook

Discussion

Shaaban: a Facebook March-related event page might be helpful, as everyone can refer to everything on one page

Maddy: event page has already been created for each individual event

Carmen W.: Demographic for each event is different, a single page of events would not attract too much interest, as someone who might want to attend Happy Beef might not necessarily want to attend Science Grad

4) Year End Appreciation Dinner (Nick)

- event will take place in the evening of Thursday April 9th
- in need of volunteers: please contact me to help plan logistics

5) Storm the Wall Team (Nick)

- please contact me if you are interested in joining the SUS Storm the Wall team



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6) Council social (Nick)

- Community Eats with councillors at Agora Café on Wednesday March 8th

7) Science Career Fair on Thursday March 12th (Carmen W.)

-in need of volunteers: please contact me if you are available to help out with setting up, greeting guests, or cleaning up

Meeting adjourned at 1:29pm

Carmen Leung

Carmen Leung
VP Administration